

**Full Time Faculty and Staff Council Committee Meeting Minutes  
ASN and BSN**

Meeting Date	Friday, January 14, 2022 2:30 PM – 3:30 PM Zoom
Facilitator	Prof. June Davis
Minutes	Wendy Morris
Participants	See Attached Attendance Sheet
Excused /Absent	Dr. P Voelpel, Dr. A Vitale, Dr. T Hays, Dr. M Pearce, J Gonzalez, and M Espinal

Agenda Item	Discussions
Welcome and Introductions	Nursing discussion: Action Items:
I. Reading and Approval of Minutes from December 10, 2021 mtg.	<ul style="list-style-type: none"> <li>• J Davis called the meeting to order at 2:30pm,</li> <li>• B Holbrook made a motion to accept the minutes with no changes. D Ebaugh seconded the motion. All in favor, the minutes from 12/10/2021 meeting were approved.</li> </ul>
II. Report of Secretary	<ul style="list-style-type: none"> <li>• No report of Secretary until further notice.</li> </ul>
III. Report of the Committee Co-Chair	<ul style="list-style-type: none"> <li>• J Davis read updates submitted by Dr. T Hays:               <ul style="list-style-type: none"> <li>➤ <b>Incomplete Grades:</b> make sure when issuing an incomplete grade at the end of the term to also complete the Incomplete Grade Request &amp; Approval form and submit to Deans office for approval. This form is available under the "Faculty/Staff" link on the website under "Forms".</li> <li>➤ <b>COVID related supplies:</b> If you find the wipes container is low or hand sanitizer containers are empty or need masks for your classroom, please notify Wendie at Lee campus, Bonnie LaFemina at Collier, Terri Riley at Charlotte campus or Pamela Macander at Hendry Glades campus. You can also submit a request through the Portal to Facilities for these items. Portal &gt; College Resources &gt; Facilities Workorder (first on the list).</li> <li>➤ <b>Petition for Reinstatements:</b> students that may have been dropped from a class will need to complete a Petition for Reinstatement form. The instructor should initiate the online form for the student. This form needs to be completed, signed by Professor, send to Dean's office for approval. Student must include a written statement as to why they need the reinstatement, otherwise it will not be approved.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>➤ <b>Attendance Verification:</b> Remember after you complete the Attendance Verification your class roster may still change requiring you to verify the attendance of additional students. Instructor' should contact Registrar's office to confirm class attendance.</li> <li>➤ <b>Final grades</b> must be submitted before the deadline at NOON. Be on the lookout for reminders from the Deans office as the deadline nears.</li> <li>➤ <b>Canvas grades:</b> Students do not always understand Canvas is <i>NOT</i> their official grade. Students can be encouraged to check their portal for their official grades with the Registrar.</li> <li>➤ <b>FSW Email Account:</b> You <b>MUST</b> use your FSW email account for all college-related matters. Check your FSW emails regularly for information from the College, the Dean, and Department Chair.</li> </ul>
<p>IV. Report of the Committee Chair</p>	<ul style="list-style-type: none"> <li>• No report at this time.</li> </ul>
<p><b>V. Report of the Associate Dean and Nursing Leadership</b></p> <ul style="list-style-type: none"> <li>• Associate Dean</li> <li>• Chair of Nursing</li> <li>• Director of RN-to-BSN</li> <li>• Program Coordinator (Charlotte/North)</li> <li>• Program Coordinator (Lee/Central)</li> <li>• Program Coordinator (Collier/South)</li> </ul>	<ul style="list-style-type: none"> <li>❖ No reports from the Associate Dean or Chair at this time.</li> <li>❖ B Holbrook – RN to BSN Faculty voted on new acceptance criteria that was approved by Dr. DeLuca without the need for a catalog change; applicants no longer need to have all of the Gen Eds completed before starting the RN to BSN program. Students will still need to have their RN license in order to apply. After the students complete their first semester of the ASN program, an RN to BSN degree evaluation can be run to assist students see how they stand.</li> <li>❖ B Holbrook spoke about the 2021 AACN BSN essentials; many of them have to do with the ASN education as well. Both programs need to work together to ensure we are meeting the new BSN essentials.</li> <li>❖ M Jenner spoke about the 10 domains of nursing. Each domain has specific competencies. The ASN program lays the foundation for the RN to BSN program. M Jenner would like to start a process with the ASN curriculum group and start mapping these. They are going to go through courses in a scheduled manner starting with Roles and Multicultural Nursing for March. They would like to see syllabi and get input on how the ASN courses are meeting those competencies. You may download the AACN Essentials at <a href="http://aacnnursing.org/AACN-Essentials">aacnnursing.org/AACN-Essentials</a> and watch free webinars. Dr. J Ortiz will contact M Jenner to work on this and Dr. K Blades has offered to be the liaison between ASN and RN to BSN.</li> <li>❖ B Holbrook sent faculty the zoom link to join the FCNEA/FOADN Meeting on 2/17/22, 9a-1p. FSW/B Holbrook is hosting this event.</li> <li>❖ Dr. M Weiner has agreed to help us get prepared for the 2025 ACEN accreditation visit for ASN and RN to BSN.</li> <li>❖ J Sweeney reported many Charlotte Faculty and Students have been out sick; hopefully all are on the mend. Clinical schedules need to be reworked and clinical hours made up.</li> <li>❖ J Davis indicated Lee Health is reinstating the COVID-19 vaccine requirement for students and clinical instructors. They have been notified of the deadline dates. The Clinical Coordinator position hasn't been filled so there are some challenges on Lee campus.</li> </ul>

	<ul style="list-style-type: none"> <li>❖ Dr. J Ortiz reported plans for make-up in place for the few students out with COVID-19 and the Collier Clinical Coordinator, Kellee Ratliffe, will be leaving on January 19, 2022. Hope to start interviewing next week.</li> </ul>
VI. Old Business	<ul style="list-style-type: none"> <li>• None at this time.</li> </ul>
VII. New Business A. Next Gen NCLEX B. Organizational Chart	<ul style="list-style-type: none"> <li>• Dr. J Ortiz shared the power point on Next Gen NCLEX from Phil Dickison, who presented at the conference she attended last year. <ul style="list-style-type: none"> <li>➤ The timeline will be April 2023</li> <li>➤ Was developed on the Clinical Judgement Measurement Model</li> <li>➤ Along with multiple choice questions they will be adding case studies with 13 questions associated with that case. The HESI program is designed to mimic this format.</li> <li>➤ They are also adding "bowtie" questions and trends to the traditional questions.</li> <li>➤ They will be giving partial credit for select all that apply.</li> </ul> </li> <li>• Dr. J Ortiz will email the power point to all Faculty for more review</li> <li>• G Deane reviewed the latest SHP organizational chart and contacted Adriana Figueroa about a few title clarifications to address with Dr. T Such for possible revision.</li> </ul>
Adjournment	Meeting was adjourned at 3:20 PM.
Video Link of 1/14/22 ZOOM Mtg.	<a href="https://fsw.zoom.us/rec/share/BrpPAkMepuLom_S0wH0UxThzpz_kzeopGckUSjBz9p30oKaYCOOPdJnrdnePuMUn.XsD5cenwOWygpBpy">https://fsw.zoom.us/rec/share/BrpPAkMepuLom_S0wH0UxThzpz_kzeopGckUSjBz9p30oKaYCOOPdJnrdnePuMUn.XsD5cenwOWygpBpy</a> Passcode: n=\$3Hct.

Approved by: *June Davis* Date: 2/15/2022

Full Time Faculty and Staff Council Meeting

Friday, January 14, 2022 2:30 PM - 3:30 PM Zoom

**Attendance Sheet**

1	Dr. Patricia Voelpel	ABSENT-EXCUSED
2	Dr. Angela Vitale	ABSENT-EXCUSED
3	Dr. Debra Weeks	PRESENT
4	Dr. Jennifer Ortiz	PRESENT
5	Dr. Julianne Settanni	PRESENT
6	Dr. Kathy Blades	PRESENT
7	Dr. Margaret Pearce	ABSENT
8	Dr. Marsha Weiner	PRESENT
9	Dr. Terrence Hays	ABSENT-EXCUSED
10	Prof. Angela Marchionni	PRESENT
11	Prof. Bobby Holbrook	PRESENT
12	Prof. Carrie Carty	PRESENT
13	Prof. Colleen Moore	PRESENT
14	Prof. David Logan	PRESENT
15	Prof. Debra Ebaugh	PRESENT
16	Prof. Gayle Deane	PRESENT
17	Prof. Hope Goodwin	PRESENT
18	Prof. Janice Cousino	PRESENT
19	Prof. Jenneine Lambert	PRESENT
20	Prof. Judith Sweeney	PRESENT
21	Prof. Julissa Gonzalez	PRESENT
22	Prof. June Davis	PRESENT
23	Prof. Kelly Murphy	PRESENT
24	Prof. Lorraine Canty	PRESENT
25	Prof. Mariel Espinal	ABSENT
26	Prof. Marti Jenner	PRESENT
27	Prof. Nora Stadelmann	PRESENT
28	Prof. Sandra Oestrike	PRESENT
29	Prof. Shawn Steiner	PRESENT
30	Sarah Gingrich	PRESENT

	NAME	
31	Arlene Williams	PRESENT
32	Lisa Cicconi	PRESENT
33	Mary Louise Mondello	PRESENT
34	Michelle Sherman	PRESENT
35	Roseann Wecera	PRESENT