

**Full Time Faculty and Staff Council Committee Meeting Minutes
ASN and BSN**

Meeting Date	Friday, December 10, 2021 2:30 PM – 3:30 PM Zoom
Facilitator	Prof. June Davis
Minutes	Wendy Morris
Participants	See Attached Attendance Sheet; Special Guests Dr. Eileen DeLuca, Dr. Tami Such and Dr. Wendy Chase
Excused /Absent	Prof. Angela Marchionni, Prof. Kelly Murphy, Lisa Cicconi, Gale Lewis-Jacobs, Mary Louise Mondello

Agenda Item	Discussions
Welcome and Introductions	Nursing discussion: Action Items:
I. Reading and Approval of Minutes from November 12, 2021 mtg.	<ul style="list-style-type: none"> • J Davis called the meeting to order at 2:30pm; first welcoming Dr. Tami Such and Dr. Wendy Chase. • B Holbrook made a motion to accept the minutes with no changes. D Ebaugh seconded the motion. All in favor, the minutes from 11/12/2021 meeting were approved.
II. Report of Secretary	<ul style="list-style-type: none"> • No report of Secretary until further notice.
III. Report of the Committee Co-Chair	<ul style="list-style-type: none"> • T Hays wished everyone a safe and happy holiday and looks forward to seeing all again in January.
IV. Report of the Committee Chair	<ul style="list-style-type: none"> • J Davis indicated the nurse meeting schedules will stay the same next semester, the second Friday of each month with the ASN, FTSC and the RN to BSN meetings within the same time frame. 1/14/2022 will be the first meeting.
V. Report of the Associate Dean and Nursing Leadership <ul style="list-style-type: none"> • Associate Dean • Chair of Nursing • Director of RN-to-BSN • Program Coordinator (Charlotte/North) 	<ul style="list-style-type: none"> ❖ P Voelpel reported Gale Lewis-Jacobs will be resigning at the end of the semester; the position will be posted and interviews will begin in January. Emails were sent to faculty regarding evaluation process. Last year's process seemed to go smooth with faculty sending her their signed forms a week before the scheduled meeting. If you can't meet in person, she will schedule a Zoom meeting. Hoped those who celebrated Hanukkah had a blessed holiday with your family and she wished all Faculty and staff a peaceful and restful holiday break. The nursing department had a successful semester and classes seem to be returning to some normalcy.

<ul style="list-style-type: none"> • Program Coordinator (Lee/Central) • Program Coordinator (Collier/South) 	<ul style="list-style-type: none"> ❖ J Davis announced grades are due by noon on Tuesday, Dec 14. They must be posted on the portal. The nurse pinning ceremony is Tuesday evening, Dec 14. Spring semester first faculty day is January 3rd, Monday, classes start on Wednesday, January 5th. J Davis announced she would be retiring at the end of summer 2022. ❖ P Voepel thanked J Davis for her work as Nursing Chair and indicated D Weeks would also be retiring next year. She will contact E DeLuca about appointing a nursing chair replacement for fall 2022. ❖ B Holbrook started with the civic literacy requirement now needed for RN to BSN students who started the program after Fall 2021, T Hayes is assisting B Holbrook with that. M Weiner is assisting B Holbrook establish a repository for the 2025 ACEN visit information. Faculty and staff met to brainstorm on how to increase RN to BSN enrollment. Have noticed a decrease in classes being taken by RN's so they are contacting and working closely with the students to keep them enrolled and on their pathway so they can graduate. They are continuing work on the Essentials for the Baccalaureate, have finished the outcomes and tying them to the domains. He will share the blueprint with ASN Faculty. Received results of the May Graduation surveys-benchmarks met on student satisfaction and learning outcomes. ❖ <i>Program Coordinator (Charlotte/North)</i> – J Sweeney-we are wrapping up fall semester and working on spring clinical rotation schedules. Classes are covered with Adjunct Faculty and still hiring a few more Clinical Associates. ❖ <i>Program Coordinator (Lee/Central)</i> A Vitale-all is going well but they will miss Gale, Clinical Coordinator. Only one CA position open for next semester so spring is looking good. ❖ <i>Program Coordinator (Collier/South)</i> – J Ortiz reported all Level IV's will be graduating on time. Still looking for CA's for spring; but overall things are stable. ❖ M Jenner offered to post Clinical Associate openings on the RN to BSN Alumni Colloquium if Program Coordinators will send her the information.
<p>VI. Old Business</p>	<ul style="list-style-type: none"> • None at this time.
<p>VII. New Business</p> <ul style="list-style-type: none"> A. Med Life Movement B. COVID-19 C. Sigma Theta Tau D. Civic Literacy 	<ul style="list-style-type: none"> • Dr. Wendy Chase described an organization called Med Life Movement. They have met on several occasions and while the headquarters is in Peru; they volunteer in several Latin countries. They are asking for student volunteers to join a service learning trip. The honors program gives \$1000 to each honor student to use for educational project/learning experiences such as Med Life Movement and the 7-day trips are surprisingly affordable for the students. Dr. Chase hopes to start a Med Life chapter on this campus in the near future; once there is a chapter established the organization will help fund raise for student travel and expenses. Due to the pandemic Med Life has put together for FSW a Virtual Service Learning in Peru for Friday, January 21st, 10am-12pm. www.medlifemovement.org Average cost is \$1200 plus airfare. Please advertise this event to the students and if at least five faculty could attend the virtual program, it would be appreciated. • J Ortiz completed a COVID-19 research study prior to coming to FSW and she presented that report at the 2021 OADN Convention (Organization for Associate Degree Nursing) in Austin TX. <i>Factors That Impacted Associate Degree Nursing Student Outcomes During the Covid-19 Pandemic</i> by Dr. Jennifer

	<p>Ortiz, Dr. Marlene Kellner and Dr. Barbara Brathwaite. The Survey was conducted in May and included 114 participants and many of the demographics were the same as FSW's. J Ortiz gave an overview of the results and comments. She will share a power point on the new NCLEX blueprint at the next meeting if there is time.</p> <ul style="list-style-type: none"> • M Jenner reminded Faculty if they are not already a member of Sigma Theta Tau or are and want to transfer to the Alpha Alpha Rho chapter just contact her. Tuesday, April 5, 2022, 4pm is the date for the Induction Ceremony at Lee Campus. • E DeLuca asked if nursing had any other questions about the civic literacy component. It is a requirement to complete the RN to BSN so in the future new students will be advised before admission. The ASN requirement will start in the fall of 2022. She will respond to a specific email from P Voelpel regarding this requirement in the near future. • T. Hays spoke with the testing center about civic literacy and it sounds like the out of state students should be able to take an exam through Proctorio or similar program.
Adjournment	Meeting was adjourned at 3:30 PM.

Approved by: *Jane Davis* Date: 1/18/2022

Full Time Faculty and Staff Council Meeting

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Attendance Sheet

1	Dr. Patricia Voelpel	PRESENT
2	Dr. Angela Vitale	PRESENT
3	Dr. Debra Weeks	PRESENT
4	Dr. Jennifer Ortiz	PRESENT
5	Dr. Julianne Settanni	PRESENT
6	Dr. Kathy Blades	PRESENT
7	Dr. Margaret Pearce	PRESENT
8	Dr. Marsha Weiner	PRESENT
9	Dr. Terrence Hays	PRESENT
10	Prof. Angela Marchionni	ABSENT-Excused
11	Prof. Bobby Holbrook	PRESENT
12	Prof. Carrie Carty	PRESENT
13	Prof. Colleen Moore	PRESENT
14	Prof. David Logan	PRESENT
15	Prof. Debra Ebaugh	PRESENT
16	Prof. Gayle Deane	PRESENT
17	Prof. Hope Goodwin	PRESENT
18	Prof. Janice Cousino	PRESENT
19	Prof. Jenneine Lambert	PRESENT
20	Prof. Judith Sweeney	PRESENT
21	Prof. Julissa Gonzalez	PRESENT
22	Prof. June Davis	PRESENT
23	Prof. Kelly Murphy	ABSENT-Excused
24	Prof. Lorraine Canty	PRESENT
25	Prof. Mariel Espinal	PRESENT
26	Prof. Marti Jenner	PRESENT
27	Prof. Nora Stadelmann	PRESENT
28	Prof. Sandra Oestrike	PRESENT
29	Prof. Shawn Steiner	PRESENT
30	Sarah Gingrich	PRESENT
31	Arlene Williams	PRESENT
32	Gale Lewis-Jacobs	ABSENT-Excused
33	Kellee Ratliffe	PRESENT
34	Lisa Cicconi	ABSENT-Excused
35	Mary Louise Mondello	PRESENT

36	Michelle Sherman	PRESENT
37	Roseann Wecera	PRESENT
38	Dr. Tami Such	SPECIAL GUEST-PRESENT
39	Dr. Wendy Chase	SPECIAL GUEST-PRESENT
40	Dr. Eileen DeLuca	SPECIAL GUEST-PRESENT