Continuing Contract Review Committee

Minutes

3/4/2022

1. Dr. Tawil provided an update about Dr. Kodsey’s appeal. The college denied his appeal and recognized the work of the CCRC.
2. The CCRC will work on changes to the process as follows:
   1. Edit the timeline of requirements to help tighten the process and early notify applicants.
   2. The CCRC will oversee the IGCC selections by reviewing and approving the committee.
   3. The CCRC will handle and assist any depart with no or minimal faculty on continuing contract to ensure objectivity. Also, the CCRC will handle the selection of the IGCC should the chair not be on continuing contract.
   4. The CCRC will develop a training program for the IGCC members.
   5. A Rubric will be developed to help members evaluate the portfolio.
   6. A CCRC observer will be assigned to every IGCC outside the department to ensure objectivity. The observer will also collect the votes, notes, and rubric.
   7. The observer will compile the data and complete the final recommendations form.
   8. The IGCC committee meeting will be conducted in the Sunshine and posted on the CCRC page.
3. Other