**Academic Success Department Minutes**

**March 12, 2021**

**12:00-1:30pm**

**On Zoom** <https://fsw.zoom.us/j/94718353424>

**I. Guided Pathways Presentation: Dr. Page and Keith Martin**

1. Pathways is a new Program that FSW is implementing. This is a nationwide movement started in 2010 that has picked up speed in 2-year colleges. Six colleges within the Florida College System (FCS) have already implemented it including St. Pete College. FSW is among twelve FCS sister institutions currently implementing Pathways. The goal is for all twenty-eight to get involved.
2. The core Pathways team inclusive of administration and faculty, is striving to create a culture around Pathways. There are 10 Pathways at FSW. We would like to ensure that students finish in a timely manner without excessive credits. Academic Success Department faculty are asked to consider how we can fit into Pathways implementation. Professor Olson, Dr. Schultz, Sylvia Guerrero-Smith, and Catherine Gorman are on a subgroup looking at how SLS can play a role. Angela Hartsell would like to be a part of the committee to address students with disabilities. Prof. Towers is interested in ADA compliance. Others are invited to email Dr. Page or Keith Martin if interested in participating.

**II. Summer and Fall Schedules: Dr. Page**

1. Enrollment for summer 2021 classes is being watched. The fall 2021 schedule is being worked on now. It is anticipated that more ground classes will be available in the fall.

**III. Florida Senate Bills of Interest:**

1. FL Senate Bill 264 RIGHT TO FREE-SPEECH ACTIVITIES.—
2. FL House Bill 6001 Licenses to Carry Concealed Weapons or Firearms

Both are being discussed in the legislature now.

**IV. eLearning Coordinators:**

a**.** There will now be Ten (10) elearning Coordinators who will be assigned to the ATC. They will be divided into two groups (up to 5 per group) ideally representing multiple schools: (1) Training Coordinators or (2) Course Coordinators. Faculty interested in becoming Training Coordinators or Course Coordinators will fill out a form expressing interest and be elected by ATC. All eleaming Coordinators will be elected for a three-year term (summer assignments are by mutual agreement between the coordinator and administration). --Reassigned Time Compensation (for Training Coordinators) Fall: 3 reassignment hours, Spring: 3 reassignment hours, Summer: up to 3 reassignment hours. --Reassigned Time Compensation (for Course Coordinators) Fall: 6 reassignment hours, Spring: 6 reassignment hours, Summer: up to 3 reassignment hours

**V. Learning Assessment Coordinators:**

a.Learning Assessment Coordinators will be assigned to the Learning Assessment Committee, representing one per school/department. Faculty interested in becoming Assessment Coordinators will fill out a form expressing interest and be elected by their school/department. All Assessment Coordinators will be elected for a three-year term. Reassigned Time/Compensation for Assessment Coordinators is $1500/academic year.

\*Dr. Hester is completing her 3-year-term. A new Learning Assessment Coordinator needs to be elected by next month.

\*Professor Maguire is completing her 3-year-term as Department Chair. A new Chair needs to be elected next month.

**VI. TLC Coordinators:**

1. TLC Coordinators will be assigned to the Professional Development Committee. Interested faculty (up to 5) will fill out a form expressing interest and be elected (by PD Committee). All TLC Coordinators will be elected for a three-year term (summer assignments are by mutual agreement between the coordinator and administration). Reassigned Time/Compensation for TLC Coordinators is Fall: 6 reassignment hours, Spring: 6 reassignment hours, Summer: up to 3 reassignment hours.

**VII. Good News:**

1. The NISOD International Conference on Teaching and Leadership Excellence will be held virtually from April 28-30, 2021. Dr. Ring has been selected to present!

**VIII. Committee Updates:**

1. Curriculum Committee – Dr. Page has an idea for increasing the number of credits for EAP. Corrections have been made. The college is growing and there are many new classes and a few openings on the committee for next semester.
2. Professional Development Committee – Sam Walch, FGCU Communications Professor and comedian, did a Zoom presentation in which he outlined ways to make classes more engaging. Some highlights included start Zoom class with a creative poll question; playing music; or showing fun videos while waiting for class to begin. He suggested changing communication around learning such as re-naming classes to more interesting sounding course names; inviting vs. forcing students to participate; choosing fun over making things hard. March 26 is the deadline to request FPD funding for conferences scheduled in July-Sept. 2021. There was discussion on how FPD funds are to be used. Pandemic requests have brought up questions that had not been considered previously. The committee is revisiting the wording in the guidelines and will clarify language on the application to better address some questions that have come up this year.
3. Academic Standards Committee – The committee is working on a flowchart for grievance and misconduct. They are getting information from other colleges on processes used. They have a draft now that will be available for review this month.
4. Academic Technology Committee – The committee reviewed the new Coordinator positions. A total of 87 Surveys were received. Ground has highest faculty satisfaction and perception of student success overall. Half of all faculty surveyed say they use Proctorio. The committee is accepting requests for needed technology as CARES funding may be available to address such needs. Anyone with technology needs can send an e mail to Dr. Ring. By Fall, there will be more live flex classrooms on campus.
5. Learning Assessment Committee – No report
6. Dedicate to Graduate – An end of term survey will be done after spring break. The Early Alert system is transitioning such that the student will be the recipient of the alert. The Trauma Certification Course could be incorporated into SLS and/or Advising as it teaches emotional resilience. FSW received a grant for First-Generation Serving Institutions that is for 4 years and includes a component for mental health screenings and resources.
7. QEP – There are 4 focus areas. Capstone will be an elective for Collegiate HS in the 2022/2023 school year. In 2023/2024, it will be a requirement for those students. Online co-curricular offerings will continue, post-pandemic.
8. OBOC – The book selection is, A Life on Our Planet, by David Attenborough. All Department Chairs have the book. Dr. Schultz will present on this next month.

**IX. Advising Update – Silvia Guerrero-Smith:**

1. Orientation season will begin in April. Appointments are needed so faculty are asked to

 encourage students to attend.

**X. Data and Compliance Assist Reports:**

 a. EAP, REA, and SLS faculty attended breakout groups to discuss data.

**XIII. Additional:**

1. NOTE: Future Meetings: April 9, 2021 on Zoom. https://fsw.zoom.us/j/94718353424