**Library Faculty Department Meeting Minutes**

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| **Date:** | **February 10th, 2022** |
| **Time:** | **9:00am- 10:00am** |
| **Location:** | **Zoom** |

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| Members | Present | Absent | Excused |
| Timothy Bishop | X |  |  |
| Jane Charles | X |  |  |
| Jill DeValk | X |  |  |
| Gerald Franz | X |  |  |
| Gayle Haring  | X |  |  |
| Arenthia Herren  | X |  |  |
| Richard Hodges  | X |  |  |
| Karen Kalisz | X |  |  |
| Anthony Valenti  | X |  |  |
| William Shuluk | X |  |  |

1. Librarian Updates- All
	1. Arenthia
		1. OER Institute planning
			1. March 1st, 2022: applications are released to faculty
			2. Applications due at the end of March
			3. Further information in upcoming email announcement
			4. Accepted faculty will be part of summer retreat
			5. Regular check-ins and mentor meetings
			6. Projects due at the end of fall semester
			7. HERF grants will be given to participating faculty 🡪 $1000 for summer session, $5000 upon completion of criteria
		2. IDS course workshop
	2. William
		1. Continuing work with IDS class
			1. Students are practicing presentations/public speaking
		2. Cultivating relations with Moore Haven
		3. Positive review of FGCU/FSW symposium
	3. Timothy
		1. Established communication with public and academic libraries across the five-county area for networking and outreach potential
		2. Programming and displays at Charlotte and Lee campuses are effective
		3. Continuing involvement with Faculty Senate executive committee
		4. No movement on embedded pilot of ENC 1101
		5. Positive review of FGCU/FSW symposium
	4. Anthony
		1. Dental hygiene program accreditation committee did not visit the library, though anticipates library databases will be reviewed
		2. School of Nursing reached out for updates to and suggestions for LibGuides
		3. Reviewing IDS proposals
	5. Jane
		1. Working on assessment
		2. Research Instruction surveys found need for library
2. Director Updates
	1. Emilie Booth has led programming and display initiatives at Charlotte
	2. Welcomed Gayle Haring as new adjunct librarian at Collier
	3. Peter and Krista will present “eReserves and Controlled Digital Lending Evolution” at FSW Research Expo
	4. Librarian searches ongoing
	5. 16-hour part-time Access Services Associate position available at Charlotte
	6. Excess shelving at Lee and Charlotte will be removed once we are able to locate a donation recipient
		1. Lee campus library 🡪 mobile furniture will replace empty shelves
	7. Bunny Funds 🡪 $5,200 for technology initiative
		1. Provide suggestions by the end of this month
	8. NoodleTools has not yet been implemented
3. Possible Banned Books Event – Arenthia
	1. Discussion on events, resources, initiatives
4. Canvas Link for Reference Help – Jane
	1. Ask A Librarian links to statewide service
	2. Provide students with in-house and statewide chat options on a page on library website
5. Collection Development – Anthony
	1. Library liaison model 🡪 responsible for collection development in respective schools/disciplines
	2. Ordering emphasis on eBooks 🡪 assess usage for cost
		1. Print books are not discouraged, though eBooks are more accessible and available for use sooner than print 🡪 encourages more book orders
	3. Bloom’s Literature vendor offered opportunities for purchase and list of available titles
	4. ProQuest Oasis platform for ordering
6. Reminders – Arenthia
	1. Form 1 🡪 explain what you have been doing within 3 categories, due 2/11/22
	2. Form 2 🡪 set goals for next year by 3/25/22
	3. 4/1/22 🡪 contract recommendations sent to administration for review
	4. Dr. Hodges will meet to discuss goals
	5. 3/29/22 🡪 Leadership in Libraries
	6. 2/25/22 🡪 QEP planning meeting
	7. Adjunct librarians meeting today at 6pm
	8. Update LibCal availability regularly
	9. Implement a “no preference” option at the Lee Campus for online reference assistance schedule availability

Minutes recorded by Victoria SanFilippo