

Faculty Meeting Minutes  
September 1, 2020

- 1<sup>st</sup> Day Considerations
- TA's (Needs & Observer Role in Canvas) – Amber and Mike
  - We'll have several 11<sup>th</sup> & 12<sup>th</sup> grade students TA for us and earn volunteer hours.
- Attendance (No Show vs. UAb)
  - All of our blended and live students have been here, so if they are not in class use UAb.
- This Friday is Purple Team Hybrid students (placed on the calendar)
  - Let Michelle know if you have too many students in one of your classes.
- Fully Remote Students Log in Tomorrow via Canvas – How will you “greet” them and acknowledge their participation?
  - Let Michelle know if you have a NS for fully remote kids.
- Scantrons needed?
  - We do need scantrons.
- 1<sup>st</sup> Period paperwork coming. Please keep track and turn into front office when you have exhausted your gathering efforts.
- Door stops for mornings and in between classes due to school safety statute
- ID's should be worn each day – ID holders and lanyards given to all students
  - Please remind students in their first period classes to wear their IDs at all times.
- Face Shields should be here this week for Faculty
- Mask lanyards for faculty
- Earbuds available for students and staff
- Tech needs for faculty
  - Over the next few days see what you are missing, what would help, what works or doesn't and let Michelle know.
- Bucs on the Run Virtual 5K – Dec. 10<sup>th</sup> (Greg)
- Students must have a Parent Permission form filled out in order to take a laptop home. Remind students they can't save work on the laptops. We'll take the laptops from Erik's classroom.
- PSAT Testing is October 14 and we will be testing all 9<sup>th</sup> & 10<sup>th</sup>. This year, testing can be over 2 days, so we can test 10/14 & 10/15. Juniors still must only test on the 14<sup>th</sup>.
  
- Next week: videoconferencing tips ---- bring your best idea ☺

Faculty Meeting Minutes  
September 8, 2020

- Buc Pride:
  - Krissy got new prizes from the college for us.
  - The first Buc pride awards will focus on students completing summer bootcamp.
- Student attendance challenges:
  - We need an email or phone call from a parent for student absences due illness, injury, etc., – just as always for excused absences, whether they are live or blended. If those students remote in during their class time, they will be marked present.
- Change in delivery option discussion:
  - Michelle has had several parents wanting to switch from Hybrid to Live. We'll hold off any changes until after next Friday's progress report.
  - Please make sure you've entered grades into Focus from Canvas. You don't need to enter every homework grade but can average them and use e.g., Assignments 1-5 as the title of the Assignment. Parents can go to their child's Canvas to see detailed grades.
  - We've had some students with webcam and audio problems. We do have tech money for kids.
- Remote teacher tips in breakout groups (grade9/grade 10):
  - Teachers broke into 9<sup>th</sup> and 10<sup>th</sup> groups to discuss what they are doing, how it's working and any problems they've faced.

## Faculty Meeting Minutes September 15, 2020

- Student Absences & Working Remotely:
  - Michelle will be sending out a PowerPoint and video message this week.
  - Parents need to call in if their child is home due to illness or home health screening. They need to let us know if their child plans to participate in class remotely. The student will be marked EAb, and Karen will email teachers to let them know. If the child does participate, the teacher will let Karen know so she can mark the student present.
- Q1 1<sup>st</sup> Progress Report this Friday (Sept. 18<sup>th</sup>) – please update Focus; remember that Canvas does not weight your categories so make sure students understand that Focus is the most accurate place for students and parents to see a “current final” grade every three weeks.
  - Michelle will be sitting with teachers to see their Focus gradebook configuration and how their Canvas is set up to share information with students.
  - Remind parents that students still have access to academic services. Mr. Primack is available by Zoom.
- Laptop Sign Out Sheet Procedure Discussion
  - Make sure parents are filling out the form, don’t forget to include the laptop Tag#.
  - We’re using 1<sup>st</sup> period carts.
  - Give Michelle a copy of the form.
  - Put your copy of the form in the laptop’s spot in the cart.
- Code of Conduct: Dress Code and Cheating/Plagiarism:
  - Michelle will meet with students this Friday and next Friday in Laura’s and Jesse’s classes to go over the Code of Conduct. She’ll focus on plagiarism and dress code. Our dress code is a little less restrictive than the District’s. Everyone needs to be on board with dress code violations and address them.
- PSAT Testing for grades 9/10 on 10/14 and 10/15. Thinking of Purple and Teal testing days. Ideas for afternoon?
  - Students will show up to their first period class. The test should last until a little after 11.
  - 9<sup>th</sup> graders will fill out demographic information during PCS classes and 10<sup>th</sup> graders will fill out their information during Biology class.
  - We’ll use the old Spanish classroom for extended time.
  - We need to come up with ideas for the afternoon.
- Teacher Salary Increases:
  - Teachers will receive a substantial increase in their salary.
  - We should have about \$56,000 to split, which would mean teachers will get about a \$4,700 raise this year.
- Club Sponsors Info – if you are not sponsoring a club this year, you can leave before this begins.
  - Michelle will meet with club sponsors tomorrow after school.

Faculty Meeting Minutes  
September 22, 2020

Progress Report Data by Grade Levels:

Data was discussed among Mrs. Wier and faculty.

Requests to Change Student's Delivery Option (Traditional/Hybrid/Remote):

Was discussed among Mrs. Wier and faculty.

Assessment Methods for Remote Learners:

Teacher's Assessment Plans were shared.

Mr. Sutton shared that he would make 2 different tests for students. The Purple Team would receive test 1 and the Teal Team would receive test 2. Both covering the same content. If a student missed both tests, the make up test would be a written test.

Fully remote students are on Study Island and they have a written test.

Mr. Mitchell shared that he proctors all home students in Canvas. If monitoring just one student, you can ask them to share their screen.

Testing proctor was mentioned. Mrs. Platt will look into it

Miscellaneous Items:

Student computers: Teachers were asked to see how long their batteries are lasting throughout the day.

PSAT Demo Forms: It was discussed when teachers could have students complete their demos. It was decided to do them on October 14<sup>th</sup> and 15<sup>th</sup>.

**\*PLEASE BRING YOUR CRISIS PLAN BINDERS so they can be updated\***

Binders were all updated during the meeting.

Faculty Meeting Minutes  
October 6, 2020

- Crisis Drill Considerations:
  - Michelle brought items for restocking your black crisis buckets. Make sure you have all the items essential to stay in lockdown 5-10 hours if necessary to clear the area of any threat.
  - Don't forget to email Michelle with any issues of concern in your classroom needed to secure a safe space for students and faculty ie. blinds, windows, locks, etc.
  - Remind page: Make sure you're signed in and active
  
- PSAT Testing:
  - All students in grades 9 and 10 will be taking the PSAT, either Wednesday 10/14/20 or Thursday 10/15/20. Students will be divided into 2 groups to maintain proper social distancing in a similar manner as the first two days of school.
  - All sign out forms for students leaving early on these days are due on Monday, October 12<sup>th</sup>.
  - All teachers will be proctoring for PSAT testing. Greg will be the relief stand by for Wednesday and Amber will be relief for Thursday.
  - Teacher Aids will be posting the room assignments for testing groups. We will not mix extended timers or grade levels.
  - On the day that a student is not testing, they will work remotely in their four core classes.
  
- Buc Pride / Student of the Month:
  - Voting for first Student of the Month
  - Laura has assumed responsibility for the Buc Pride cards, if you need them.
  
- C A R E money:
  - Laptop vs. Surface Pro for teachers?
  
- List of Students for Traditional Learning Model:
  - We will be taking a survey for ideas on switching our learning approach at the end of the 1<sup>st</sup> quarter to a more traditional learning model. (Brick and Mortar/ Fully Remote)
  - Something to keep in mind is the flexibility to attend classes remotely if a student is sick, rather than missing class and/or spreading germs.

Faculty Meeting Minutes  
October 13, 2020

- PSAT Faculty Proctor Training with Krissy Platt:
  - Krissy distributed testing boxes to all faculty for their specific testing groups.
  - The test consists of 4 sections: Reading, Math (2 sections) and Vocabulary
  - Some students will be extended timers. They will be separate into their own specific groups. Lunches will be provided accordingly.
  - Calculators will be provided in each testing room for the Math Section in which they are approved for use.

FSWC Faculty Meeting Minutes  
October 20, 2020

1. Quarter 2 Parent and Staff survey results to date – Approximately half of our Hybrid students are requesting to come traditionally (5 days per week) so it will be more like 25-30% Hybrid during Quarter 2. Faculty were in all agreement that we should continue to offer all 3 instructional delivery options for the next quarter and allow parents to change if desired.
2. Upcoming Teacher Work Day on 11/3 – Teachers may work on campus or remotely. Must get Q1 grades finalized and posted by 2 pm. Also shared the link for FSA online proctor training that must be completed on this day. The link for the Child Abuse Reporting online training was also shared for those who need to take it.
3. MT's home destroyed by fire – Discussed ideas to provide this student with personalized gifts such as elementary and middle school yearbooks, tshirts, etc. SGA will discuss at their next meeting and try to come up with a student led gift to share with this student.

Faculty Meeting Minutes  
October 27, 2020

- After Hours Access (evening and weekend)
  - Master key opens Mike & Galina's room outside doors and the Cafeteria door next to the weight room.
  - Sunday is probably not a good day to access. There is no one from Public Safety here and the building is likely armed. Saturday from 8am – 2pm is the best.
- Crisis Drill 10/29/20 (Thursday) during 2<sup>nd</sup> period: Tornado/Hurricane
- New Remote Icon in Focus: flags remote and hybrid students
- Q2 Instructional Delivery Option Final Lists: discuss students that possibly need traditional option.
- Bucs on the Run (Wed., Nov. 25<sup>th</sup>) was determined not to be a good date because, Mr. Winkler will not be here and he is the event organizer.
  - Modified schedule to allow for some class combining
  - No subs available
  - Friday, Dec. 4<sup>th</sup> was determined to be a better day for this event.

Faculty Meeting Minutes  
November 10, 2020

- Will we be fully remote the Wednesday before Thanksgiving?
  - How should students contact teachers if needed for assignments?
  - Should students be expected to finish work during the time scheduled for classes?
  - Should quizzes or tests be given on this day?
- Progress Reports are due on November 20<sup>th</sup>.
- Bucs on the Run (Walk the Plank) December 10<sup>th</sup>.
  1. Registration \$20 for all / first 250 guaranteed a medal
  2. This is our #1 fundraiser; please promote
  3. All students will participate on December 10<sup>th</sup> during class time.
  
- SGA Beach Bash – November 14<sup>th</sup> (10am-1pm) Englewood Beach
- Pickleball Tournament – December 12<sup>th</sup>
- New Student & Parent Orientation for 2021-22 School Year
  - Limit contact using separate classrooms
  - Divide groups into several different meetings
- Student of the Month – nominations
- Attendance check-in for remote students – What determines if marked “Present”?
- Club Sponsors – fill out form for club activities for 1<sup>st</sup> semester

Faculty Meeting Minutes  
November 17, 2020

- Club Sponsor Activity Forms – complete asap
- SAC feedback on 1<sup>st</sup> fully remote day
  - Traditional students were not all ready for the Zoom classes and had some difficulty with navigating the application.
  - Quizzes and tests should be postponed until everyone has a comfortable understanding of the system and a familiarity with its features.
  - In the future, if teachers are aware that a fully remote day has been scheduled, a short explanation of what is expected would be advised.
- Ideas for Core Classes on the schoolwide remote day before Thanksgiving - 11/25
  - Consistency and availability of teachers. (Refer to schedule)
  - Zoom – use a set password and number for all sessions.
  - Conduct practice sessions in classes before 11/25.
- This Friday (11/20), Progress Reports are due. Please post most current grades in Focus.
- Calendars: School Calendar vs. Faculty Calendar
  - School Calendar not being viewed – Do we need both?
  - Krissy will take over new Faculty Calendar, because all activities must go through SGA
  - All student and parent information will be in the Focus Calendar.
- Vaping in Bathrooms
  - Girls and Boys restrooms – be aware!
- Lottery for 2021-22: January - Application on website  
February – Informational Meeting – 3 separate evenings in classrooms to help with physical distancing. Trying to see if EventBrite can be used for families to register ahead of time, that way it will limit each evening to 100.

April 1<sup>st</sup> - Lottery

Faculty Meeting Minutes  
November 24, 2020

- Take attendance on fully remote day (11/25) ie. according to Canvas log in and completion of assignments.
- Bucs on the Run – “Walk the Plank” - Friday, December 18, 2020 @ 12 pm
  - All students in grades 9 and 10, with the exception of those who do not want to participate.
  - All students will come to campus for their classes on that day. All 6 periods will be shortened to accommodate for the event. Those leaving @ 11:30 will need a signed permission form.
  - Lunches will be served by grade level with adequate room for social distancing.
  - We encourage parents and family members to register for the event for only \$20 per person.
  - We have lowered the registration fee to \$10 for current FSWC students.
  - The first 200 participants who are registered and complete the entire 5K will be awarded a medallion.
- An FYI from Mrs. Foster
  - There are 19 freshmen currently who have Ds and Fs.
  - She has also voiced concerns about growing mental health issues.
- All teacher’s rosters should be verified as of October 9th

Faculty Meeting Minutes  
December 3, 2020

- Bucs on the Run “Walk the Plank” 5K – December 18<sup>th</sup> 12:00-1:45 (options for participation)
  - (1) Register for the Walk to receive a medal
  - (2) Participate with the school on the 18<sup>th</sup> without registering
  - (3) Be picked up at 11:30 with signed permission form
  
- Emergency Order to begin in January for class teaching model
  - Districts are facing struggling finances
  - Some students are struggling to keep up their grades
  - Consider reconstructing our teaching model, we need teacher input!
  - FYI: Fear is rising – More students are changing from Traditional to Hybrid
- Do we have any Canvas training needs? If you feel you would like training in a specific area, please contact Michelle.
- Don’t forget to verify your rosters by Monday (December 7<sup>th</sup>).
- FSWC Informational Sessions for 2025 Graduating Students (push backs)
  - The online application will be open February 1 – March 24, 2021
  - Dates for informational sessions are Feb. 18<sup>th</sup>, March 3<sup>rd</sup> and March 23<sup>rd</sup> @ 6:30 pm.
  - The random lottery takes place on Thursday, April 1<sup>st</sup>.
  - Applicants will be contacted by phone by April 16<sup>th</sup>.
  - Sibling preference for family members only applies if the sibling will be enrolled here in the next school year.
- PSAT scores (Amber)
  - We (FSWC) had higher scores than district and state scores.
  - 12% of Sophomores and 10% of Freshman did not meet both ELA and Math benchmarks.
  - Anyone wanting a more detailed look at specific scoring or questions, please contact Amber.
  - Scores in “Red”, more than a year below grade level; scores in “Yellow”, one year or less.
- FYI - In Charlotte County, we have a high mental health need with limited resources.
- Start thinking about Mid-term Exams. Do teachers with EOC subjects want to schedule a mid-term exam to gain information on student comprehension or for review? Please let Michelle know before Winter Break.

## Faculty Meeting Minutes

December ~~15/2021~~

15/2020

- Semester 1 2020-2021 Exam Schedule: **Thurs. Jan. 14<sup>th</sup> and Fri. Jan. 15<sup>th</sup>**
  - No exams will be given in Biology and US History at this time. These classes will be taking an EOC in the spring that will count as their Semester 1 and Semester 2 exam grade.
  - Algebra 1 and Geometry students will take a semester cumulative test during exams that will be included in the quarter 2 gradebook. These courses will have an EOC in the spring that will count as their Semester 1 and Semester 2 exam grade.
  - Hope, Personal Fitness, PCS and Horticulture exams will be taken before Thurs. Jan. 14<sup>th</sup>.
  - All other exams will be taken on Jan. 14<sup>th</sup> and 15<sup>th</sup> as scheduled.
  - Sophomores have no exams on Fri. Jan. 15<sup>th</sup> unless they have World History or need to makeup an exam from 1/14/21.
  - Early dismissal will be allowed on exam days with written permission slips that are due on Friday 1/8/21.
  - All teachers will proctor on exam days.
  - Remote Students: Freshman- Ok to test remotely; Sophomores- possible different schedule or small room (old Spanish room) access.
  - Extra time students: possible testing in cafeteria and proctor rotation.
  
- 3<sup>rd</sup> Quarter Teaching Model/COVID 19 Discussion:
  - Move all remote students (ZOOM) to one class period a day per subject.
  - The new strain of COVID seems more airborne and contagious.
  - We now have 25-30 Hybrid students in 9<sup>th</sup> and 10<sup>th</sup> grades total.
  - The faculty decided to keep all 3 teaching models.
  
- Discussion: Problems in classes with ZOOM and attendance.

## Faculty Meeting Minutes January 12, 2021

- \* Voting for Buc PRIDE Dec. Students of the Month
- \* We are marking all students "Testing" on exam days to avoid attendance challenges. Please let Crystal know who is absent for exams and should be marked absent.
- \* Q3/Sem 1 Exam/Sem 1 Final grade posting window is now open and closes on Tues., Jan. 19th at 7:10am.
- \* Attendance on the last Remote Day 12/23/20 (missing attendance for Clark, Mitchell, Nielsen (4-6), Shaw, Sutton and Teitelzweig).
- \* Safety and Security visit feedback: ID's, doors locked, Crisis Drills, TAT's
- \* National School Lunch Audit/Visit coming up on 1/20/21
- \* Upcoming Class of 2025 Info Nights/Application/Lottery Update
  - Informational Sessions: Feb. 18<sup>th</sup> 2021 @ 6:30 pm (About 90 already signed up)
  - March 3<sup>rd</sup> 2021 @ 6:30 pm
  - March 23<sup>rd</sup> 2021 @ 6:30 pm

Spring Assessment Calendar (draft) will be emailed and discussed at next Faculty Meeting

FSWC Faculty Meeting Minutes  
February 1, 2021 at 2:00 pm

Minutes:

1. Grade 10 Discipline Trends – Please be diligent and help supervise students. Our sophomores have been in unauthorized areas, vaping, and cheating in the past month at higher rates than usual.
2. Restroom Logs – Consider using a restroom log. One was created for convenience and made available for those teachers who will use it.
3. Dual Sign Outs – SRO Frasser is taking responsibility for this area. Moving it to the cafeteria so he can lay eyes on them and ensure they have their ID's prior to leaving the building.
4. Student ID's – Teachers are encouraged to have students keep their ID's on them at all times.
5. Upcoming Info Session Plans – Discussed the evening's agenda, reviewed dates and teachers who are helping on those evenings.
6. [https://flipbookpdf.net/web/site/9f138470d3d7bf2dd64ab0ca17b8aa58fceadc\\_a3FBP18732403.pdf.html](https://flipbookpdf.net/web/site/9f138470d3d7bf2dd64ab0ca17b8aa58fceadc_a3FBP18732403.pdf.html) - This is a new school handbook created to share with incoming families.
7. Testing Updates – None at this time. Krissy attended a district meeting today and will share with us as needed. Infrastructure date TBD.

FSWC Faculty Meeting Minutes  
February 9, 2021 at 2:00 pm

Minutes:

1. PD/Inservice reminders – Even though completion of FSW Canvas PD is kept in your Canvas Compliance Assist course, you must provide proof of completion to Dawn Nolan so she can enter the in-service hours in MyPLC at the district level.
2. Cashier/reimbursement procedures with cash avoidance if possible – Still have a cashier on hand on Fridays to pick up deposits; however, going forward try to stop accepting cash. Ask for checks payable to FSWC.
3. Items/requests for next SAC meeting on 1/11 – Let Mrs. Wier know if you would like anything added to the agenda. Laura is coming to introduce herself and share a little about her classes here.
4. Remote summative assessments (concerns of academic integrity) – Many teachers share this concern but it was decided that each teacher must set his/her guidelines for testing remote students. Some would find it an additional burden to have to test face to face.
5. Progress Report Data and Student Concerns (Amber) – Higher number of deficiencies. Mrs. Wier shared that she has been receiving complaints that our Focus gradebooks are not being updated for Progress Reports. Please let her and Amber know ahead of time if you foresee not having your grades in Focus up to date for parents.
6. Begin thinking about 2021-22 master schedule (keep 6 or go back to 7 periods, elective offerings) – Please have individual discussion with Mrs. Wier about this related to your teaching assignments.
7. \*Next week's faculty meeting will be a run through of the Informational Session agenda so stay in your own classroom to access the video presentation and sample Q and A session.

Faculty Meeting Minutes  
February 16, 2021

- 2:00 – View Power Point from Mrs. Wier to be presented to parents and students at Informational Session this Thursday evening (2/18).
  
- Join Mrs. Wier on Zoom for live meeting around 2:30:
  - Faculty assigned to 5 different classrooms: Clarke, Foster, Nielsen, Wier, Shaw
  - 8-9 families will be assigned to each classroom
  - SGA students (4) upper and (4) lower classmen as well as a few SAC members will also be available to assist.
  - Timing for meeting: 27 min. video / 45 min. Q & A  
Meeting will adjourn at 7:45
  
- Please review FSWCHS Handbook before Thursday evening for Q & A session.
  
- Some of the topics to cover that will be of interest to students and parents that can be addressed by SGA members are workload, clubs, athletics, etc.

Faculty Meeting 2/23/21



2021 FSW State  
Assessment Calendar

Agenda:

Info Session Feedback/Considerations – Additional room for March 3<sup>rd</sup> (Galina volunteered) and March 23<sup>rd</sup> (Mike volunteered). Teachers who were present at the first session shared their feedback.

Updated testing calendar – (attached above) All testing on FSA website & browser

Student checked out laptops need updated on Mon. 3/1. Please drop them off at the end of the day with Mrs. Steed at the office. Krissy will provide a letter to all of them and will make a reminder announcement that day prior to dismissal.

SGA Spring Spirit Week 3/22-3/26 and Clash of the Classes on 3/26 (Friday) – Indoor and Outdoor activities w/Rotations (Field Day)

NHS Meals of Hope will be this Fri. 2/26 from 2-4 pm in the Cafeteria

2<sup>nd</sup> Progress Report is changed from 2/26 to the following Friday 3/5.

## Faculty Meeting - March 9, 2021 @ 2 pm

### Meeting Minutes:

**Qtr 4 Delivery Options** – Survey taken leans toward traditional delivery as the preferred method.

--We now have only 5 students that are fully remote. (2 freshmen,  
3 sophomores)

--Discussion for those students who are ill, awaiting Covid testing, necessary  
extended absence, etc.; What are the options for receiving classwork and  
instruction?

**Spirit Week/Clash of the Classes (3/26/21)** - refer to handout

**Planning for 2021-22** - 6 or 7 periods? Elective offerings?

**Vaccination Information** – Charlotte County Schools personnel registration for Saturday,  
March 27 in Englewood. This can be cancelled if you receive  
an earlier appointment elsewhere.

**Class Interruptions** – Please try to avoid if possible. If testing, remain with that teacher until completed,  
then bring a note to the next period class with an explanation. Please make sure  
all computers are fully charged overnight.

## Faculty Meeting – March 30,2021 @ 2:00

### Meeting Minutes:

1. Crisis Drill on Wednesday at 8am
2. Random Lottery is Thursday (April 1<sup>st</sup>)
3. No school Friday (April 2<sup>nd</sup>) for High School Students (College is Open)
4. Senior Events:
  - \* Prom – April 16<sup>th</sup> Dinner 6-7; Please let Krissy know if you are attending.
  - \* Senior Awards – April 21<sup>st</sup> at CPAC 6pm
    - Students may invite (2) guests
    - Make sure any awards are ordered through Michelle
  - \* Grad Bash – April 23<sup>rd</sup> at Bush Gardens; Let Krissy know if you are willing to chaperone.
  - \* Commencement – May 1<sup>st</sup> at Suncoast Center, Fort Myers
    - Please arrive at 10:00am; Service begins at 11:00am
    - Students (Seniors) may invite (10) guests
5. Start thinking about for next school year:
  - \* Freshman Orientation
  - \* Summer Assignments
  - \* Should we stay with 6 periods or go back to 7 periods in a school day?
  - \*Electives; Ideas? Creative Writing, Spanish, PCS II, etc.
6. Using our shared drive upload any pictures you have of students and school activities.

## Faculty Meeting Minutes

April 6, 2021 @ 2:00

### Second Semester Active Assailant Training with Sergeant Mike Marsh

1. **Assess** – Know your classroom; designate safe areas
  - Lock doors
  - Cover yourself from projectiles
  - Conceal moving to a safe area, corner of room away from windows
2. **Lockdown** – Using designated procedures
3. **Evade** – Run or avoid threat
4. **Resist** – Last resort
5. **Tell** – Call 911 and appropriate school authorities
6. **Fire Alarms** – Evacuate the building; take appropriate steps
7. **Fortify FL app. and Raptor app.** – Report suspicious activity

\*\*\*Report to Authorities vs Post on social media\*\*\*

Improvements coming next school year 2021 – 2022:

- Upgrade PA system
- Install horns
- Raptor application

### **Awards for Seniors: Krissy Platt**

**Wed. April 21, 2021 @ CPAC 6:00pm**

- Give books to Seniors that truly match their interests and gifts
- All Seniors are invited to the ceremony
- Try to make sure all Seniors get something
- Let's keep the giving to (2) books per student

## **Faculty Meeting – April 6, 2021 @ 2:00**

### Meeting Minutes:

#### **1. 4<sup>th</sup> Quarter Traditional and Fully Remote Learning Delivery Methods ONLY – No Hybrid**

- Each teacher will ZOOM only (1) period a day.
- Only 25 total students will return to Traditional Learning (5 days a week) from Hybrid

#### **2. Clash of the Classes / Field Day Friday**

- Students will report to their 2<sup>nd</sup> period class to take attendance
- Door Decorating by classes / Each door will be awarded a prize
- 8:15 am Breakfast
- 8:55-9:10 Teachers will go to stations with group leaders SGA officers)

#### **3. CCPS Vaccination Option on 3/27 @ PCMS**

#### **4. Senior Events / Graduation Update**

- Commencement: May 1<sup>st</sup> @ 11:00am in the Suncoast Arena, Fort Myers
  - > Faculty sits with students / need gowns (black)
- Awards Day – still looking for a venue (no date at this time)
- Grad Bash – April 23<sup>rd</sup> @ Busch Gardens
- Prom/Dinner – April 16<sup>th</sup> @ 6:00pm, both will be held at Carmelos in Punta Gorda
  - > Faculty may attend but, it is not a requirement.

## **Faculty Meeting Minutes**

**April 13, 2021 @ 2:00**

### **COVID 19 Update**

- FSWC has a reported case of COVID 19 as of 4/12/2021. The proper protocol has been enforced.
- CCPS is offering a DOH voluntary vaccination opportunity for ages 16-17. The event will be held on 4/24 from 9am-12pm @ Tringali Park Recreation Center, 3460 North Access Road in Englewood, FL. The Pfizer vaccine will be administered at this time, which is the only CDC approved vaccine for individuals under the age of 18.

### **Senior Awards**

- Faculty book awards must be placed with Maria asap!

### **Freshman Orientation**

- Are we comfortable with all 115 students in one session?
- The date chosen for Freshman Orientation was Sat., June 5<sup>th</sup> from 10am-12pm.
- A grant has been submitted for teachers to conduct (with pay) an Academic Skills Camp. This will serve as a way to jump-start new students in Canvas, basic concepts, skill levels and troubleshoot software.

**DPP End of Year Reflection (Technology Integration): Due by May 3<sup>rd</sup>**

**Emergency Order – District Interpretation- School Grade**

**Teachers Create Wish lists for extra budget monies, for example:**

Textbooks, Desks, Curriculum Specific Items, Lift Desks, Markers, ETC.

## **Faculty Meeting Minutes**

**April 20, 2021 @ 2:00**

### **CCPS Interpretation of Emergency Order**

- Mrs. Wier discussed CCPS Interpretation of the Emergency Order concerning semester exams, EOC scores and Bright Futures extensions.
- We also discussed school rankings and how they will be affected by the COVID 19 issues of this past year. We will retain our A+ ranking.

### **Senior Awards**

- Local Awards and scholarships
- Clubs/ Organizations
- Academic Awards (Cum Laude)
- Faculty and Staff (book) Awards
- Scholarships
- BUC PRIDE – Student of the Month
- Principal's Award

### **Progress Reports – Friday, April 23, 2021**

- Students can not be registered for college courses until their grades are recorded.
- There are several Ds and Fs that are of concern.
- Make sure grades are recorded in a timely manner from Canvas into Focus.
- Taking late work / Should we develop a homework policy?

### **End of the Year DPP Reflections – Due May 3, 2021**

- Sent by email as a Google form

## **Faculty Meeting Minutes**

**April 27, 2021 @2:00**

### **FSA Writing Test**

- Turn all cell phones to Silent or OFF, not vibrate.
- Your students work is saved every minute.
- Make sure all computers are on the "Operational Site" not "Practice Site".
- Proctors will follow the script for testing.
- The test will last for (2) hours.

### **Commencement @ Suncoast Center, Fort Myers beginning at 11:00am**

- The Main Entrance will open at 10:00am for students and guests. First contact will be security.
- (1) program will be given to each family.
- All faculty and staff should arrive @ 9:30.
- The Faculty will march to their seats first, then graduating Seniors.
- The seniors names will be posted on their chairs in alphabetical order.
- Please email any questions regarding the ceremony to Krissy Platt.

## **Faculty Meeting Minutes**

**May 4, 2021 @ 2:00**

### **Final Exam/EOC/FSA Prep**

- All teachers brought their specific plan for Final Exam/ EOC / FSA prep for their students
- Grouped by grade level, teachers shared and discussed their specific plans for review and prep expectations for their specific subjects.
- A CCHS Assessment calendar was distributed detailing final end of the year activities and testing schedules.

### **Summer Boot Camp Ideas and Discussion**

- Length of time: 4 or 6 weeks
- Certain curriculum and subjects are more suitable to build foundational concepts in a summer program than others. Each faculty member decided if they feel some type of summer enrichment program will benefit incoming students.
- A concern for teachers to consider when deciding if a summer program will fit your curriculum; all students will not attend or be available in the summer months.
- Summer assignments should provide access to the teacher at certain scheduled times for instruction and guidance.

**FSWC will continue to offer a (6) period per day schedule for the 2021-22 academic year.**

## **Faculty Meeting Minutes**

**May 11, 2021 @ 2:00**

### **FSA Reading Assessment – Tues. 5/18/21 and Wed. 5/19/21**

- All students will need wired headphones
- We will use “school only” computers for testing. Pick them up in 1<sup>st</sup> period classes.
- Brainstorm for ideas of activities that can de-stress students after math testing.  
Hopefully we will have a guest speaker(s) with a Career Day message.
- Krissy distributed the bell schedule for testing on Tuesday 5/18/21.  
The Wednesday 5/19/21 schedule will be similar.

### **Summer Academic Boot Camp by Grade Level Work Time**

- Subject matter should consider, “What is exciting about your class?”
- What can we do to motivate and engage our incoming freshman?
- Teacher’s need to coordinate instruction to create and maintain a consistency within their grade level.
- One very important first step for freshman to “get off on the right foot” would be consistency in training for navigating through and effectively using Canvas.
- Laura demonstrated a sample Home Page set-up for her classes in Canvas and asked for feedback from the 10<sup>th</sup> grade teachers on effectively using this format for each of their subject areas.

**Reminder: This Friday 5/14 is the final Progress Report for this quarter.**

**Please ensure your Focus gradebooks are as up to date as possible.**