

**Library Faculty Department Meeting Minutes**

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| **Date:** | **December 9th, 2021** |
| **Time:** | **10:00am- 11:30am** |
| **Location:** | **Zoom** |

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| Members | Present | Absent | Excused |
| Anthony Valenti | X |  |  |
| Arenthia Herren | X |  |  |
| Jill DeValk | X |  |  |
| Frank Dowd | X |  |  |
| Gerald Franz | X |  |  |
| Jane Charles | X |  |  |
| Karen Kalisz | X |  |  |
| Richard Hodges | X |  |  |
| Timothy Bishop | X |  |  |
| William Shuluk | X |  |  |

1. Updates: Dr. Richard Hodges
   1. New York Times
      1. Moving forward by end of semester 🡪 full access will be communicated when it occurs
   2. Collier Adjunct Librarian position has been filled
      1. Will work 4-5 hours a week
   3. Anthony Valenti will be reporting to the Lee campus next semester
   4. Project MUSE database
      1. Will be used for QEP IDS course in Spring 2022
   5. Aiming to hire two more librarians
   6. People Counters at Library Entrances
      1. I.T. installed people counters at Lee and Collier 🡪 testing is in progress
      2. Movement will be recorded. No facial recognition
      3. Statistics will be made faster, easier, and more reliable
      4. Aim to be in place before next semester
      5. Gates will be removed
2. Embedded Librarian Meetings for Spring 2022: Arenthia Herren
   1. IDS 2891
      1. Arenthia, Bill, and Tony
   2. ENC 1101
      1. Jane and Tim
3. Scheduling/Calendar Options: Timothy Bishop
   1. The library purchased LibStaffer in Fall 2021
   2. Tim presented LibStaffer demo to the group
   3. LibStaffer can export data for assessment purposes
   4. LibStaffer and Outlook
   5. Library circulation staff needs communication

Minutes recorded by Victoria SanFilippo