**Academic Success Department Meeting Minutes**

January 14, 2022 9:30 - 11:30

Zoom link: <https://fsw.zoom.us/j/86315995349>

1. Good News
	1. Dr. Ring is working on Institute modules.
	2. Prof. Lampos is getting married in April.
	3. Dr. Hester got engaged.
2. Updates from administration
	1. Dr. Ring will send Memo of Reminders from Dr. Teed.
3. Reminders - Adjunct Portfolios are due 3/25/22. Form 1 is due the second Friday in February. Three Academic Success faculty are transitioning to Continuing Contract next year. Faculty should check the Document Manager for the steps.
4. Committee Updates
	1. Curriculum Committee – There was a setback with the December meeting.
	2. Professional Development Committee – In addition to FPD funds for travel to conferences, faculty may apply for Ancillary Funds for other professional development such as Professional Membership fees, books, and non-credit courses. The link to this application is <https://forms.gle/RFEU5nGpyzmfJn7N6>

There are multiple PD offerings this semester including the FSW/FGCU Symposium and a series on the Road to Administration.

* 1. OBOC – The Kickoff occurred and was well attended this week. Book Chats are forthcoming. The OBOC website has a list of events that can be done for GPS. Print versions of the book are available so contact Dr. Schultz if interested in receiving books for ground classes. There will be a new OBOC Chair in Fall 2022. A Design Contest is planned for the Spring 2022 semester.
	2. Academic Standards Committee – The committee has not met for Spring 2022 yet.
	3. Learning Assessment Committee – Reports will be available in Spring 2022. The 3/23 PD Friday Sessions for Think and Investigate are at 9am and 10 am, respectively.
	4. Academic Technology Committee – There are new Coordinators. They are working on the Master. We will continue with Proctor U for another year. The committee is still collecting data on Proctorio.
	5. Dedicate to Graduate – The committee has not met for Spring 2022 yet. The updated Start of Term Check in Survey should go out soon.
	6. QEP – The second Capstone Cohort has been identified. A recommendation is that faculty use a holistic rubric that recognizes the overall progress of students

at the end of the course.

1. Student Engagement updates – Catherine shared the Peer Mentor guide –
	1. [Peer Mentor Mentee Guide](https://drive.google.com/file/d/1bxCSEuxsVlid2uqQgmBPNLsUbwwk9SRx/view?usp=sharing)

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1. Advising updates – There were no Advising updates.
2. Library updates – There were no Library updates.
3. Upcoming PD Opportunities
	1. Flex! The Future of FSW is on Jan. 28. The link to register is below:

<https://fsw.catalog.instructure.com/browse/tlc/courses/founders-day-2022>

Dr. Ring is the Pear Deck Champion and will be a part of this presentation.

Dr. Schultz, who is currently teaching with Live Flex, noted that using a second laptop or device helps to facilitate flex class.

* 1. Teaching and Learning Symposium is Feb. 3-4. The theme is, “Transformation Through Reflection: Our Teaching & Learning Journey.” The link to register is below: <https://www.fgcu.edu/lucascenter/programs#Symposium>

Prof. Olson is presenting with the E Learning group.

1. Athletic Engagement Event on January 29 - Advise Dr. Ring if you are going

Basketball - Women at 12; Men at 2. Families are welcome

Please RSVP Here: <https://forms.gle/enrnR6Jhs7feextx9>

1. Breakout Groups
	1. SLS – Faculty discussed:
		1. Updates on Cornerstone Institute; 2 modules are complete with 4 remaining.
		2. Updates on textbook adoption/Master Shell revision – The new edition is very different than the current edition. Dr. Evans noted that as long as we don’t change CLOS we can alter the modules. All FT faculty will assist with updating the modules. Dr. Ring will set dates for dividing the sections to work on after Spring Break. Cornerstone Institute will be done in Summer only. There are currently 10-15 people interested in doing the asynchronous Cornerstone Institute.
		3. Packback Feedback – Prof. Olson and Dr. Ring like it noting that it is a more authentic way to assess learning. This could be a goal for next semester.
		4. Correct Citation – is in Canvas shell. Refer students to review the Journal 1 sample and the instructions.
		5. SLS Coffee Chat – 2nd Tuesday of the month at 11:30 and the 4th Tuesday of the month at 3:00. The next Coffee Chat is 1/25 at 3:00.

* 1. Reading – Dr. Hester and Dr. Ring will ensure that pre-test scores get sent to D’ariel.
	2. EAP – Prof. Olancin and Prof. Tucker
		1. Discussion of Student progress
		2. Discussion of long-term strategies to help improve the program including

a)      Restructuring courses

b)      Reviewing our terminal performance objectives

c)      Reviewing placement testing policies