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**MEETING: SoHP Meeting Program Directors and Department Chairs**

November 2, 2021 2:00 -3:00pm,

Zoom Meeting: <https://fsw.zoom.us/meeting/tZAvcu2qrDkqHtyaY67LnCyp9hBTN2ORi46z/ics?icsToken=98tyKuGsrD4uGNaXsB2PRpwIAI_4LOrzpnpfgrdEnSazVAxdQRrmb-pgBpwtP-rZ>

**PURPOSE:** Internal Department Meeting

**ATTENDEES:** Program Directors, Department Chairs, Associate Deans and Dean

**AGENDA**

1. **New SHP Dean Start Date December 6th.**
2. **Introduction New Human Services Program Director**
3. **Programs Overview**
4. **Workforce Programs onsite visit from the State regarding the Perkins Grant 2018-19**
5. **Civic – Core Requirement Clarity for Curriculum Committee Submission**
6. **Nursing Department Staff Position Updates**
7. **CVT Clinical Coordinator Position Updates**
8. **Respiratory Care – COARC Accreditation Report**
9. **SHP Brochures Updates – Quotes**

**SoHP Leadership Meeting**

**November 2, 2021 via Zoom**

Dr. Norman called the meeting to order at 1:00 pm.

**Attendees**

Dr. Thomas Norman – Interim Dean, School of Health Professions

Dr. Patricia Voelpel – Associate Dean, Nursing

Bobby Holbrook – BS Nursing Program Director

Karen Molumby – Dental Hygiene Program Director

Jean Newberry – Director of Respiratory Care

Jim Mayhew – Radiologic Technology Program Director

Deborah Howard – Health Information Technology Director

Christy Clark - Social & Human Services Director

Tommy Mann – Director of Simulation

Dr. Terrance Hays – Academic Advisor II, Nursing

Sarah Gingrich – Academic Advisor II, Nursing

Cassie Steves – Academic Advisor II, Health Professions

Susan Davis – CE Coordinator for BLS, ACLS, and PALS

Nicole Cobb – Cardiovascular Technology Director

Heather O’Connell – BS Cardiopulmonary Chair

Adriana Figueroa – Administrative Assistant to the Dean

Tamra Pacheco – Health Professions Support Specialist (scribe)

The new Dean of Health Professions will be here on December 6th.

Christy Clark is our new Director of Social and Human Services. She introduced herself.

Program Overviews

Nursing

* + - Dr. Voelpel has updated the ASN program description.
    - There were over 600 applicants for the ASN program
    - Bobby stated that 275 are enrolled in the BSN which is 100% online
    - About 38% of the ASN will enroll in the BSN program. The goal is to increase the enrollment to 50%

Simulation

* The simulation center is now community facing with contracts for training from Lee Health and working with NCH to obtain additional contracts.
* We are receiving additional funds from Children’s Charities and others

Health Information Technology

* Everything is going well with the program
* Deborah Howard just received a new computer in her office since the hard drive stopped working in her old one.

Dental Hygiene

The program is going through their accreditation review and the site visit will be in February.

Radiologic Technology

James Mayhew provided a description of the program and admission process.

Respiratory Care

* Jean Newberry provided the program description and admission process.
* The program received a good annual review from CoArc.

Cardiovascular Technology & BS Cardiopulmonary Science

* Nicole Cobb provided a summary of the program description
* Heather O’Connell introduced herself as the Program Chair.

AHA – for BLS & ACLS Certifications

Susan Davis introduced herself and stated that they have round 7,000 students a year.

Cassie Steves introduced herself and her role as a Student Advisor for Health Professions.

Perkins Site Visit

This month Jill De Valk is preparing the visit on November 15th – 17th. There may be last-minute meetings scheduled.

Civics Core Requirement

* Sarah Gingrich stated that Nursing will eliminate Psychology and replace it with the Civics requirement in the fall.
* Karen stated that she cannot replace Psychology because her accreditation requires it.

Staff Positions

* Jennifer Washburn left the Nursing department and now works in Academic Advising.
* Roseanne Wecera is the new Administrative Assistant for Dr. Voelpel in Nursing.
* Dr. Voelpel thanked Adriana for her efforts in the hiring process.
* Michelle Sherman will be the Administrative Assistant for Bobby Holbrook and starts on Monday.
* Dr. Voelpel thanked Cassie Steves for her assistance with the application review process.
* The CVT Clinical Coordinator position is posted and has 3 applicants. The interviews will start next week.
* The hiring process for the full time faculty in Radiologic Technology is in process.

Brochures

* Adriana found the best printing company with the lowest cost – Direct Effect, for the brochures.
* They are still working on the EMS brochures.
* Dr. Norman will move on to the School of Business and Technology to create their brochures.
* Dr. Norman hopes to move on with changes to the website as well.
* The focus is on recruitment and retention.

Career Center

* We received a 4-year grant of $1 million
* The goal is to broaden our articulations
* Transferring credits is difficult and we will try to streamline the process from technical schools to our programs.
* There are 1800 openings at Lee Health.
* Tamra Pacheco was tasked by Kyle Hartman to provide fees that students must pay out of pocket that are not covered under financial aid.

Meeting was adjourned at 2:43