***Minutes***

Department of Communication Studies and Foreign Languages

Fernando Mayoral, Chair

Friday, September 10, 2021 at 10 a.m. Via Zoom (H-117)

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|  | Present | Absent | Excused |
| **Guests** |  |  |  |
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| **Faculty** |  |  |  |
| Fernando Mayoral | X |  |  |
| Alessandro Cesarano | X |  |  |
| Ann Eastman | X |  |  |
| Evan Johnson | X |  |  |
| William Kelvin | X |  |  |
| Katharine O´Connor | X |  |  |
| Dani Peterson | X |  |  |
| Jennifer Summary | X |  |  |
| Jamie Votraw | X |  |  |
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|  | Present | Absent | Excused |
| **Adjunct Faculty** |  |  |  |
| Bobby MacPhail |  | x |  |
| Carol Roark | X |  |  |
| Norm Toback |  | x |  |
| Joyce Puls |  | x |  |
| Jim Acton | X |  |  |
| |  |  | | --- | --- | | Marisol Hernandez Soto | X | |  | x |  |
| Cindy Enslen | X |  |  |
| Phil Bickel | X |  |  |
| Roy Samuelson |  | x |  |
| Lindsay Carr |  | x |  |
| John Pause |  | x |  |
| Ruth Miller |  | x |  |
| Rebecca Fahrner |  |  |  |
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1. **Call to Order:**
   1. Chair Fernando Mayoral called the meeting to order at 10:00 a.m.
2. **Approval of Minutes:**
   1. Chair Fernando Mayoral reviews April minutes
   2. Motion to accept minutes (Dani)
   3. 2nd (Alessandro)
3. **Reports**
   1. **Workshop on Public Speaking** (Fernando)
      1. Student Engagement has invited guest speaker Michael C. Williams.
      2. Fernando will check on the date.
   2. **FSW Newspaper Update** (Bill)
      1. The Compass lost a lot of staff over the summer.
      2. Editor stepped down
      3. Recruitment has been difficult due to COVID.
      4. Newspaper was located in I building, moving to K building
      5. Hope to get back to print soon
   3. **QEP** (Katie)
      1. Applications due October 7th for the IDS 2891 training.
      2. 3 credit release time for spring 2022 (8-12 faculty members)
      3. More intense than New Faculty Seminar, meeting twice a month
      4. Create syllabus and assignments
      5. 3 requirements: Oral presentation, research documentation, and student research project
      6. IDS 2891 is an additional college requirement, which is not replacing SPC 1017/2608.
      7. It will be taught in fall 2022 and spring 2023.
      8. October 5th at 11:30 am is the QEP trivia.
   4. **GEAC** (Dani)
      1. 1st meeting Dani and Jamie spoke with Don Ransford and Rebecca Harris.
      2. SPC 2608/1017 will no longer be a requirement for students in order to have flexibility in the pathways.
      3. The flex (middle model) pathway was voted on.
      4. It will now move onto the Curriculum Committee for voting.
      5. The department briefly conversed about pathway options and state requirements.
      6. The department agreed that a conversation with FSW advisors is necessary.
      7. Fernando suggested inviting them to a department meeting.
   5. **Battle of the Buccaneers** (Jennifer)
      1. Jennifer submitted documentation for FEE Award funding.
      2. We will know in November how much we will be granted.
   6. **Professional Development Day** (Jennifer)
      1. September 24 at 1 pm via Zoom
      2. Dr. Van Gaalen will review our assessment reports.
      3. We will have calibration activities.
   7. **Collier and Hendry Glades Positions** (Jennifer)
      1. We will be advertising the positions this fall.
   8. **Changes to SPC 1017** (Jamie)
      1. Jamie submitted to the Curriculum Committee topic lists and new SLO’s for the syllabus template.
      2. ENG 1101 will be dropped as a perquisite.
      3. Accepted changes will take in effect spring 2022.
      4. An additional item is the name change to Fundamentals of Communication Studies.
      5. Bill will be presenting on the department’s behalf at the October Curriculum Committee meeting.
   9. **Learning Assessment Committee** (Fernando)
      1. Think and investigate will be assessed this year.
      2. PD Sessions: 9/24 at 9 am—Evaluate and 1 pm—Communicate
      3. PD Sessions: 9/29 at 1 pm—Investigate and 2 pm—Think
   10. **Spring 2022 Schedules** (Fernando)
       1. Schedules are due to Dr. Page by September 17.
       2. Think about the instructional methods you prefer
4. **Announcements**
   1. **Vaccine Clinics** 
      1. Lee Campus: Monday, September 13, 2021, AA-177 11:00 AM – 1:00 PM
      2. Collier Campus: Monday, September 13, 2021, J-103/104 2:30 PM – 4:30 PM
      3. Charlotte Campus: Monday, September 13, 2021, O-117 8:30 AM – 9:30 AM
      4. Hendry/Glades Curtis Center: Tuesday, September 14, 2021, A-109 11:15 AM – 1:15 PM
   2. Bill motioned to have our department meeting time changed to 10 am.
      1. Evan 2nd
   3. Katie reminded everyone about the Florida Communication Association 2021 conference Oct 14-17th.
      1. Poster submission deadline is October 1st.
      2. Information is on the website.
5. **Adjourn**
   1. Motion to end meeting—Evan
   2. Dani 2nd motion
   3. Motion to adjourn approved