

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Time:	1 pm – 3 pm
Minutes Prepared By:		Location:	Zoom
1. Meeting Objective			
ASN Program Issues			
2. Attendees			
Prof. June Davis, Prof. Judy Sweeney, Ms. Sarah Gingrich, Dr. Patricia Voelpel, Dr. Angela Vitale, Dr. Jennifer Ortiz, Kellee Ratliffe, Lisa Cicconi, Gale Lewis Jacobs			
3. Excused			
4. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Approval of minutes	<ul style="list-style-type: none"> Minutes approved 11/3/21 		
Castlebranch	<ul style="list-style-type: none"> Expectations for students and consistent student compliance needs to be streamlined. Clinical coordinators are chasing students hours and hours finding out who can't go to clinical. There seems to be students that get away with it. Dr. Voelpel will send out email to students who are not compliant. Students who fail NUR 1034L we will offer Independent study during the Spring 21 semester. These students will need to join other clinical groups in the hospitals, Vsim can also be utilized up to 50% of clinical time. For these students, all of their Level 3 and Level 4 courses will need to be Independent Studies because of the roll out of our new curriculum. Background and drug screen, students are not reminded when they are due, can we change this? Tracking Immunizations and especially Hepatitis B is a cumbersome process. Propose to get Titters for Hep B and booster when necessary then it's done. Proposal accepted. MMR need to show proof of shot only, no need for booster. Hepatitis A is not required by clinical facilities, we can remove this requirement. Discussed only requiring TB testing on admission to program, then questionnaire annually. Because some of our clinical facilities still require annual PPD testing, we will continue to require annual testing for all students. BLS - we currently only accept BLS training from an American Heart Association course, can we include courses from Red Cross courses. Since all hospitals accept courses from both AHA and Red Cross we will also. (Addendum: Lee Health will only accept BLS training from AHA, therefore we will require all students to obtain BLS training through AHA, not Red Cross) Flu vaccination due October 1, ok to put this due date on Castlebranch. NCH is requiring a medical or religious waiver of the flu shot signed by a HCP or clergy. They will review and accept or deny each request. Bayfront Health hospital is requiring Covid testing bi-weekly (if not vaccinated), Fawcett is requiring fit testing. Can this be added onto Castle Branch to separate them from vaccines and then removed by campuses they don't apply to? 		

	<p>Castlebranch will be set up to have sections for vaccines, covid testing, and fit testing. They can be removed from a campus if it does not apply.</p> <ul style="list-style-type: none"> • Student handbook acknowledgement page must be signed by students every semester and submitted to Castlebranch. New students receive the handbook in orientation course. Where do others get it? To be consistent the handbook will be posted in the Colloquium prior to each semester, August for Fall semester and December for Spring semester. Use same due date for new students and returning students. January 3 is the due date for the Spring semester. Any changes have to be done ahead for Fall by July and Spring done by November. Staff and faculty need to be updated. Wendy Morris is the keeper of official student handbook document. • Landmark Hospital moving to Lehigh. Students had good experiences there. They will now be in Lee county and too far for Collier students but it is a good site if another campus would like to reach out to them.
Core Gen Ed and Civic Literacy requirements	<ul style="list-style-type: none"> • Each of 5 gen ed categories will have to have 1 core course. AS degrees will also need to require a civic literacy course in the future; we will be including that change at this time as well. In order to fit in a civic literacy course, it will replace Social Science – Psy or Sociology. Students who have met the state’s civic literacy requirement are then required to take PSY 2012 or SYG 1000. • RN to BSN students who have met the states civic literacy requirement are then required to take an additional Gen Ed Social Science (writing intensive recommended). • Change wording from BSC 1085C – Anatomy and Physiology I to BSC 1085C or BSC 1093C Anatomy and Physiology I. • Change wording from any GE Mathematics to Core Mathematics GE. • This will be presented to faculty on Friday for approval. Catalog rough draft shared.
Spring Supplies	<ul style="list-style-type: none"> • Request from Arlene. Tommy was concerned financial side with strict budget. Somebody just needs to let her know. Supplies will be here in time for Spring semester; stimulation supplies and nursing supplies. Need to continue reusing kits save money. Get back to Arlene that they are working on it.
Pinning	<ul style="list-style-type: none"> • Survey results from level 4 students chose to have pinning live on the Lee campus; 60 to 40 ratio only 89 voted; 50 short. Dr. Voelpel will move forward to booking room for that day. No family permitted to attend due to lack of space. Room reserved 5 pm – 8 pm. Graduating class and faculty and staff December 14, Tuesday at 5 pm. Put on agenda for Friday’s ASN meeting for Pinning • Suggestion for student speakers, potential speakers can submit their speech and student nurse association can chose the best one after faculty has read them over. Pick 2 from each campus. Faculty will pin students. Discuss on Friday who would like to pin and read the names. Dr. Voelpel will post something on the colloquium after the ASN meeting on Friday to students with information regarding pinning.
Text expiring for Level 2 students	<ul style="list-style-type: none"> • Level 2 students have told S. Gingrich that their textbooks are expiring before level 3. They should be good for entire curriculum. Dr. Voelpel will send an email to Christy Mignot.

Misc	<ul style="list-style-type: none"> • Dr. Ortiz will coordinate the ASN meetings for the Spring 2021 semester • Dr. Ortiz visited a Health Assessment class on the weekend and discovered that the class was cancelled by the adjunct faculty. She will follow up with the two adjunct faculty regarding this.
Future meetings	<ul style="list-style-type: none"> • November 17, 2021, 1 pm - 3 pm
Meeting Adjourned	2:43 pm
Approval Signature of Program Chair	Date
<i>June Davis</i>	11/18/2021