

2020-2021 RN to BSN PROGRAM MEETING MINUTES

Department of Nursing

Meeting Date:	11-12-2021 12:00 pm
Facilitator:	B. Holbrook
Participants:	<ul style="list-style-type: none"> • Faculty: M. Jenner; S. Steiner; Dr. M. Weiner; Dr. J. Settanni; Dr. K. Blades, H. Goodwin; G. Deane • Staff & Leadership: Dr. P. Voelpel, Assoc. Dean; J. Davis, Chair, B. Holbrook, Prog. Director. Dr. T. Hays, Advisor; M. L. Mondello, Adm. Asst.

Meeting link: <https://fsw.zoom.us/j/88449417463>

Agenda Item				
Call to Order – 12:00	10-08-2021	10/8/2021 minutes were approved with edits sent previously.		
Approval of Minutes:				
ACEN Standards	Presenter	Discussion	Action Due Date	Responsible Party
1. Mission and Administrative Capacity A. Civics Literacy requirement – FSW Curriculum Committee submission	A) J Davis & Dr. M. Weiner	J. Davis presented background: On October 20, 2021, the FDOE approved revisions to Rule 6A-10.02413, Florida Administrative Code, Civic Literacy Competency. The rule amendment specifies, beginning in 2021-22 and thereafter, both an assessment and a course are required to meet the civic literacy competency requirements for A.A. and baccalaureate students. Previously, A.A. and baccalaureate degree first-time-in-college students		

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<p>B. ACEN Standard I review</p> <p>C. Meeting Minute Format</p>		<p>could demonstrate competency in civic literacy through the successful completion of a course <u>or</u> by achieving a passing score on an assessment.</p> <p>The civic literacy course requirement can be fulfilled by successfully passing POSX041 American Government or AMHX020 Introductory Survey Since 1877.</p> <p>The Florida Civic Literacy Examination is offered through the FSW Testing Services. See https://www.fsw.edu/testing/fcle for more information. The FDOE recommends 30 days between attempts; however, students can retest on the next day if needed. Faculty discussed that the testing policy is important information for our out-of-state students to know.</p> <p>Note: The FDOE anticipates entering into rule development to add the civic literacy requirement as a condition of A.S. degree completion effective with the 2022-23 catalog year. Changes in the FSW ASN Program are underway to meet this new requirement.</p> <p>Dr. Hays can put a hold on the student taking NUR 4827C Leadership in Nursing to determine if students satisfied the Civil Literacy requirement.</p> <p>Faculty approved to move forward with changes needed to meet the new rule. M. Weiner will keep the faculty updated</p>		

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D. SEP / Adding meeting minute topics	B) Dr. M. Weiner	<p>on this issue.</p> <p>A) Tabled</p> <p>B) Dr. Weiner suggested keeping the meeting minute format we are currently using to organize meeting topics by ACEN standards. This will make it easier for ACEN Peer Reviewers to identify ACEN topics in our meeting minutes. Faculty approved.</p> <p>C) Dr. Weiner shared a draft ACEN spreadsheet to put important meeting minute items organized by ACEN Standards to so they would be easily be navigated by FSW Faculty, Staff and Leadership and ACEN Peer Reviewers.</p>		
<p>2. Standard 2 Faculty and Staff</p> <p>a. Student Petitions and Student petition policy</p>	A. Faculty	A)Discussion ensued on how many times a student could do a petition after failing or withdrawing. Mr. Holbrook stated there was no policy about how many times a student could petition. Discussed the college policy on student being able to repeat a course three times. On the third attempt the student would be unable to withdraw after the 'drop and add' period ended. However, students are able to petition the Registrar to be able to		

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		<p>have a 4th attempt.</p> <p>If the student has petitioned due to two or more Ws or Fs, and was approved by Faculty to continue in the program, any subsequent W or F requires a student to petition again.</p> <p>If students are dismissed, the students can reapply (there is no restriction stated in the admission policy preventing the student from immediately reapplying; which they restart the count of Ws and Fs at zero. Ws and F from previous admission and dismissal can't be counted in a new admission period.</p> <p>This is one more reason why we a student success coach is needed to assist these students be successful.</p> <p>If Faculty change the policy limiting the number of times a student can petition after earning an any combination of Ws and Fs, if the student has a sickness in family or for self they student would not be allowed to repetition.</p> <p>If the student petitions multiple times, it doesn't mean that it will be approved.</p> <p>If student's GPA goes below 2.5 they will not qualify for admission or readmission to the RN-to BSN</p>		

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		<p>program</p> <p>When a student fails they can take the class again. If the grade is a C or above, the student can apply for “grade forgiveness” and if approved, the failing grade has an “E” on the transcript showing the failing grade but it does not get figured into the GPA.</p> <p>ASN & RN-to-BSN is not consistent with rounding up grades. ASN does not round up grades, RN-to-BSN rounds up from .5 – for example: 89.5 to 89.99 is rounded up to 90.</p>		
<p>3. Students</p> <p>A. Student Nurse Handbook changes / approval</p> <p>B. Advisor Report</p> <p>a. Student Petitions</p> <p>b. Admissions</p> <p>c. Advising Plan</p> <p>d. Registration Hold on</p>	<p>A) Mr. Holbrook / Dr. Weiner</p> <p>B) Dr. T Hays</p>	<p>A. Handbook was approved with previously submitted edits.</p> <p>Ba. No student petitions for this meeting.</p> <p>Bb. 63 applications / 27 admitted /unsure of the number that have registered by today.</p> <p>Bc. Some Advising Plans that were distributed for todays meeting were not the correct advising plans. B. Holbrook will correct and mail out to Faculty / Leadership to review – will discuss in</p>		

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<p>Admission</p> <p>e. Admissions in B term</p> <p>C. Faculty Suggestions to increase student RN-to-BSN admission</p>	<p>C) B Holbrook</p>	<p>Dec. 21 meetings.</p> <p>Bd. Dr. T. Hays will put a hold on newly admitted students to RN-to-BSN so they can't register for classes until Orientation and joining the Colloquium have been completed. This should stop students from not completing the Program orientation modules and submitting the required forms.</p> <p>Be. Dr. T. Hays stated students were asking to be admitted in B mini terms since they would have the NCLEX completed by mid-semester. Discussion to be continued at Dec. meeting.</p> <p>C. Mr. Holbrook asked Faculty and Staff to be thinking of ideas to increase student admission numbers to RN-to-BSN and bring those ideas to the next meeting.</p>		
<p>4. Standard 4: Curriculum</p> <p>A. Update on RN-to-BSN Essentials 2021 integration</p>	<p>A. Prof. M. Jenner</p>	<p>A. A. Update time frame to submit to the FSW Curriculum Committee – some classes not until for Fall 2023; today we completed viewing the end of the program student learning outcomes and aligning them with</p>		

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		<p><i>Essentials 2021</i>; requesting Faculty review AACN webinars on adopting <i>Essentials 2021</i>; Attending NRNFF group meetings and workshops; will be schedule monthly meeting with FCNEA members who want to hold workshop for just for FL colleges.</p>		
<p>5. Standard 5: Resources A. RN-to-BSN course design</p>	<p>A. Prof. G Deane</p>	<p>A. Most of this has been discussed Having 1-2 days at FSW meetings Discussing course design using the proper tools and assessments</p>		
<p>6. Standard 6: Outcomes – no business</p>				
<p>Other Business</p>				
<p>Meeting Adjourned: 14:05</p>				