



# Curriculum Committee Agenda

October 1, 2021

1:00 PM – 3:30 PM

Zoom: <https://fsw.zoom.us/j/89141673654>

<b>CHAIR</b>	Dr. Sheila Seelau
<b>VICE CHAIR</b>	Professor Kelsea Cid

## I. INFORMATION ITEMS: SYLLABUS CHANGES

<b>INFORMATION ITEM</b>	1	
<b>Type of proposal</b>	Info Item: Syllabus Changes	
<b>Presenter</b>	Dr. Jennifer Patterson	
<b>ENT 2000 Introduction to Entrepreneurship</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary</b>		
Changed Integral GE Competency <i>Analyze</i> to <i>Engage</i> , with updated supporting CLO. Added 4 Additional CLOs to course to better reflect course goals. Track-changed syllabus appended.		
<b>Note:</b> Please see comments in Curriculog for future modifications.		

<b>INFORMATION ITEM</b>	2	
<b>Type of proposal</b>	Info Item: Syllabus Changes	
<b>Presenter</b>	Dr. Jennifer Patterson	
<b>ENT 2012 Entrepreneurship Management</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary</b>		
Changed CLO supporting Integral GE Competency <i>Investigate</i> and added 5 new "Additional CLOs" to reflect course content more completely. Track-changed syllabus appended.		
<b>Note:</b> Please see comments in Curriculog for future modifications.		

<b>INFORMATION ITEM</b>	3	
<b>Type of proposal</b>	Info Item: Syllabus Changes	
<b>Presenter</b>	Dr. Jennifer Patterson	
<b>GEB 1011 Introduction to Business</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary</b>		
Changed Integral GE Competency from <i>Visualize</i> to <i>Think</i> , as it better reflects the supporting CLO. Track-changed syllabus appended.		

<b>INFORMATION ITEM</b>	4	
<b>Type of proposal</b>	Info Item: Syllabus Changes	
<b>Presenter</b>	Dr. Jennifer Patterson	
<b>MAN 3120 Organizational Behavior and Leadership</b>	<b>Effective Date: Fall 2021</b>	
<b>Summary</b>		

Updated CLO supporting Integral GE Competency *Investigate* for better fit. Replaced 4 "Additional CLOs" with 6 new objectives that more precisely reflect the breadth of course content and skills. Track-changed syllabus appended.

**Note:** Please see comments in Curriculog for future modifications.

<b>INFORMATION ITEM</b>	5
<b>Type of proposal</b>	Info Item: Syllabus Changes
<b>Presenter</b>	Dr. Jennifer Patterson
<b>MAN 3303 Leadership and Management Practices</b>	<b>Effective Date: Fall 2021</b>
<b>Summary</b>	
Changed Integral GE Competency from <i>Engage</i> to <i>Communicate</i> and changed supporting CLO. Replaced 5 "Additional CLOs" with 5 new objectives that more precisely reflect the breadth of course content and skills. Track-changed syllabus appended.	
<b>Note:</b> Please see comments in Curriculog for future modifications.	

## II. ACTION ITEM: COURSE CHANGE PROPOSAL

<b>ACTION ITEM</b>	6
<b>Type of proposal</b>	Course Change
<b>Presenter</b>	Dr. William Kelvin
<b>SPC 1017 Fundamentals of Speech Communication</b>	<b>Effective Date: Fall 2022</b>
<b>Summary:</b>	
Change title to <i>Fundamentals of Communication Studies</i> to reflect Department name and breadth of course coverage. Delete prerequisite course ENC 1101 as unnecessary. Track-changed syllabus appended. For the CC meeting, please refer to syllabus with title ending in "Updated 9-24-21."	
<b>CURRICULUM ACTION</b>	
<input type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> Accepted with Minor Corrections <input type="checkbox"/> Proposal Postponed <input type="checkbox"/> Proposal Denied	

## III. ACTION ITEM: PROGRAM CHANGE PROPOSAL

<b>ACTION ITEM</b>	7
<b>Type of proposal</b>	Program or Certificate Change
<b>Presenter</b>	Dr. Angus Cameron
<b>AA Degree Program change</b>	<b>Effective Date: Fall 2022</b>
<b>Summary of proposed changes:</b>	
Proposal adds IDS 2891 <i>CREATIVE Capstone</i> course* (approved at 9/3/21 meeting) to AA Degree Program under Elective Requirements (non-General Education). [24 credits of electives + 36 GE credits are required to graduate with an AA Degree.]	
IDH 2911 <i>Honors Capstone</i> may be substituted as appropriate. Students entering FSW with 45 or more credits may petition for an exemption. Track-changed AA Program catalog page appended.	
<b>CURRICULUM ACTION</b>	
<input type="checkbox"/> <b>Accepted</b> <input type="checkbox"/> Accepted with Minor Corrections <input type="checkbox"/> Proposal Postponed <input type="checkbox"/> Proposal Denied	

#### IV. COMMITTEE BUSINESS

<b>COMMITTEE BUSINESS</b>	1
<b>Presenter</b>	Sheila Seelau
<b>Curriculum Committee Curriculog review groups, Fall 2021</b>	
<b>Summary:</b>	
<b>Curriculum Committee Faculty Review Teams (leaders bolded):</b>	
<p><b>Sheila Seelau, CC Chair;</b> Marsha Weiner, SoHP, Nursing; Camille Drake-Brassfield, SoAHSS, Social Sciences; Julia Kroeker, SoEd; <b>(plus SoPAS representative)</b></p> <p><b>Kelsea Cid, CC Vice Chair;</b> Angus Cameron, SoPAS, Sciences; Dani Peterson, SoAHSS, Communication Studies &amp; Foreign Languages; Alisa Callahan, SoBT, Business; Tina Churchill, SoPAS, Mathematics.</p> <p><b>Jeremy Pilarski, AA Program consultant,</b> SoAHSS, English; June Davis, SoHP, Nursing; Bill VanGlabek, SoBT, Business; David Evans, SoAHSS, Student Success; Tony Valenti, Faculty Librarian.</p> <p><b>Curriculum Coordinator &amp; Advising (CC&amp;A)</b> review group:</p> <p><b>Jeffrey Peterman,</b> Coordinator of Curriculum &amp; Catalog Systems, Office of Registrar; Brenda Knight, Registrar; April Falso, Associate Registrar; Eric Cirignano, Degree Audit System Specialist, Office of Registrar; Dr. Christy Gilfert, Associate Vice Provost, Enrollment Services; Andrae Jones, Director, Student Affairs; Tim Maricle, Student Success Advisor, Office of Academic Advising.</p> <p>Ongoing updates and instructional materials are provided in the <b>Canvas: Curriculum Committee</b> course. Use this link to add the course to your Canvas dashboard:  <a href="https://fsw.instructure.com/enroll/HYR9DF">https://fsw.instructure.com/enroll/HYR9DF</a></p> <p>Click on Modules to find:</p> <ul style="list-style-type: none"> <li>• <b>Curriculum Committee Roster, 2021-2022</b> <ul style="list-style-type: none"> <li>○ Please see all Curriculog review groups, membership, and step administrators (responsible for entering group decision into Curriculog system).</li> </ul> </li> <li>• <b>Curriculum Calendar, 2021-2022</b> available in Document Manager &amp; CC Canvas.           <ul style="list-style-type: none"> <li>○ Please see all Curriculog review due dates on pages 2-3; these include dates both preceding and following each monthly meeting of the full Curriculum Committee.</li> <li>○ It is CRUCIAL that these due dates be followed for curricular proposals to proceed through the Curriculog workflow efficiently and effectively.</li> </ul> </li> </ul>	

<b>COMMITTEE BUSINESS</b>	2
<b>Presenter</b>	Sheila Seelau
<b>Curriculog &amp; Training Updates: Help Wanted</b>	
<b>Summary:</b>	
<p><b>Curriculog training team:</b> Sheila Seelau, Kelsea Cid, Jeffrey Peterman, Jeremy Pilarski. To join this team, contact any team member!</p>	

**Curriculog Administrator:** Jeffrey Peterman. Please contact [jpeterman@fsw.edu](mailto:jpeterman@fsw.edu) with requests for new accounts & passwords, as well as technical difficulties with the Curriculog system.

**Curriculog (Self-)Training Materials** have been added to the Curriculum Committee Canvas course. Use this link to add the course to your Canvas dashboard:

<https://fsw.instructure.com/enroll/HYR9DF>

- From the homepage, click on the **Training** button.
- The **Curriculog Training Materials Module** has five subdivisions:
  1. Curriculog Tour (for everyone)
  2. Starting Your Proposal (for proposal originators and all who assist them)
  3. How to Edit, Save, and Make Decisions on Proposals (for originators, trainers+, reviewers)
  4. Proposal Development Resources (for originators and all who assist them)
  5. Conclusion & Curriculog Support (for everyone)

**Fall 2021 Curriculog training** for faculty, staff, and administration is in the works for Professional Development Fridays in Oct. (10/22 and 10/29). Curriculog training and assistance via Zoom is also available upon request to any training team member.

**TLC Director** Gloria Kitchen has suggested several ways to educate the FSW family about curricular processes beyond traditional training workshops. **We are hereby soliciting volunteers for an ad hoc group to strategize and draft materials (e.g., PowerPoints, videos, online training certification).**

**All proposals and supporting documents are available in Curriculog under "All Proposals" tab.**