

School of Education Department Meeting
Friday, November 12, 2021
10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Kathie DiLascio, Dr. April Fleming, Dr. Julia Kroeker, Dr. Regina Miller, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak. David Koehler was excused.

Welcome and Approval of October Minutes: Approval of October 8, 2021 minutes: JoAnne Devine moved to accept the minutes as distributed. Regina Miller seconded the motion. The motion carried and the minutes of the October 8, 2021 department meeting were approved as distributed and placed on Document Manager.

Administrative Updates: Dr. April Fleming

- Teacher Tribune: Fall 2021 edition of The Teacher Tribune has been created and distributed. Thank you to everyone who submitted article. Special thanks to Kathie and Caroline.
- Grow Your Own Academies: FSW will partner with Hendry High School and also with Clewiston High School. District will fund tuition. Joyce, April, Caroline working on this now. Any ideas are welcome. We will need full participation with our team. Also offering two of our courses in Fall 2022 and Spring 2023, Intro to Ed and Intro to Diversity will be offered to students in these Academies.

Search Update

- Elementary Education Professor
- Committee: Anne, April, JoAnne, Joyce: Anne Angstrom reported met for first round of zoom screening interviews, will interview 3 finalists on Monday.

Enrollment and Retention: Kathie read David's report in his absence:

Elementary Education:

- followed up on all applications for Spring 2022 by e-mailing and/or phoning each student every week
- 34 conditional admits to the Bachelor of Science in Elementary Education program (two additional admits that have not been processed)
- worked with alternative certification population to put in the necessary upper-level division overrides for the Spring 2022 registration period
- prepared for Spring 2022 Elementary Education orientation on 11/17/21 at 5:30 pm

Early Childhood Education:

- 11 ECE advising sessions

- reached out to new admit students for Spring 2022 to provide advising

General Information:

- responded to over 500 e-mails (mostly regarding advising)
- had one GKT prep appointment
- handed out field experience polo shirts and collected KDE money from students
- attended Student Affairs Meeting and Advising Meeting

Field Experience: Sherry Blanset reported:

- At Fall 2021 Job Fair all 23 interns received contracts and some received multiple contracts.
- Payments for Fall Cooperating Teachers are in process.
- All Field Experience placement requests for Finals, Practicum I, and Practicum II for Spring 2022 have gone out to districts and charter schools.
- “How To” documents for students and Cooperating Teachers are in process and will be complete within the month. Taking suggestions for additional tutorials.

Committee Reports:

OBOC: Anne reported:

- The OBOC subcommittee for book selection met on Friday, November 5, prior to the general OBOC committee meeting. The committee narrowed the selection of titles from ten to four. Dr. Joe van Gaalen sent out a Qualtrics survey via email on November 8, asking respondents to rank the titles based on their alignment with the criteria and mission of OBOC. The four titles represented in the survey are *The Color of Wealth: The Story Behind the U.S. Racial Wealth Divide*; *David and Goliath: Underdogs, Misfits, and the Art of Battling Giants*; *Dr. Tatiana’s Sex Advice to All Creation*; *Kitchen Confidential: Adventures in the Culinary Underbelly*. Please complete the survey by Friday, November 19, 5 PM. The survey is accessible here: https://fsw.qualtrics.com/jfe/form/SV_3qOB6Peoe7Syism
- To view upcoming OBOC events, visit the OBOC website: <https://www.fsw.edu/oboc/upcomingevents>
 - 11/15: “Sustainability Across the Globe: “It’s Not All Good, But It’s Not All Bad” by Prof. Matthew Hoffman
 - 11/18: Session 6 Workshop: How Will WE Transform Society? By Dr. James F. Loomis, Jr., Medical Director of the Barnard Medical Center
- OBOC Student Essay Contest deadline is November 15.

Academic Standards: Anne Angstrom reported:

- The Academic Standards Committee met October 15 and will meet next on November 19. The Committee’s primary focus at this time is on improving and clarifying the process for the reporting of academic misconduct, as well as developing resources to assist faculty in defining academic misconduct for students.

Academic Research Council: Anne Angstrom reported:

- The ARC met on November 10 and will meet again on November 18 to discuss proposals submitted for this round of awards.

QEP: CREATIVE Capstone Course: Anne Angstrom reported:

- Professional development for faculty identified as members of the first cohort will begin in January. Continue to visit the TLC calendar for opportunities to learn more about the course and the skills it will seek to develop.

Assessment: Caroline Seefchak reported:

The Learning Assessment Committee met twice in the past three weeks and has published two documents:

1. *DataVersed*
2. *Did You Know?*

- The LAC's December meeting will be a scoring session to calibrate the rubrics for scorer reliability for this year's General Education Assessment data collection.
- Elijah Pritchett and Joe van Gaalen have presented several PD workshops on this year's Gen Ed topics and will continue to do so.
- Learning Assessment data will be taken from EDF 2005, RED 4012, and RED 4519.

Faculty Senate: Joanne Devine reported: The next meeting is on November 19.

Curriculum: Julia Kroeker reported:

- Many proposals at our last meeting for course changes and a course discontinuation. There were many proposals from nursing and business programs. A new course proposal for a Cybersecurity course was accepted.
- If you have proposals to submit to Curriculum Committee, don't wait until fall 2022 if you can submit them in the spring.
- Anticipating many upcoming proposals as there are changes to the AS programs.

eLearning Committee/Technology: Regina Miller reported:

Academic Technology:

- The draft for Online QA Plan was presented and approved.
- The status of Proctor U/Proctorio was discussed.
- Potential goals for 2021-2022 were discussed.

eLearning:

- QM Course Review Progress Check
- Online QA Plan Update
- Spring 2022 Certification Report

- Adobe Cloud & Adobe Sign: If you want to use put in an IT ticket, everyone has access.

Professional Development: Kelly Roy reported:

The Committee met on November 5.

- PD travel funds were distributed. An email about the availability of ancillary funds should have been received. This is a pilot year. These funds are available for non-travel related resources, e.g. books, software, professional memberships, non-credit courses, etc.
- Faculty Excellence Awards nominations are due on Friday, November 12th.
- The due date for Adjunct Faculty Portfolios has been changed to March 25, 2022. Training for adjuncts will be available in the spring. Observations may be completed this semester or in the early spring for inclusion in their portfolios.
- The Digital Pedagogy Reading Group has been put on hiatus until fall 2022.
- Other PD Communities of Practice, e.g. Parenting, English, Communications, Instructional Technology, Advice from the Front, will meet again in January.
- The Request for Proposals to present at the FSW/FGCU Symposium on February 5th has gone out. You are encouraged to apply. The theme is Transformation through Reflection: Our Teaching and Learning Journey.
- Planning for a leadership training series to support faculty in the transition to administration has begun.

Textbook Affordability: Kelly Roy reported:

The Committee met on October 22.

- Florida Shines now provides Zero Textbook Cost (ZTC) indicators for courses using OER.
- Elevate ELearning expanding to evaluate barriers and develop OER instructional materials. Two proposals for stipends forthcoming.
- Planning for an OER Institute
- License purchased for H5P – an open source content collaboration framework
- Open Education Network now available through the Library's website
- Lumen Learning was discussed – Student cost is \$25 for OER collection for course

GEAC: Joyce Rollins reported:

- Concerns with Curriculum Committee review process. As it stands now, all GEAC members are notified every time a course comes through the Gen Ed. Trying to come up with an equitable process for review of those courses.
- FLEX model for GenEd requirements could have an impact on speech courses. Speech would no longer be required for all AA students. It would be one of several courses that students could select.
- Diversity, Equity and Inclusion Initiative will be discussed at next week's meeting.

The meeting was adjourned at 10:28 a.m. The next School of Education Department meeting will be on Friday, December 11, 2021 at 10:00 a.m. via Zoom.

/kdl