

School of Education
Department Meeting
Friday, October 8, 2021
10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Regina Miller, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak. Dr. Julia Kroeker was excused.

Approval of September 10, 2021 minutes: JoAnne Devine moved to accept the minutes as distributed. Regina Miller seconded the motion. The motion carried and the minutes of the September 10, 2021 department meeting were approved as distributed and placed on Document Manager.

QEP: Special Guest Speaker Dr. Gus Cameron gave an update on QEP and onsite visit from SACS.

- Transdisciplinary Communication is the theme.
- New creative capstone course, IDS 2891, Creative Capstone, for AA degree. Non-gen ed course. Any student can take as an elective. All students entering in Fall 2022, this will be a degree requirement to graduate. Pilot sections will begin spring 2022. All offered in blended modality. Embedded librarian in every section as a resource. Applications to teach course due date was yesterday, they will train 10 in spring 2022 and 10 in the fall of 2022. Encourage faculty in all Schools to apply to teach.

Administrative Updates: April Fleming reported:

- SACS: will visit campus next Monday through Thursday.
- Sherry Blanset - new Field Placement Coordinator to begin on October 18. Will train with Joyce for two weeks and then with Kelly in November.
- FACTE Conference: site visit, we are up for our visit in 2023.
- Full time ELED faculty position has posted. Looking for Professor to begin in January.
- Fall edition of Teacher Tribune will come out in November. Kathie and Caroline are working on it. Please send articles to Kathie no later than October 29.

Textbooks: Kathie DiLascio reported: Deadline to adopt is October 15. Will be attempting to put in adoptions after today's meeting. There have been major problems for all trying to submit adoptions. If you have not already sent your adoptions to Kathie, please do so ASAP.

How to Individualize Online Exams: Caroline Seefchak reported Canvas has the option of assigning exams for individual student enrolled in the Canvas course. She demonstrated how to do this and will send all instructions.

Enrollment Update and Civic Literacy Update: David Koehler reported:

Elementary Education:

- followed up on all applications for Spring 2022
- 24 conditional admits to the Bachelor of Science in Elementary Education program
- worked with alternative certification population to put in the necessary upper-level division overrides
- finished off two IRP's for Fall 2021
- working on setting up Spring 2022 Elementary Education orientations

ECE:

- 15 ECE advising sessions
- started on Fall 2021 Mini B-Term ECE recruiting initiative

General Information:

- responded to e-mails (mostly regarding advising)
- planning upcoming FSW Transfer Fair
- attended Civic Literacy Advising meeting
- attended Student Affairs professional development
- recruited from spreadsheet provided by Dr. Fleming

Civic Literacy:

It is expected (late October 2021) that the Florida Legislature will pass a statute that all AA students and baccalaureate students with a Fall 2021 catalog or later will need to pass AMH 2020 or POS 2041 and pass the FCLE (a social studies test) in order to graduate with their credential.

It is expected that AS students will have this requirement for next year.

A section of AMH 2020 has been created for the Fall 2021 Mini B-Term for those AA students that need this requirement can take it to finish off their degree. The FCLE is expected to be offered by the Testing department in November 2021 to aid these AA students as well.

Committee Updates:

Curriculum Committee: Julia Kroeker was excused from the meeting and she sent the following report: The last meeting had a very short agenda. Discussed the process of making reviewing the proposals easier for the Committee.

Learning Assessment Committee: Caroline Seefchak reported:

- Faculty are reminded to familiarize themselves with the FSW QEP as prep for SACSCOC visit: faculty are encouraged to review and understand the QEP; they might be asked about it in the unlikely event that they are interviewed by SACSCOC.
- DataVersed: the monthly newsletter which has good info about the committee's work as well as announcements on PD events and accessible overviews of assessment data.
- October Assessment events/PD Fridays: Team AASPIRE and Elijah Pritchett will host a pair of assessment PD events in October. Both events will look ahead to spring 2022's work, with one session focusing on "Investigate," the other on "Think."
- Though all are welcome, the October PD sessions will be of special interest for anyone who has been selected to submit an assignment for gen ed assessment this fall, and for anyone interested in training to teach the upcoming QEP capstone course. Times for these PD sessions are: Friday, 10-29-2021.
- Assessing "Investigate": Preparing for General Education Assessment in AY 21/22 -1:00 PM-1:45 PM
- Assessing "Think": Preparing for General Education Assessment in AY 21/22 -2:00 PM-2:45 PM. Feel free to reach out to Elijah Pritchett or Joe van Gaalen for additional information about any of the above announcements.

Faculty Senate: JoAnne Devine reported: Faculty senate met on September 17, 2021. The meeting had updates from all of the college committees:

- Whitney Rhyne has brought forward to the idea of mid-term grades and is starting a pilot study for this.
- The College climate study will be released in late October. Please try to complete this survey.
- A discussion of online office hours continues. For the rest of this semester and next semester we will continue with online hours. Dr. McClinton is pushing for on campus hours for accountability. The faculty senate is recommending to keep them online.
- At this time, we are keeping the revised SOS (Student Opinion Survey). This is a survey that requires less time from students and still gives them an opportunity to write in their opinions. It is a streamlined SOS.
- The next meeting is on October 15.
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ATC: Regina Miller reported:

- Reviewed and approved the updated eLearning Coordinator job description
- Currently piloting Proctor U
- 100 Flex classrooms
- Live Flex definition changed
- Canvas classic quizzes are changing - new quizzes start 3/22 and classic quizzes will be prevented 7/22
- Blended modality changed to 30%
- Discussed Online Quality Assurance Plan
- Flow chart of different modalities for faculty and students

eLearning: Regina Miller reported:

- Discussed the internal review procedures for online courses
- Reviewed the updates to the Online Quality Assurance Plan

ARC: Anne Angstrom reported:

- The next ARC Grant submission deadline is Friday, November 5, 4:30 PM.
<https://www.fsw.edu/facultystaff/ospr/arcgrant>

Academic Standards: Anne Angstrom reported:

- Committee met on September 17. Discussion was centered on the college-wide policy on Academic Misconduct. A smaller subcommittee was formed for continued work in this area but has not yet met.

PD: Kelly Roy reported:

- Met on October 1st. Discussion continued on funding priorities for non-traditional PD.
- PD Friday is October 22nd.
- Microsoft Office trainings will be held each day during the week of October 18th between 11:30 and 12:00 noon.
- RFP for the FSW/FGCU Symposium will be coming out within the next two weeks. It will be virtual on February 4th. The keynote will be at a lunch meeting and streamed on February 3rd. The theme is Transformation through Reflection: Our Teaching and Learning Journey. Suggestions for a key note are appreciated.

GEAC: Joyce Rollins reported:

- The committee is working on the idea of compiling videos of faculty describing the GenEd competencies in their courses and how they are met;
- Committee decided to create a General Education/Assessment Glossary of Frequently used Terms
- Dani Peterson was elected as Vice Chair
- There is going to be a review of syllabi for GenEd outcomes and allow faculty an opportunity to update the current GenEd outcomes selected
- Working on the idea of a flex model for GenEd outcomes and how they are met

OBOC: Joyce Rollins reported:

- Good attendance at recent OBOC events
- Upcoming Events:
 - Prof. Calabrese-
 - Essay contest already has submissions
 - Dr. Jett-
 - Writers from The Wilder Heart of Florida via Zoom

- 3 guests: Leslie Poole, Claire Strom, Susan Lilley: connect Attenborough's global environmental focus to local level
- Dr. Jett will host
- Encourage as extra credit, at least two classes will be attending via Zoom (so far)

7 book chats scheduled, 1 each week to Nov 3

- Nov 15 at 12 p.m. - Dr. Hoffman-International implications of sustainability on African wildlife during Int'l Ed week (co-sponsored by OBOC and Student Engagement), more info soon
- Nov 10 at 2 p.m. - SOBT Panel Discussion- "Business of Social Responsibility" (co-sponsored by OBOC), more info soon
- Student Engagement and Scott Wolfman Production- Oct 25 at 1 p.m. Niall McCann via Zoom

The next SoE Department Meeting will be held via Zoom on Friday, November 12, 2021 at 10:00 a.m.

Meeting adjourned at 11:02 a.m.

/kdl