

1. Business & Accounting - MAN - 3303

o.1 Information Item: Syllabus Changes

Section I: Submission Information

Submission and Meeting Dates* 8/28/2021 for the ~~9/3/2021~~ 10/1/2021 Curriculum Committee meeting.

Faculty Proposer(s)*
Dr. Jennifer Patterson
Dr. Timothy Lucas
Dr. Dolores Batiato

Faculty Presenter* Jennifer Patterson

Hierarchy Owner (Department)*

Jenny Patterson
+ 1. Business & Accounting

Activity Log

1. Business & Accounting

List of department/program faculty who support this proposal*
Dr. Jennifer Patterson
Dr. Timothy Lucas
Dr. Dolores Batiato

Course Prefix* MAN

Course Number* 3303

Course Title* Leadership and Management Practices

Section II: Effective Dates

Requested Effective Date for approved syllabus*
Fall 2021
(Fall Exception)

Section III: Proposed Syllabus Changes

Proposed Changes*

Activity Log

Jenny Patterson

+ B. General Education Integral Competencies and supporting Course Learning Outcomes (Section IV-A-1)

+ E. Additional Course Learning Objectives or Outcomes (Section IV-C)

- A. Topic Outline (Section III)
- B. General Education Integral Competencies and supporting Course Learning Outcomes (Section IV-A-1)
- C. General Education Supplementary Competencies and supporting Course Learning Outcomes (Section IV-A-2)
- D. State language for General Education Core courses (Section IV-B)
- E. Additional Course Learning Objectives or Outcomes (Section IV-C)

Justification for all proposed changes*

After review of the definitions/explanations of the General Education Competencies, it was determined by the faculty (Dr. Timothy Lucas, Dr. Jennifer Patterson, and Dr. Dolores Batiato) that the General Education Competency, Communicate, is more appropriately aligned with the course outcomes.

The change of the General Education Competency to Communicate is needed to better align the General Education Competency with the course learning outcomes.

The faculty, Dr. Jennifer Patterson, Dr. Timothy Lucas, and Dr. Dolores Batiato, determined that an update of course learning outcomes would benefit students by helping to enhance the study of relevant concepts of Leadership and Management Practices currently existing in the workforce and in non-profit organizations. The updated course learning outcomes also emphasize research skills related to the field of Management. In addition, the proposed new course learning outcomes are designed to enhance communication, motivation, team-building, and leadership skills, and to emphasize innovation. All of these skills are currently critical to management in the workforce and in non-profit organizations. The department's emphasis on research throughout the Supervision and Management and Business Administration programs has been added to the course.

A. Change Topic Outline

N/A

B. Change Integral GE Course Competencies and/or supporting Course Learning Outcomes

The change *Change GE Integral Competency from *Engage* to *Communicate*.

Change the supporting Course Learning Outcome **includes**:
From: Compare and contrast leadership styles.

To: Describe a leader's role in creating and motivating an effective team environment.

C. Change Supplemental GE Competencies and/or supporting Course Learning Outcomes

No supplemental General Education Competencies are used for the course. There is no change to the supplemental General Education Competency and/or supporting Course Learning Outcomes.

D. Changes to IV. B. State General Education Core Course language

N/A

E. Change Additional Course Learning Outcomes

This is Section IV B on the MAN 3303 syllabus.

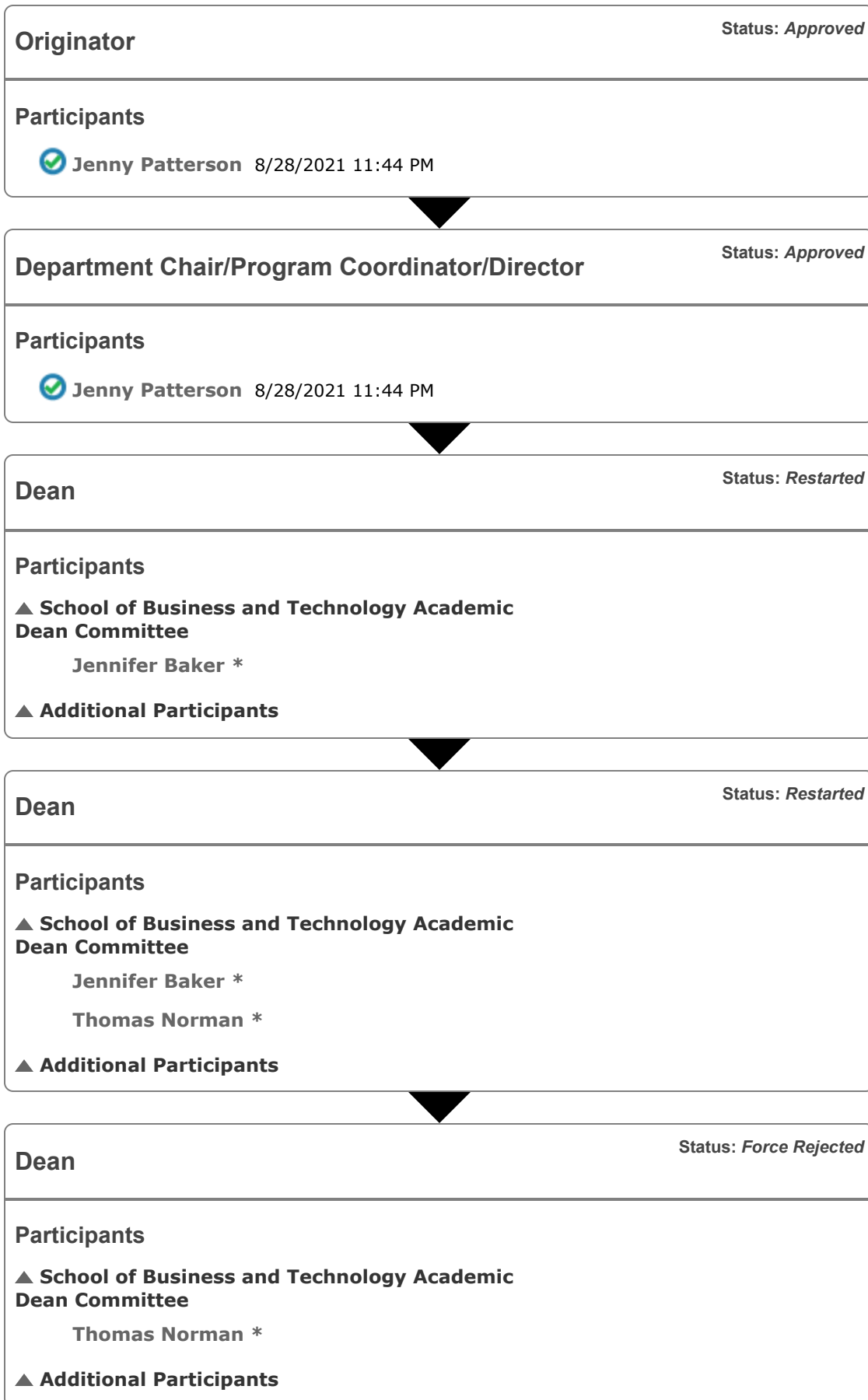
From:

- **Recognize and explain situational leadership**
- **Select and defend management philosophies, leadership traits, and/or behaviors in a given business situation.**
- **Analyze cases and formulate a leadership “fit” with organizational needs.**
- **Interpret leadership trends evidenced by contemporary business managers or leaders.**
- **Illustrate a planned leadership style given a business challenge.**


To:

- **Explain the meaning of leadership and how it differs from management and the importance of leadership and personality traits of effective leaders.**
- **Describe the traits and behaviors of different leadership styles and how to adapt them to different situations.**
- **Define and explain the various leadership theories and their effectiveness.**
- **Review strategies leaders can use for dealing with resistance, change, and distractions.**
- **Prepare and/or present accurate, authoritatively cited research related to the study of Leadership and Management Practices, following APA 7th ed. guidelines.**


Steps for 1. Business & Accounting - MAN - 3303




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Originator	<i>Status: Relaunch</i>
Participants ■  Jenny Patterson 9/7/2021 10:31 AM	


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Originator	<i>Status: Approved</i>
Participants  Jenny Patterson 9/7/2021 10:32 AM	


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Department Chair/Program Coordinator/Director	<i>Status: Approved</i>
Participants  Jenny Patterson 9/7/2021 10:32 AM	


▼

Dean	<i>Status: Approved</i>
Participants ▲ School of Business and Technology Academic Dean Committee  Thomas Norman * 9/16/2021 10:21 AM	

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Curriculum Committee	<i>Status: Approved</i>
Participants ▲ Curriculum Committee <u>Curriculum Committee Oct. 1, 2021 Meeting Agenda</u> ■  Sheila Seelau * 10/4/2021 5:10 PM	

▼

Curriculum Coordinator	<i>Status: Working</i>
Participants  Jeffrey Peterman	

Attachments for 1. Business & Accounting - MAN - 3303

MAN 3303 Leadership and Management Practices.docx (uploaded by Jenny Patterson, 8/28/2021 11:40 pm)

Comments for 1. Business & Accounting - MAN - 3303

Sheila Seelau

10/4/2021 5:10 pm [Reply](#)

Presented at Curriculum Committee meeting 10/1/2021.
Comments on syllabus Section IV are for future reference.
Syllabus is already in effect for Fall 2021 so does not need to be updated in Document Manager.

Camille Drake-Brassfield

9/24/2021 1:52 pm [1 Reply](#) | [Reply](#)

In Section B, if we are evaluating course objectives, it will be difficult to evaluate bullet 1 since the last portion about "the importance of leadership and personality traits of effective leaders" becomes lost in that objective. Ideally, it should be a bulleted point by itself.

Camille Drake-Brassfield

9/24/2021 1:54 pm

My comments are for Section IV B

Sheila Seelau

9/23/2021 10:10 am [Reply](#)

Comment from Joe van Gaalen (AASPIRE):

MAN 3303 seems a little unusual to be "Communicate" but as always, we are not the experts in the course, so we cannot say for sure. I remark on this one because the course itself is focused on theories of leadership, so to me, a "Think" is the type of thing that might be more expected here given the focus.

Sheila Seelau

9/20/2021 4:19 pm [1 Reply](#) | [Reply](#)

Suggestions on CLOs:

1) I'm not sure how the new CLO demonstrates Communication. This one from E might fit more cleanly:

- Prepare and/or present accurate, authoritatively cited research related to the study of Leadership and Management Practices, following APA 7th ed. guidelines.

2) In Section E:

First CLO is too complex to be effectively assessed as it includes several ideas. Perhaps this could be clarified or separated into >1 CLO?

- * Explain the meaning and importance of leadership, and how leadership differs from management.

- * Describe personality traits of effective leaders. [or delete this line, as it's encompassed in the 2nd CLO:

- Describe the traits and behaviors of different leadership styles and how to adapt them to different situations.

Sheila Seelau

9/23/2021 9:54 am

Discussed with Jenny Patterson 9/22/2021. Comments are for future reference, as

syllabus is active in Fall 2021.

Sheila Seelau

9/20/2021 4:18 pm [Reply](#)

Justification noted changing the Integral GE Competency (from Engage) to Communicate. This proposed change was missing from section B of the proposal, so I added this statement: *Change GE Integral Competency from Engage to Communicate.

Thomas Norman

9/16/2021 10:21 am [Reply](#)

I have reviewed and recommend approval of this proposal.

Jeffrey Peterman

8/31/2021 1:25 pm [1 Reply](#) | [Reply](#)

please select date for October meeting.

Sheila Seelau

9/20/2021 4:00 pm

Done by J. Patterson.

Signatures for 1. Business & Accounting - MAN - 3303




There are no signatures required on this proposal.

Crosslistings for 1. Business & Accounting - MAN - 3303

1. Business & Accounting - MAN - 3303 (parent proposal)

This proposal does not have any active crosslisted proposals.

Decision Summary for 1. Business & Accounting - MAN - 3303

Curriculum Coordinator	Status: <i>Working</i>				
Step Summary This step requires 100% approval from all participants to move forward. <table><thead><tr><th data-bbox="266 478 954 512">Participants</th><th data-bbox="954 478 1357 512">Totals</th></tr></thead><tbody><tr><td data-bbox="266 512 954 604"> Jeffrey Peterman</td><td data-bbox="954 512 1357 604">Users Approved: 0 Users Rejected: 0</td></tr></tbody></table>		Participants	Totals	 Jeffrey Peterman	Users Approved: 0 Users Rejected: 0
Participants	Totals				
 Jeffrey Peterman	Users Approved: 0 Users Rejected: 0				

