

2020-2021 RN to BSN PROGRAM MEETING MINUTES	
Nursing Programs	
Meeting Date:	04/09/2021
Facilitator:	B. Holbrook
Participants:	<ul style="list-style-type: none"> • Faculty: M. Jenner; S. Steiner; Dr. M. Weiner; Dr. J. Settanni; S. Torres; & M. Kruger Staff & Leadership: Dr. P. Voelpel, Assoc. Dean; J. Davis, Chair, B. Holbrook, Prog. Director. Dr. T. Hays, Advisor

Agenda Item				
Call to Order – 12:00				
Approval of Minutes:		3/12/21 & 3/29/21 draft Meeting minutes edits to be sent to B. Holbrook via email – by end of business on Tuesday 4/13/2021	4/13/2021	Faculty / B. Holbrook
ACEN Standards	Presenter	Discussion	Action Due Date	Responsible Party
1. Standard 1 Mission and Administrative Capacity C. Associate Dean	C. Dr. P. Voelpel	C. Complimented Faculty & Staff on work done this past term and year. Dr. Voelpel attended National Nursing Dean Conference. Forwarded the 2021 <i>Essentials</i> to AS & RN to BSN Faculty previously to look over; many changes; much discussion		

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		<p>ensued. Human trafficking was discussed at Conference. M. Kruger stated human trafficking in Florida is #3 for all states. Dr. Voelpel complimented S. Torres and other faculty who put all the efforts into starting the FSW Chapter of STTI, Alpha Alpha Rho. Dr. M. Weiner –<i>Essentials</i> is 81 pages; will combine AS and RN-to-BSN Domains towards entry into nursing practice. Dr. Voelpel suggests dividing work up among RN-to-BSN faculty; involve AS Faculty. M. Kruger commented that AACN website has started to build toolkit for assisting programs with transition. M. Jenner delved into the population health kit but they require membership to access case studies; individual memberships are \$193. Dr. Voelpel volunteered to do the footwork to M. Jenner if sent the information to investigate Corporate fee. M. Jenner suggested these may be beneficial to AS Program to assist with introduction of Population Health to AS Faculty and students. M. Jenner suggested working with AS Faculty for continuum in curriculum. With AS framework completed, AS Faculty are working on outline of new curriculum assignments / lectures for Level 1 in Fall. New Leadership textbook author provided a copy to</p>	<p>04/12/21</p> <p>Next week</p>	<p>M. Jenner to send Dr. Voelpel info to investigate Population Health case studies and cost.</p> <p>M. Jenner & Dr. Weiner to review</p>

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		nursing office, Dr. Voelpel suggested Leadership Faculty review textbook. M. Jenner stated she would be on campus next week and could review the Leadership text. Dr. M. Weiner offered to join M. Jenner. Dr. Voelpel to send out the title, author of Leadership textbook to M. Jenner on Monday 4/12/21.		Leadership textbook in Nursing office. Dr. Voelpel with email name of text and author.
Topic 4 C below	Dr. M. Weiner	See Section 4C below to continue topic with Dr. Weiner stating she has sent a draft of the Essential to RN-to-BSN Faculty and Leadership with some highlighted areas to review; consider a review of clinical experiences. Dr. Weiner will also bring back information from ACEN about clinical experiences also to share.	Already emailed	Dr. Weiner for RN-to-BSN Faculty and Leadership
D. Alpha Alpha Rho update	D S. Torres	D. S. Torres not responding to discuss topic. Will return to topic when S. Torres can participate.	Postponed topic	
E. RN-to-BSN Admission Proposals	E. B Holbrook	Ec. 2021-04-09 Handout 1: change in Admission Requirement. B. Holbrook reviewed Handout 1. M.		

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		<p>Jenner suggested that statement "...Registered Nurse (RN) license, permitted to work in Florida..." was changed language from current statement that does not say, "permitted to work in Florida." B. Holbrook commented that the topic about whether student will perform contracted clinical facility practicum rotation will need to take place in FL or other states would be a further topic of discussion with Faculty / Leadership prior to Spring 2022 return to Practicum experiences. Dr. Weiner commented, what are we defining as clinical, for example, if we define a windshield survey for Community Health as clinical then a multistate license would not be needed; for this FSW would not need an affiliation agreement. Dr. Weiner suggested we define in Leadership and Community Health what defines a clinical; having objectives and assigning number of clinical hours to that; ACEN surveyors could see that the course objectives and number of clinical hours assigned to the experience would have been decided by Faculty and practice experience defined for students, and perhaps evaluated by faculty with multistate license who evaluates where the students are located. M. Jenner offered that this could mean that Faculty without</p>		

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		<p>multistate licenses would be unable to teach certain courses. B. Holbrook commented that it would depend on what faculty decided were clinical experiences. M. Kruger suggested we review vision of college; “are we local or a global college.” Do Leadership student need a mentor or alternative ways of doing practice experience.</p> <p>Dual track (AS/AA to RN-to-BSN) (2021-04-09 Handout 2). Dr. Voelpel suggested language be change to general education requirements satisfied rather than AA degree or equivalent. Discussion ensued. Suggestion rather than AA degree would be similar to: <i>having general education required courses for BSN degree satisfied</i>. Dr. Weiner suggested set up a conversation with Polk State College about how they define the dual tract. We need faculty to determine completion length for this dual track completion. Dr. Weiner commented that we need to know what FDOE approved for Polk and do we need to mirror what Polk submitted to FDOE. B. Holbrook stated the goal is to have a proposal to start in Fall 2022. We need to determine when submission to FSW Curriculum Committee would have to be submitted to propose admission criterial</p>		

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		<p>and dual track proposal.</p> <p>June Davis and Sarah Gingrich presented information to RN-to-BSN Faculty for consideration regarding ASN students taking RN-to-BSN courses as pre-admits. 1) suggested level 2 students be permitted to take RN-to-BSN course early. Fall start students would not be permitted to take courses early. Fall start students are better prepared academically. 2) Would suggest students be permitted to take approved RN-to-BSN courses to continue on to RN-to-BSN Program without break. This raises interest of RN-to-BSN program among ASN students – may be more likely to complete program. 3) Would allow courses to run which have low enrollment.</p> <p>Dr. Hays reported he had Annette Hutcherson, Director Nursing at Polk State College on the telephone and she was willing to enter our Zoom meeting and answer questions about the dual track program at Polk. Faculty felt it would be better to have a list of questions prepared to ask Dr. Hutchinson at a later time. M. Kruger suggested setting up a separate meeting with Dr. Hutchinson.</p> <p>Dr. Weiner suggested to get the dual track program in</p>		

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		<p>place before we allow ASN students to take pre-admit classes. Dr. Settanni suggested students take 1-2 courses so they have courses they can take once they graduate ASN before NCLEX is passed. M. Kruger asked what % of students have gen eds for BSN completed. B. Holbrook said he did a study of ASN students and approx. 50% of current ASN students have all required BSN gen ed courses completed. ASN students are using Docucare for charting assessment and client care in Level 1 -4.</p> <p>M. Kruger made motion to allow students who have ASN gen eds completed, 3.0 GPA in nursing courses and at least Level 2 in ASN Program completed to take either Pathophysiology, Pharmacology and Adv. Health Assessment with Program Director approval. Margaret amended motion to included separate section for AS students if possible. M. Jenner seconded. 5 of 6 faculty voted to approve. Motion carries. Dr. Voepel will speak with Dr. McClinton to ask if there can be a separate section for AS students taking this class.</p>	<p>Monday, 4/12</p>	<p>Dr. Voepel, B. Holbrook, Dr. Hays & S. Gingrich</p>

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2. Standard 2 Faculty and Staff – A. June Davis, Chair	A J. Davis	A. No further Chair business or Standard 2 business		
3. Standard 3 Students – A. Student Petition B. Advisor Report	A Dr. T Hays B Dr. T Hays	<p>A Student petition SE. Dr. Hays read student petition letter. 5/6 faculty approved allowing student to continue in RN-to-BSN Program; MK was not answering. B. Holbrook will email student on Monday and let her know her petition was approved.</p> <p>Summer 2021: 78 applications, 34 students admitted; 4 pending admission; 24 of 34 students admitted have registered for courses; for those not admitted, lacking general education completed courses. Discussion ensued regarding if students can be admitted waiving. BSN Major cannot be awarded to those students. If students are within 2 courses of having all gen eds completed, students are being granted a BSN Major override to take some RN-to-BSN courses, with Program Director approval, while they are working on</p>	A 4/12/2021	A B Holbrook

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C. Fall Textbooks	C B Holbrook	<p>completing the remainder of required BSN gen ed courses. M. Jenner suggested allowing students to take NUR 3805 and NUR 3870 in addition to NUR 3125, 3145, & 3066C, Dr. Weiner indicated agreement; Dr. Voelpel voiced agreement. Dr. Voelpel and B. Holbrook will contact Dr. McClinton on Monday, 4/12, to ask if a change in admission criteria in the catalog has to be taken to the FSW Curriculum Committee or is there another way to get this change done quicker?</p>	4/12/2021	Dr. Voelpel, B. Holbrook, Dr. T. Hays & S. Gingrich
		<p>Fall 2021 Textbook list is being circulated by email. Please add required textbooks to the list and return to B. Holbrook</p>	5/1/2021	Faculty
4. Standard 4: Curriculum				
A. Syllapoloosa	A M. Kruger	A. no updates for this meeting	A. N/A	
B. Article	B Dr. Weiner	B. Article: Authement, R. S., & Dormire, S. L. (2020). Introduction to the online nursing education best practices guide. <i>Sage Open Nursing</i> , 6, 1-6. https://doi.org/10.1177/2377960820937290	B. N/A	
C. <i>Essentials (2021)</i>	C Dr. Weiner	C. <i>The Essentials: Core Competncies for Professional Nursing Education (2021)</i> . AACN.	C N/A	

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D. Task list a. EOPSLO crosswalk b. <i>Essentials</i>	D B. Holbrook	Emailed previously to all Faculty and Leadership. D. Instead of setting up a meeting to work on projects in May. Course meetings are going to be set up by lead faculty for individual courses over the summer. J. Davis states syllabi need to be submitted by Oct for Nov meeting to FSW Curriculum Meeting. ASN should have crosswalk of new curriculum done by Fall. ASN first term syllabi will be completed for Fall. RN-to-BSN Syllabi can have changed outcomes for Fall term, submitted by Oct. deadline to FSW Curriculum Committee. J. Davis states change in Outcomes may be submitted to FSW Curriculum Committee for Dec.	To be determined over summer term.	D Lead Faculty/June will follow up with faculty next week.
E. Curriculum Review	N/A	E Curriculum Review of NUR 3870 & NUR 3655 postponed due to lack of time.		
F. ACEN Standard 4 review	N/A	F ACEN Standard 4 review postponed due to lack of time.		

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5. Standard 5: Resources No business				
6. Standard 6: Outcomes – BSN Graduate Survey	B. Holbrook	Informational -	N/A	N/A
Other Business				
Meeting Adjourned: 14:12				