2020-2021 RN to BSN PROGRAM MEETING MINUTES
Nursing Programs

Meeting Date:	2/12/2021
Facilitator:	Bobby Holbrook, Program Director
Participants:	Dr. Patricia Voelpel, Associate Dean; June Davis, Chair; M. Jenner; S. Torres; M. Kruger; Shawn Steiner; Dr. M. Weiner; Dr. J. Settanni; Dr. T. Hays

Meeting Zoom recording (Passcode: @6rfG@xa : link -

https://fsw.zoom.us/rec/share/GW7_SAxg2WCq89zHGlHQS0Fkr61KzJnARrfBUMzcCz8gbWb6Hzp5ANFRKRyJ8H8.2UFOyU_xy8vkpTXw

Agenda Item Accreditation Standard	Discussion	Action Due Date	Responsible Party
Meeting delayed starting time to 13:00 due to 2021 State of the College Presentation / Awards			
ACEN Standards – Meeting topics			
I. **Mission and Administrative Capacity** – Lead B. Holbrook **A.** Associate Dean – Dr. Voelpel **B.** Sigma Theta Tau – Alpha Alpha Rho – S. Torres	A. Dr. Voelpel looks forward to continue working with Faculty on curriculum development and review. Reviewing syllabi. Working on SACSCOC with others on FSW team to finalize self-study – editing. B. Working on Phase 4 final report. M. Jenner working induction; Invitations are to go out; C. Carty secured room for meeting –		Chartering

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	holds 60 but limiting to 20 – 25 in person attendees – some students and chartering officers. Date April 20 – 110 candidates who will be getting invitations approx. March 1st. candidates will be receiving email invitation and hard copy in USPS mail.	April 20, 2021	members

II. Faculty and Staff – Lead Dr. M. Weiner
 	
    A. Nursing Chair – J. Davis
 	
    B. ACEN Peer Review experience – Dr. M. Weiner
	A. Adjunct Faculty Evaluation if started in Spring (S. McGregor & A. Trawick). June sits on AD recruitment committee and are setting up candidates to start interviewing.
	
	B. Reviewed RN to BSN Program; reaccreditation visit; virtual. Has two more visit as peer evaluator upcoming. M. Kruger added that at FCNEA meeting other colleges were discussing virtual visit and "artifact room" needed to be available for a week ahead of time. Marsha stated it was a 4-day visit. Had artifacts on Canvas course with files – Peer evaluators will need access to Canvas. Peer evaluators are verifying what is in the self-study – supporting documents that back up self-student. Dr. Weiner did Standard 2 and 3 this visit and will be doing 3 and 6 next site visit. Dr. Voelpel invited Dr. Weiner to speak at FTF&S meeting. RN-to-BSN should be universally applied. Update catalog, webpage, student handbook, advising plans etc. Dr. Voelpel relayed that any artifact needed we were able to easily provide. Dr. Weiner stated nursing needs to compare what we do the same as other college departments and what is
		Next AY – Fall 21	Nursing Adjuncts

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	different. B. Holbrook will send J. Davis a list of what AS meeting notes have been formatted and stored on Document Manager.		
III. Students – Lead S. Steiner & co-Lead Dr. T Hays. A. Student Petitions – Dr. T. Hays B. Previous course taken – time limit at other FL State Colleges – B. Holbrook	A. No student petitions for this meeting B. B. Holbrook ask FCNEA secretary to poll other schools about time limits on Nursing courses that could be used for major – will be compiled next meeting.	B.-next meeting	B.- B. Holbrook
IV. Curriculum A. Planning for Fall 2022 curriculum change for RN to BSN Admission criteria change and creating dual enrollment (AA – RN-to-BSN pathway) B. Curriculum Review Presentation – NUR 3870 Informatics & NUR 3655 Multicultural Nursing.	A. Dr. Weiner and M. Jenner will work with June in planning RN-to-BSN submission to college-wide curriculum committee. They will meet outside today's meeting to plan. Proposal 1) Create a dual track for AS Nursing students who hold AA or higher degrees, maintain a 3.0 or higher GPA and has finished the first semester of the AS Nursing Program, to change to a new pathway that allows AS Nursing students to take general education courses needed for a BS in Nursing degree and NUR 3000 – 4000 courses while simultaneously continuing AS Nursing Classes. This pathway would qualify for Federal Financial Aid and allow AS students to complete up to 8 out of the 9 BSN level nursing course before the student graduates with an AS degree in Nursing. This should increase the number of FSW AS Nursing students who graduate with a BSN degree to 50% rather		

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	than the current 28%. The second proposal is change the RN to BSN admission criteria to holding an RN license that allows the nurse to work in Florida. Currently students have to have all general education requirements for a BSN completed for admission. The new proposal will allow Registered Nurses to be admitted to the RN to BSN without having completed all required general education courses. The RN to BSN Student Success Advisor II will create an advising plan that will include required general education courses and NUR 3000 – 4000 level courses. This should increase RN to BSN admissions by 40-50%. B. S. Torres presented overview of NUR 3870 Informatics for Health Professional. Reviewed course description. Will remove statements, "Acceptance into the RN to BSN Program. Current valid, unencumbered, and unrestricted Florida RN license." Also "this course should be taken in the first nine credits in the program." We would add, "acceptance to the RN to BSN program, dual enrollment track or Program Director / Associate Dean permission." Exact language to be determined for Fall 2022 syllabi but something similar to, "acceptance to the RN to BSN program, dual enrollment track or Program Director / Associate Dean.		

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	permission." Dr. P. Voelpel suggested the course outcome of, "compare and contrast the role of the professional nurse in the development, selection, and utilization of electronic health records, electronic medical records, clinical decision support systems, computer physician order entry systems, and other information" indicates the students need to have access to a EHR or EMR program. We have one available in the nursing / simulation lab the AS students use. B. Holbrook suggested that the NUR 3066C Advanced Health Assessment (AHA) course has a digital medical record that students use to document on the digital clients. B. Holbrook will contact Shadow Health to inquire how long students have access to the digital lab the purchased for the NUR 3066C AHA course. Dr. Voelpel suggested speaking to Deborah Howard, Program Director of HIM who may be able to develop 10 or so electronic forms that could be used to show competency on EMR as an outcome of this course. Dr. Voelpel suggested if there is not extended use of Shadow Health that Adv. Advanced Health assessment and Informatics be co-requisites of each other. Dr. J. Settanni wondered if AHA being a full term course would work with Informatics as co-requisites since Informatics is a B term course. A program cross walk is needed to show course outcome and how they are measured in each course (not all courses have to have all the end-		

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	of-program outcomes. All course outcomes have to have a measuring tool. S. Torres suggested we are not teaching electronic charting in Informatics but what students think need to be captured for every patient and what is needed for certain types of patients. B. Holbrook suggested showing S. Torres what is captured in Shadow Health charting; S. Torres agreed to review this in Shadow Health. Grading and activities were reviewed. S. Torres was suggesting there may be too much work in the course for students. Remove statement on page 5 of the syllabus that states, "Successful completion of NUR 3870 is a pre-requisite to enroll in NUR 4165 Nursing Research" due to having a restriction in Banner preventing students for registering for NUR 4165 if the students have not taken NUR 3870 and it is listed on students' advising sheets. Resources for course were reviewed. S. Torres feels we do not need all the assignment listed for week one. M. Jenner suggested taking out the 'student form completion' since it will be included with RN to BSN admission prior for students are able to register for courses. S. Torres commented that we have a lot of statements in our syllabi. Dr. Weiner suggested that APA manual APA needs to be corrected. S. Torres reviewed weekly assignments. Paused at page 15 in syllabus and will resume on March 12.		

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V. Resources – No business this meeting			
VI. Outcomes / Student Learning Outcomes / Program Outcomes A. Syllapolooza – M. Kruger	A. M. Kruger thanked everyone for submitting course competencies. Susan for putting chart together. Dr. Weiner asked if Revised Supplemental should stay on the form which lists all general education competencies for RN-to-BSN courses. All faculty participated in sharing their course competency(ies) on the 2021 RN-to-BSN Preparation for Syllapolooza. See 2021-02-12 Handout 1. College-wide competency meeting will be held on Feb 26; all faculty invited to attend. M. Kruger, Dr. M. Weiner, and M. Jenner will follow-up with course competencies.		
Other Business	April meeting: Standard 4 Curriculum Review – M. Jenner Continuation of NUR 3870 Informatics and NUR 3655 Multicultural Nursing. If time allows we will start a review of NUR 4827C Leadership in Nursing.		
Meeting Adjourned:			