

## +MEETING MINUTES

<b>Meeting/Project Name:</b>	ASN Leadership Meeting		
<b>Date of Meeting:</b>	Wednesday, Sept 22, 2021	<b>Time:</b>	1 pm – 3 pm
<b>Minutes Prepared By:</b>	June Davis	<b>Location:</b>	Zoom
<b>1. Meeting Objective</b>			
ASN Program Issues			
<b>2. Attendees</b>			
Prof. June Davis, Prof. Judy Sweeney, Ms. Sarah Gingrich, Dr. Patricia Voelpel, Dr. Angela Vitale, Dr. Martin McClinton, Jeffrey Peterman			
<b>3. Excused</b>			
Dr. Jennifer Ortiz			
<b>4. Agenda and Notes, Decisions, Issues</b>			
<b>Topic</b>	<b>Discussion</b>		
Approval of minutes	<ul style="list-style-type: none"> <li>Minutes from 8/27/21 (with addendum), 9/1/21, and 9/8/21 approved by unanimous vote.</li> </ul>		
New Florida Gen Ed Requirements for AS degrees	<ul style="list-style-type: none"> <li>For Math and Humanities requirements, we will change wording to “core” Math and Core Humanities from “any”</li> <li>For Social Science civic requirement, discussion held. Will replace PSY or SYG with civic literacy requirement and include wording on catalog page that if civic literacy requirement was met in high school, then PSY or SYG is recommended</li> <li>Also include RN to BSN requirements regarding statistics, PSY, and SYG on ASN catalog page</li> <li>ASN will be submitting civic literacy program change with the math and humanities program change for Fall 2022.</li> </ul>		
Any campus issues	<ul style="list-style-type: none"> <li>Lee Health is fit testing all students for N95 masks. After 9/29/21, students at Lee Health will be allowed to go into isolation rooms with the exception of pts on ventilators and aerosolized treatments. Vaccination status is not taken into consideration.</li> <li>Nursing 1 students at Lee Health are not being fit tested due to a communication issue at the hospital. These students will not be allowed into the hospital this semester.</li> <li>Fawcett Memorial is training clinical instructors to fit test our students using their facility. They plan to assign preceptorship students who are fully vaccinated against COVID 19 to COVID units.</li> <li>Dr. Voelpel, Prof. Sweeney, Ms Lisa Cicconi, and Prof. Davis met with the educator at Fawcett recently to discuss clinical issues.</li> </ul>		
HESI exams for Spr 22 and Fall 22 level 4	<ul style="list-style-type: none"> <li>This is our last semester with the ATI products. For the Spring 22 and Fall 22 semesters, students entering into level 4 will be purchasing the HESI comprehensive exam. There is a version 1 and 2 for \$142 per students. We could have students purchase version 1 for \$71 and if they do not reach a set score they will need to also purchase version 2 for a retake.</li> <li>Students will need to be notified by Dr. Voelpel by 10/26/21 which is when registration begins.</li> </ul>		

Resources for students with testing anxiety	<ul style="list-style-type: none"> <li>• Mental health counseling that was previously offered for students is now under Bucs Care. Prof. Davis reached out to the Bucs Care staff on the Charlotte campus to find help for a student with test anxiety. She was referred to Adaptive Services so the student could request extended time. Extended time will not benefit this student.</li> <li>• We have many students with stress and anxiety issues during nursing school, especially now during a pandemic. There is a need for counseling services to be available to them (as in the past).</li> <li>• Dr. Voelpel will follow up on this to see if there are resources available.</li> </ul>
Exam inconsistencies	<ul style="list-style-type: none"> <li>• Concern was brought up that a faculty member mentioned in a level 4 meeting this week that her exams are different than what other campuses are giving.</li> <li>• Is this an issue with ACEN or SACSCOC?</li> <li>• Are those exam questions being pulled from a test bank or written by faculty?</li> <li>• This issue will be added to the ASN agenda for the Oct meeting</li> </ul>
Where to store meeting minutes	<ul style="list-style-type: none"> <li>• Folders have been set up on the Document Manager for departments to store meeting minutes. Do we need to store all of our meeting minutes there? Prof. Davis will follow up with Dr. Joe Van Gaalen for more direction about those folders.</li> <li>• Decision made, unless otherwise directed, to keep our Program minutes on the document manager. This would be minutes from the ASN, RN to BSN, and FTFSC meetings. Minutes from leadership meetings, ACEN committees, and course committees would be best kept on the Faculty Portal. This way faculty will have access to posting meeting minutes.</li> </ul>
Future meetings	<ul style="list-style-type: none"> <li>• Oct 6, 2021, 1 pm-3 pm</li> </ul>

<b>Meeting Adjourned</b>	3:30 pm
Approval Signature of Program Chair	Date
<i>June Davis</i>	10/6/2021