

+MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Time:	Wednesday, Sept 8, 2021 1 pm – 3 pm
Minutes Prepared By:		Location:	June Davis Zoom
1. Meeting Objective			
ASN Program Issues			
2. Attendees			
Prof. June Davis, Prof. Judy Sweeney, Ms. Sarah Gingrich, Ms Jennifer Washburn, Dr. Patricia Voelpel, Dr. Angela Vitale, Dr. Jennifer Ortiz			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Approval of minutes	<ul style="list-style-type: none"> Minutes from 9/1/21 are pending 		
Faculty Retirements	<ul style="list-style-type: none"> Dr. Deb Weeks will retire on 5/2/21 		
Mental Health clinical rotations	<ul style="list-style-type: none"> Charlotte campus is having difficulty obtaining a site for the level 4 mental health clinical experience Another option for the Charlotte students is to use two Mental Health vSims which students do not have Prof. Sweeney will contact the Lippincott rep to find out about options for student access 		
COVID 19 issues	<ul style="list-style-type: none"> Dr. Voelpel discussed the new FSW policy regarding incidence of COVID 19. New policy states that if 2 or more students in a course develop COVID 19, then the course will go virtual for 10 days Those courses with clinical/simulation/practicum aspects that cannot go virtual will be considered on a case by case basis Bayfront Health in Port Charlotte is now requiring employees and students do be vaccinated against COVID 19. Anyone who is not vaccinated is required to submit a neg COVID 19 test result every 2 weeks 		
New Staff	<ul style="list-style-type: none"> Ms. Rebecca (Becky) Trogenowski has been hired on the Collier campus as a temporary part time instructional assistant to begin on 9/14/21. She will work four 6 hr days. Hopefully this will turn into a permanent part time position next year. Ms. Trogenowski is willing to be trained to help out in the sim lab setting up simulations. 		
Curriculum submission	<ul style="list-style-type: none"> Prof. Davis presented suggested changes to syllabi for NUR 2092 Intro to Pharm and NUR 2144 Pharm to remove wording regarding drug calculations since that content has been removed from those courses beginning this semester. Also presented for approval were the syllabi for NUR 1020C Fundamentals I and NUR 1050C Fundamentals II to add drug calculations to the topic list. A learning objective regarding drug calculations already exists. This curriculum proposals will be presented to ASN faculty for approval and then submitted to the curriculum committee by Oct 11th for the Nov 5th curriculum meeting. 		

ASN handbook	<ul style="list-style-type: none"> Final revised 2021-2022 ASN Policy & Procedure manual was reviewed and approved by all present
ASN meeting agenda	<ul style="list-style-type: none"> ASN meeting agenda for this Friday, Sept 10, 2021 was reviewed
Guidelines for students missing classes due to COVID 19	<ul style="list-style-type: none"> Discussion held regarding how long can we allow students who have COVID 19 to miss class and turn in assignments late It was determined that the process will be as follows <ul style="list-style-type: none"> Faculty are notified by COVID 19 case management team that student cannot come to campus If faculty receive a notification extending beyond the initial timeframe, they must notify the Associate Dean who will contact the COVID 19 case management team regarding the student's status and possible need for a late drop. Dr. Voelpel will send this information to all nursing faculty in an email and present it at the ASN meeting on Friday.
Future meetings	<ul style="list-style-type: none"> Sept 22, 2021, 1-3pm. We will invite Dr. McClinton and Mr. Jeffery Peterman to this meeting for guidance and to answer questions we have regarding incorporating the new gen ed requirements into our program.

Meeting Adjourned	3:30 pm
Approval Signature of Program Chair	Date
<i>June Davis</i>	9/22/2021