

School of Education Department Meeting  
Friday, September 10, 2021  
10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Dr. Julia Kroeker, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Regina Miller, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

Approval of April 9, 2021 minutes: JoAnne Devine moved to accept the minutes as distributed. David Koehler seconded the motion. The motion carried and the minutes of the April 9, 2021 department meeting were approved as distributed and placed on Document Manager.

Search Updates

- Coordinator of Clinical Placements
  - Committee: April, Joyce, Kathie, Kelly
- Elementary Education Professor
  - Committee: Anne, April, JoAnne, Joyce

**QEP:** Joyce Rollins reported: On behalf of the QEP team: We are now accepting faculty applications for professional development to teach IDS 2891: CREATIVE Capstone. A couple of things to highlight:

- Applications are due 10/7/2021.
- Faculty selected for the PD course will receive one course reassignment.
- Though only A.A. students will be required to take the course, we invite applications from faculty across all five schools.

**Administrative Updates:** April Fleming reported:

- Covid-19 Updates: any ground classes that have two or more positive cases will be moved to remote/online for 10 days.
- New Program Development: new program moving forward; looking to present the proposal to FGCU within the next few weeks.

**Enrollment and Retention:** April Fleming reported:

- **ELED:** Numbers have increased in the ELED Program for Fall 2021.
- **ECE:** Numbers are holding steady in the ECE Program for Fall 2021.
- . We will continue our current recruitment efforts based on the current climate around teaching.

**Sunshine Committee:** Caroline Seefchak asked if anyone else wants to take over this Committee, and if not, she is very happy to continue in this role. It was decided Caroline will continue as the Chairperson on the Sunshine Committee.

**Enrollment Updates:** David Koehler reported on his activities for ELED and ECE recruitment including:

## Elementary Education:

- followed up on all applications for Fall 2021
- attended Collier County and Lee County conference call
- 72 admits to the Bachelor of Science in Elementary Education program
- worked with alternative certification population
- emailed those who need a Fall 2021 IRP meeting

## Early Childhood Education-

- 30 ECE advising sessions
- posted ECE job opportunities
- hosted FTIC sessions for new AS in ECE students

## General Information

- had a School of Education table for FSW Welcome Week
- made preparations for upcoming FSW Transfer Fair
- attended training on new ADVISE program
- attended Advising department meeting
- followed up with professors on attendance verification
- completed and submitted Grade Change forms
- started recruiting activities by visiting lower-division classes on campus and reaching out via email

## Committee Reports:

**OBOC:** Anne Angstrom reported:

- The **OBOC** Committee met on September 3. There are several upcoming events related to this year's OBOC selection, *A Life on Our Planet*, by David Attenborough. The OBOC website, [www.fsw.edu/oboc](http://www.fsw.edu/oboc), includes information about the following:
  - how to request copies of the book as a faculty member and how students can access digitized versions;
  - upcoming events ("One Planet, One Health," September 23, 1:30 – 2:30, via Zoom)
  - how to nominate a book for AY 2022-23 by September 24
  - student essay contest topic and entry deadline (November 15)

**Academic Standards:** Anne Angstrom report the committee will meet on Friday, Sept. 17.

**Assessment:** Caroline Seefchak reported: .

- **The AY 2021/2022 Gen Ed Assessment Plan will focus on "Think" and "Investigate":** review with your department the courses it offers that are up for possible sampling.
- **Lead Scorer Position:** in preparation for the spring portion of gen ed assessment we'll be nominating a "lead scorer" for each department/discipline chosen to submit assignments. This person will act as the go-to authority for any questions concerning assignments and how they should be scored. Members of LAC can volunteer for the role, or can seek colleagues from within their departments to participate in this role. Outside participants will receive the stipend historically given out.
- **September and October PD Fridays:** Team AASPIRE and Elijah Pritchett will host a series of PD events in September and October. The two September sessions will be a review of last spring's gen ed work, with one session focusing on "Evaluate," the other on "Communicate." The October PD events will look ahead to spring 2022's work, with one focusing on "Investigate," the other on "Think." The September sessions will be of special interest for people who submitted assignments last year to see how they were assessed and how they fit with

the gen ed competencies; the October sessions will be of interest for anyone selected to submit an assignment for gen ed assessment this fall.

**Faculty Senate:** Joanne Devine reported: this committee has not met.

**Curriculum:** Julia Kroeker reported:

- Approved the new Creative Commons course that will be a requirement for AA students. There will be pilot sections next semester and they are looking for faculty from all colleges to teach the course.
- Before last month's meeting, the Curriculum Committee also had Curriculog training. Going forward, all proposals will be submitted on Curriculog and I now have some training on it.

**eLearning Committee/Technology:** Regina Miller reported: discussed the Online Quality Assurance Plan and creating a list of online courses for coordinators to review.

**Professional Development** Kelly Roy reported:

- The Professional Development Committee met on Friday, September 3rd. Sandra Seifert was approved as the fifth TLC Coordinator. PD Friday is on September 24th. Microsoft trainings will be provided in the morning. Please check the TLC calendar.
- FGCU has invited FSW faculty to a speaker on September 15th on teaching about race.
- Funds for travel and other PD were approved to be distributed.
- A new source of money has been received from the Provost's office to support non-travel related PD. How the money will be distributed is being discussed and procedures will be forthcoming.

The meeting was adjourned at 11:15 a.m. The next SoE Department meeting will be on Friday, October 8, 2021 via Zoom at 10:00 a.m.

/kdl