

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Tuesday, April 27, 2021	Time: 10:00 am – 12:00 pm
Minutes Prepared By:		June Davis	Location: Zoom
1. Meeting Objective			
ASN Program Issues			
2. Attendees			
Prof. June Davis, Prof. Judy Sweeney, Ms. Sarah Gingrich, Dr. Donna Johnson-Byrd, Ms Jennifer Washburn, Dr. Patricia Voelpel, Dr. Angela Vitale			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Student Appeals	<ul style="list-style-type: none"> The number of students who failed a course in the Spr 2021 semester was discussed. The only courses offered during the summer are courses that will be not offered in the Fall 2021. Several students failed two courses in the Spring 2021 semester causing them to be removed from the ASN program. Discussion held and all failures are supported by the leadership committee Sarah will email faculty and ask that if they have a student who will be repeating their course to let he know if they feel the student should repeat with another faculty's course We will be revisiting the Performance Review Committee (PRC) that we used in the past for student appeals 		
Spr 2021 Pinning	<ul style="list-style-type: none"> Everything is all set for the three pinning ceremonies 		
P & P Manual online	<ul style="list-style-type: none"> Our ASN Policy & Procedure manual is not currently online. Decided that we will leave it off for now since revisions are still being made. It will be placed online once they are finalized. 		
Uniforms	<ul style="list-style-type: none"> Not all student uniforms fit well, can we offer another option? Jenn is working with the vendor to improve this. Judy volunteered to help with fitting day. Students have been using Hamilton's in Port Charlotte. They are no longer an approved vendor due to logo copyright. Patty will notify Hamilton's that they can no longer use our logo. Discussed the uniform for clinical associates: <ul style="list-style-type: none"> Polo with logo from FSW Bookstore Scrub pants – can get from vendor 		
Clinical Skills Lists	<ul style="list-style-type: none"> June will send our current skills lists to course leads to work with course faculty to determine if updates are needed. They will need to send back to June by 5/3/21. 		
New Course Leads for Fall 2021	<ul style="list-style-type: none"> Health Assessment – Nora and Judy will work together to set up this course Fundamentals I – Janice and Judy will work together to set up this course 		

Future meetings	<ul style="list-style-type: none"> • TBD

Meeting Adjourned	12:00 pm
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Approval Signature of Program Chair	Date		
<i>Jane Davis</i>	8/19/21		