

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Tuesday, April 6, 2021	Time: 1:00 pm – 3:00 pm
Minutes Prepared By:		June Davis	Location: Zoom
1. Meeting Objective			
ASN Program Issues			
2. Attendees			
Prof. June Davis, Prof. Judy Sweeney, Ms. Sarah Gingrich, Dr. Donna Johnson-Byrd, Ms Jennifer Washburn			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
ASN Policy & Procedure Manual	<ul style="list-style-type: none"> Wendy Morris has master P&P, she will make any changes Agreed on changes (see attached email to Wendy) 		
Pinning Spring 2021	<ul style="list-style-type: none"> Due to ongoing pandemic and costs of using the arena, decisions made regarding pinning for Spring 2021 are: <ul style="list-style-type: none"> Virtual via Zoom, one for each campus (eve/wknd and trad combined) No guest speaker Student speakers (2-3 min), one from eve/wknd and one from trad Digital invite will go out, no limit on how many links can be used per student Program will be made; printed for students and electronic version sent out Awards: Academic excellence, Clinical excellence, and outstanding No Nightingale Compassionate Caring award since funds are no longer available for it Academic award based on GPA at end of level 3 (nursing courses only). All students with 4.0 will receive award Pinning ceremonies will be identical on all campuses Campus coordinators will coordinate each pinning ceremony June and Wendy will put checklist together and share with leadership Patty volunteered to say the Welcome for each pinning ceremony Wendy will make award certificates for each campus as well as ppts 		
Text Books for new curriculum	<ul style="list-style-type: none"> These decisions have been made by faculty regarding Lippincott texts for the new curriculum courses: <ul style="list-style-type: none"> Health Assessment – Weber text OB/Peds – Most likely continue with Ricci, will confirm by next week Adult Health – deciding between current Hinkle & Cheever or Honan. Will meet on 4/12/21 to decide. Christie Dowdy will be at this meeting Fundamentals – will meet this Friday 4/9/21 to decide Mental Health – TBD 		
Level 3 Background checks	<ul style="list-style-type: none"> Several students have background checks that will expire during their final semester, some as late as Nov. Discussion held regarding whether or not they 		

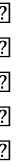
	<p>need to pay for another background check and when would the cut off be.</p> <ul style="list-style-type: none"> Decision made that all students must have current background checks throughout the program. Clinicals and preceptorship continue to the end of the last semester, so they must be compliant.
Next meeting	<ul style="list-style-type: none"> Because so many decisions need to be made before the end of the semester, we will meet again in one week.
Future meetings	<ul style="list-style-type: none"> Tuesday, 4/13/21 Tuesday, 4/20/21

Meeting Adjourned	3:20 pm
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Approval Signature of Program Chair	Date		
<i>June Davis</i>	4/25/2021		

Sarah Gingrich
Tue 4/6/2021 1:42 PM



To:

- Judith M. Sweeney;
- June L. Davis;
- Jennifer L. Washburn

+3 others
Cc:

- Wendy A. Morris

Wendy,

Please add the policy below to page 37 of the manual. Please list it as item number 4.

Medical Marijuana

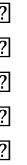
The use marijuana for any reason, prescribed or otherwise is not permitted. This is in accordance with Federal law and agreements with our healthcare clinical partners.

Thank you.

Sarah Gingrich
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FSW is currently serving students at all 4 FSW locations via live chat, email, phone, and in-person. For hours of operation and ways to contact us, visit <https://www.fsw.edu/remote/contact>.

June L. Davis
Wed 4/7/2021 9:22 AM



To:

- Sarah Gingrich;
- Judith M. Sweeney

+4 others

Cc:

- Wendy A. Morris

Hi Wendy,

The other changes to the ASN P&P manual that I mentioned this morning are:

1. Under the section "Academic Policy and Progression Criteria" (p. 17)

- Bullet #5, please replace the current sentence with this one:

If a minimum percent score of 77% is not achieved, according to the syllabus grading requirement, in two or more Nursing/NUR courses, dismissal from the program may result.

- add another bullet just below bullet #5:

If a second withdrawal/W occurs within the nursing program, student's case will be reviewed by the Department of Nursing

2. Under the section "Standardized ATI Testing" (p. 16)

- please change note in parenthesis after heading to **(NOTE: Level 1, 2, and 3 excluded)**

This change is for the Fall semester.

3. Under the section "Criminal Background Checks and Disclosure" (p. 23)

- Second paragraph on p. 23, add the bolded sentence after "...ANNUAL criminal background check and drug test": **Student's criminal background check and drug test must remain current throughout the nursing program.**

Let me know if you have any questions!

June

June Davis, MS, RN, CNE
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Professor, AS Nursing
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