

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Tuesday, Feb 23, 2021	Time: 1:00 pm – 3:00 pm
Minutes Prepared By:		June Davis	Location: Zoom
1. Meeting Objective			
Program Issues			
2. Attendees			
Prof. June Davis, Dr. Patricia Voelpel, Prof. Judy Sweeney, Ms. Sarah Gingrich, Dr. Donna Johnson-Byrd, Ms Jennifer Washburn			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Civil Rights Onsite Individual meeting	<ul style="list-style-type: none"> FSW's Title IX Coordinator, Jana Sabo, had requested a representative from nursing to attend the Civil Rights Onsite meeting on Monday, March 8th. Patty and June will both be out of town. Sarah volunteered, Patty will let Jana know. 		
Academic Advising Special Training	<ul style="list-style-type: none"> Advising has requested someone from nursing to attend their Academic Advising training to discuss the new Curriculum. June volunteered to attend, Sarah set up the date/time for Friday 3/5/21, 12:30-1:30pm for June. Sarah will be attending as an advisor. 		
LPN Challenge Exam	<ul style="list-style-type: none"> Sarah shared the PNEQ (Practical Nursing Equivalency) application and stated that several students have asked about taking this exam in the 3rd semester so that they can work as an LPN until graduation. Requirements include submitting transcripts, course descriptions, and an application letter. Determined that anyone in leadership can sign the application. Sarah will refer students back to a Campus Program Coordinator. 		
Evening/Weekend Didactic Courses	<ul style="list-style-type: none"> It has been brought up by a few faculty who teach evening/weekend courses that they would like the option to have regular blended classes and bring students to campus for specific dates. This decision should involve all faculty since there is not a specific group of faculty who teach eve/wknd, all faculty have the opportunity to teach those courses. This will be added to the next ASN meeting agenda 		
Collier student issue	<ul style="list-style-type: none"> Discussed an issue regarding a Collier student who attended simulation on campus with a walking shoe after surgery. Because there were issues both from the instructor and the student, it was discussed how to handle it as leadership. Donna is meeting with the student today. She will also talk with another student who acted unprofessionally towards the instructor during this simulation event. 		

Scheduling Issues	<ul style="list-style-type: none"> Jenn discussed scheduling challenges related to Cross posting and the need to request rooms for clinical/simulation courses. Judy and Jenn will meet after this meeting to resolve the issues Cohort sizes for the Fall semester will be 24 students for semester 1 and up to 30 for levels 2, 3, and 4
Test Taking Strategies New Curriculum	<ul style="list-style-type: none"> Donna discussed the importance of teaching first semester students test taking strategies. It will also be important to educate faculty on how to teach students test taking strategies as well as a refresher on how to analyze exam results Susan Rednak is known to do a great job teaching her students test taking strategies. Judy will reach out to Susan and see if she will present this at the ASN meeting on 3/12/21. June will present a refresher on exam analysis at the ASN meeting.
Repeating students with same professor	<ul style="list-style-type: none"> Donna discussed that it may not be to the student's best benefit to repeat a course with the same professor. She feels they may benefit more from a different professor. This will be added to the ASN meeting agenda for discussion.
Nursing textbooks in library reserve	<ul style="list-style-type: none"> This will be tabled to our next meeting. In the meantime, June will review the list of books given to us for review to determine if any of them need to remain in the library.

Meeting Adjourned	2:40 pm
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Approval Signature of Program Chair	Date		
<i>June Davis</i>	2/28/2021		