

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Tuesday, Oct 27, 2020	Time: 4:00 pm – 5:15 pm
Minutes Prepared By:		June Davis	Location: Zoom
1. Meeting Objective			
Program Issues			
2. Attendees			
June Davis, Patricia Voelpel, Jennifer Washburn, Judy Sweeney, Dr. Angela Vitale, Sarah Gingrich, Dr. Donna Johnson-Byrd			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Clinical Sites Spring 2021	<ul style="list-style-type: none"> • Lee Health will possibly be accepting students for the Spring 2021 semester, they will not determine this before mid-November. At this time, they are only allowing the planning of a minimum number of students; only 40 students per day for all three hospital sites (this is for all schools of nursing). • Fawcett hospital is willing to take all levels of students • Bayfront Health accepted a request for student placement but is not responding back with confirmation • Naples Community will accept students • Physician's Regional will not accept students for the Spring 2021 semester because of the ongoing pandemic • For planning purposes, it was decided to plan clinical sites for levels 3 and 4 and levels 1 and 2 would continue to fulfill clinical requirements with simulations. Level 4 students are the priority, they will receive precedence before level 3 students. • If a campus is able to obtain a non-hospital opportunity such as hospice, offices, or school assessments that is encouraged 		
Adaptive Services	<ul style="list-style-type: none"> • Adaptive Services Director, Angie Hartsell, has spoken with June and Donna regarding a specific student. It is apparent that we have not been utilizing them as much as we could be in regard to students with mental health disorders. It was agreed that we would invite Ms. Hartsell to a FTFSC meeting so that she can inform all faculty how they can help support our students with mental health disorders and support faculty in setting guidelines for these students. • June will arrange for Angie Hartsell to speak at an upcoming FTFSC meeting 		
Student request to switch schedules	<ul style="list-style-type: none"> • Sarah discussed a specific student who is requesting to transfer from the evening/weekend program on Collier to the traditional day program on Collier. Her reasons are related to childcare issues. • It was discussed and agreed by all to deny the request of this student to switch schedules. The reason of childcare issues is not a valid reason for the exception to be made. 		

Clinical Associate Orientation	<ul style="list-style-type: none"> Judy discussed that each campus has held their own CA orientations prior to each semester. She suggests that a CA orientation can be developed in a canvas course for all CAs to access throughout the campuses. This orientation course can have a module for each campus to include campus specific information. Assignments can also be included for submission of CVs, BLS, etc. All agreed this was a good idea. Judy Sweeney has agreed to develop this orientation course together with Lisa Cicconi.
Uniform/Shoes	<ul style="list-style-type: none"> Judy discussed that some of the uniform sizes were off, but this was resolved easily with exchanges. Judy suggests not recommending a specific shoe because the shoes that students have purchased from the uniform company have been slipping off causing a potential safety issue. They do not come in half sizes causing some students to have shoes that are too big. She suggests that we state shoes need to be white leather and that white laces are acceptable. All present are in favor Possible Jacket choices were discussed. Jennifer will obtain samples of a Black and Iron Gray jacket for us to see Uniform fitting for Spring 2021 incoming students is set for Nov 30 and Dec 1st, 8:30am – 4pm each day in the B Building
Possible Level 4 failures	<ul style="list-style-type: none"> Since level 4 will be switching to the Lippincott platform from the Pearson text in the Spring 2021 semester, it was discussed on how to handle any students who will need to repeat the course. The final exam (3) will be given just prior to Thanksgiving. The campus Program Coordinators will check with level 4 faculty at that time to determine how many students will need to retake the course. A decision will be made by leadership at that time on how to proceed with those students based on the number of students.

Meeting Adjourned	5:15 pm
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Approval Signature of Program Chair	Date
<i>June Davis</i>	11/4/2020