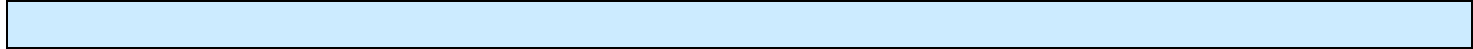


## MEETING MINUTES

<b>Meeting/Project Name:</b>		ASN Leadership Meeting	
<b>Date of Meeting:</b>		Thurs, June 18, 2020	<b>Time:</b> 1:00 pm – 3:00 pm
<b>Minutes Prepared By:</b>		June Davis	<b>Location:</b> Zoom
<b>1. Meeting Objective</b>			
Improve and unify ASN program across all campuses			
<b>2. Attendees</b>			
June Davis, Dr. Patricia Voelpel, Jennifer Washburn, Judy Sweeney, Dr. Angela Vitale, Dr. Donna Johnson			
<b>3. Agenda and Notes, Decisions, Issues</b>			
<b>Topic</b>	<b>Discussion</b>		
<b>Uniforms</b>	<p>Uniform choices were reviewed. Decision made for the following:</p> <p><b>Clinical uniform:</b> Purple (eggplant) scrub pants, white scrub top, with white leather shoe (same as previous)</p> <p><b>Lab uniform:</b> Tan scrub pants and Purple (eggplant) polo shirt</p> <p><b>Optional from uniform company:</b> Purple long sleeved polo shirt, white long sleeved shirt for under white clinical top, white leather shoes, Purple jacket for lab/simulations</p> <p>These changes will begin with Fall 2020 incoming students</p> <p><b>For all levels:</b></p> <ol style="list-style-type: none"> <li>1. No white lab coats are allowed in the clinical settings</li> <li>2. Students are allowed and encouraged to wear shoes other than their clinical shoes to campus for lab and simulation. They can be non-white, but they have to be closed toed.</li> </ol> <p><b>Jenn will follow up with the uniform company</b></p>		
<b>Use of Clinical Associates in simulation</b>	<p>Discussion resulted in the decision that for:</p> <p>1-6 students = 1 faculty</p> <p>7-12 students = 1 faculty + 1 CA</p> <p>13-24 students = 1 faculty + 2 CAs</p> <p>Angie will type up wording based on our discussion and email to leadership team for input</p>		
<b>Lee Health and clinical restrictions regarding students</b>	<p>This topic will need to be revisited in July/August since the hospitals are still determining how to handle students in the Fall semester. Since Lee Health has determined that they are not allowing students through the end of August, we are revising clinical schedules. We may need to consider increasing on campus skills days in the Fall based on clinical site restrictions.</p>		
<b>Preceptorship</b>	<p>It was decided that, for preceptorship, there will be no specialty units allowed, which includes the OR.</p>		

<b>Syllabus wording</b>	We will address any wording that needs revision in the course syllabi at our upcoming retreat. This includes late arrivals and 77% avg required on exams to pass a course.
<b>Tabled for July meeting</b>	BLS expirations Zoom meeting rules & guidelines for students Spring 2021 clinical schedule

<b>Meeting Adjourned</b>	3:00 pm
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Department Faculty Chair	Date
<i>June Davis</i>	8/14/2020