

ASN Faculty and Staff Meeting Minutes	
Meeting Date	Friday, March 12, 2021 9:00AM –11:00AM Zoom
Facilitator	Judy Sweeney
Minutes	Wendy Morris
Attendance (Chat sign-in)	Kathy Blades, Lorraine Canty, Carrie Carty, Lisa Cicconi, Janice Cousino, June Davis, Gayle Deane, Debra Ebaugh, Shawn Gilmartin, Sarah Gingrich, Julissa Gonzalez, Hope Goodwin, Terrence Hays, Jenneine Lambert, David Logan, Tommy Mann, Colleen Moore, Sandra Oestrike, Kellee Ratliffe, Susan Rednak, Nora Stadelmann, Judy Sweeney, Angela Vitale, Jennifer Washburn, Debra Weeks, Arlene Williams, Julie Draulans, Sara Harris, Judi Orr and Wendy Morris Special Guest: Christie Dowdy – Wolters Kluwer/Lippincott
Excused /Absent	Donna Johnson-Byrd and Patty Voelpel
Agenda Item	Discussion
Call to Order	J Sweeney called the meeting to order and began recording at 9:06am.
Minutes from 2/12/2021 Review and Approve	J Davis made a motion to approve the minutes from the 2/12/2021 meeting and D Ebaugh seconded the motion. No changes made; all were in favor and the motion passed.
Unfinished Business:	
1. Mission and Administrative Capacity A. Administrative Report	<ul style="list-style-type: none"> No report at this time.
2. Faculty and Staff – A. Campus Update Reports	<ul style="list-style-type: none"> A Vitale indicated everything is going well. Heard Lee Health was slowly opening doors to more students and they will allow L3 and L4 to attend clinical there starting in June, so fall planning can begin. J Sweeney reported open CA spots are filled for spring. A few CA's have taken some Adjunct positions for fall so they are working on filling those Charlotte spots. S Rednak wanted to mention Collier is having difficulty getting preceptorship placements. H Goodwin stated they are short about 60% of the needed preceptors. She had to postpone the Feb 13th start for one of the groups. Some alternative solutions include holding additional 12-hour Simulation, having a CA cover the vaccine clinic hours for a

	<p>few days and trying to extend CA time on the floor at the sites for additional hours.</p> <ul style="list-style-type: none"> • J Davis has a few night shift preceptors available in Charlotte County if any student would be interested. • A Vitale has no slots available in Lee County.
<p>3. Students</p> <p>A. Admission Update Report</p> <p>B. Student Lab Kits</p>	<ul style="list-style-type: none"> • S Gingrich reported the nursing application opened March 4th and we have had a few high school students apply along with over 150 college students. • Application deadline for college students is May 15 and the deadline for high school students is June 30. • T Mann sent out the list of items in the Lab Kits for Faculty review and feedback after the previous meeting. We are proceeding with ordering them for the Nurse Refresher Course. They are working through the logistics of procuring more in time for the fall semester Level I students to use. • T Mann explained using these kits will be cost effective and the students won't need to wait to come to campus to practice their skills. • K Blades inquired whether they would have needles/syringes in the kits. • There will be a disclaimer for the students to sign when they pick up the kits about these being educational materials and they are not to use the items for any reason other than to practice their skills. • The students will pay for the cost of the kits. They will have 1 set of each item for training and 1 set for test outs. The students will be responsible for the supplies in their kits and for bringing the kits to class. • Faculty discussed having a "Health Assessment" kit available for the students to purchase in Level I and the "Lab Kits" could be purchased in Level II. • Email T Mann any suggestions for the lab kits; he will revise the list and Faculty will vote on this next month.
<p>4. Curriculum</p> <p>A. Curriculum Update Report</p> <p>B. Syllapaloosa-Gen Ed. Competencies Follow-up</p> <p>C. Curriculum Committee Lead Update Reports</p>	<ul style="list-style-type: none"> • J Davis reported the committee leads have received the updated/current syllabus templates in PDF format so she will send out in word format with the top portion locked. • J Davis clarified the committee leads are not necessarily going to be the course leads; they are just the leads for developing the new courses at this time. • Level I will rollout in fall 2021 and Level II in spring 2022. The syllabi may be fine tuned as the courses are developed and sent through the curriculum process. • D Weeks feels it will be helpful to know what is covered in

<p>I. Health Assessment</p> <p>II. Fundamentals I & II</p>	<p>Fundamentals I and II so there isn't duplication in Med Surg I and II.</p> <ul style="list-style-type: none"> • When the rough drafts are completed for those courses it might be good to look at them overall to see if there are any overlaps. • D Ebaugh would like to add some of the psych into fundamentals such as therapeutic communication. • J Davis proposed scheduling a separate meeting next month to discuss just the new curriculum; Faculty agreed they would have a good summary of the course by then to share with the others. J Davis will set something up for 4/23 and will reserve a room on Lee Campus for those who wish to attend in person; zoom will be available for those who can't travel. • C Moore clarified the general ed competencies portion of the syllabus. She attended a workshop presented by Elijah Pritchett, Humanities Professor. To address the new course syllabi, build your course first and then choose the main competency from the list which fits easily/best, you may have a secondary or supplemental one if you wish. • Any competency changes will need to go through the curriculum committee and they won't all need to be updated at once. • N Stadelmann has collected old syllabi for Health Assessment and their first meeting is today. They will set a meeting schedule, review the book, and decide how to proceed with the developmental process. • J Cousino is having the first Fundamentals meeting on 3/26. She has started a very basic draft of topics and outcomes from the new syllabus including potential chapters from the fundamentals book which correlates with the outcomes. • April 15 is the deadline for book adoptions for the fall semester.
<p>5. Resources</p>	<ul style="list-style-type: none"> • No report at this time, see above <i>nursing kits</i> for students.
<p>6. Outcomes</p>	<ul style="list-style-type: none"> • No report at this time.
<p>New Business:</p>	
<p>A. Pinning for Spring 2021</p> <p>B. Presentation on New Course Point Platforms</p>	<ul style="list-style-type: none"> • A Vitale reported the college is still determining if they are going to allow in person pinning and graduations. If they allow in person, nursing will try and rent the arena and have a combined pinning with all campuses. If not, virtual pinnings may be planned. • H Goodwin reported some students had the incorrect edition of the textbooks. Is there a process in place for automatic updates or notifications if book editions change? C Dowdy

<p style="text-align: center;">C. Product to Measure Program</p>	<p>indicated it should have updated automatically; but if you have other students with the incorrect edition, just email her their names and she will take care of it.</p> <ul style="list-style-type: none"> • Christie Dowdy, representative for Wolters Kluwer/Lippincott, reviewed and explained all of the resources on the new Course Point Platforms FSW Faculty and Students will be using for the new curriculum in fall 2021. They offer course point enhanced and course point plus enhanced which teaches course by course with the same resources nursing faculty are accustomed to. • Each course will have its own Course Point, just like you would have its own textbook. Course Point is a digital platform with the eBook and all of the resources in one place. It has among things; animations, lecture notes, PowerPoints, picmonics, vSims and prep U. DocuCare will be purchased separately at this time. • C Dowdy added all titles to Faculty accounts; she didn't know who would be teaching which course so email her and she will remove the ones you don't need. Also, let her know if you want to look at different titles. • C Dowdy reviewed how to create a class, make assignments and copy a course. Email her with any questions. • For student purchase from the bookstore, C Dowdy can set up 1 code for the first semester courses which will unlock the 3 course points they will be using that semester. She will do the same for the Lippincott direct site. Students won't need to purchase a 4-semester book bundle. • J Lambert wanted to know what testing product we will be using in the fall. A Vitale and P Voelpel met with HESI and after spring break a presentation from HESI will be scheduled for faculty. Also, Faculty may review the white paper from Lippincott for consideration.
<p>Future Zoom meetings: 9:00 am-11:00 am</p> <p>April 9, 2021</p>	<ul style="list-style-type: none"> • The zoom meeting was adjourned at 11:09 am.