



MEETING: Social & Human Services Department Meeting

September 8, 2021 5:30 – 6:00

Zoom Meeting

<https://fsw.zoom.us/j/84085414047>

Meeting ID: 840 8541 4047

Passcode: HUS-SOW

PURPOSE: Internal Department Meeting

ATTENDEES: Adjunct Staff

AGENDA

1. Check in- Any updates, issues, or challenges to report concerning current classes or students?
2. Spring Classes (Attachment)
3. Enrollment and retention- for discussion.
4. Annual review process. The process is changing. Not sure how this will impact Adjuncts, but please sign up for the training when you receive the invitation.
5. Critical Incident Training.
6. Remote operations related to COVID for ground classes (attachment)

Minutes of Social and Human Services Department Meeting: 9/8/2021, 5:30 PM via Zoom

In attendance: Pamela Peters, Dana Buonanducci, Elena Engle, Courtney Faunce, Janetta Mullins

Absent: Karly Philips, Elizabeth Badillo

- Check in. General discussion of issues related to classes in progress.
- Review of Spring Course listing (provided a list). All adjunct instructors on the call were interested in continuing to teach the same course offerings as last spring.
 - Need to confirm whether or not Dr. McVanel Erwin will be returning as an Adjunct for spring term.
 - Need to confirm interest from Elizabeth and from Karly.
 - Courtney is interested in continuing to teach the Groups class, if Dr. Erwin is not planning to return. However, she would prefer to teach ground classes. No on-line.

- Mentioned the challenges with enrollment and retention. Briefly discussed challenges with Residency sites. Asked instructors to share ideas for new Residency sites and for recruiting new students to the program. Will revisit this topic in future.
- Mentioned the changing annual review process for the college as a whole-with more to come. Asked if any of the Adjunct Instructors had participated in the college review process. No one on the call has had a review since they started teaching for the program. Will follow up to provide more information on the review process at next meeting.
- Briefly discussed Critical Incident training. Everyone has been receiving the invitations to participate in the class and has or will sign up.
- Discussed the COVID procedures for ground classes and talked about where the COVID information is housed on the Portal.
- Briefly discussed canvas and mindtap procedures.

Next Meeting date: Wednesday, October 6, 5:30 PM Via Zoom

Spring	
Core for Students in Semester I (6):	
HUS 1001 - Engle	Elena Engle
HUS 1001 – Buonanducci	Dana Buonanducci
HUS 1001 – Mullins	Janetta Mullins
HUS 1400 – Peters	P Peters
HUS 1400 – Peters	P Peters
Core for Students in Semester II (9):	
HUS 1320 Crisis Intervention – McVannel- Erwin	Dr. E ?
HUS 2302 Basic Counseling – Philips	Karly Philips
HUS 2315 Behavioral Mod – Peters	P Peters
Core for Students in Semester III (12):	
HUS 2200 Dynamics of Groups– McVannel- Erwin	Dr. E ?
HUS 2500 Ethics– Peters	
HUS 2525 -Mental Health– Peters	P Peters
HUS 2551 Multicultural– Buonanducci	Dana Buonanducci
Residency for Students in Semester III (2) (Independent Study):	
HUS 2905 – Program Director	new program director
Residency for Students in Semester IV (6) (Probably Independent Study):	
HUS 2842L	P Peters
HUS 2843L	P Peters
Tracks:	
HUS 1640 Principles of Youth Work – Philips (Gen & YD)	Karly Philips
HUS 2411 Chemical Dependency – Peters (Addict)	P Peters
HUS 2428 Treatment and Resources – Peters (Gen & Addict)	P Peters
HUS 2540 Building Stronger Families – Philips (Gen & YD)	Karly Philips
SOW 2031 Intro to Social Work– Badillo	
SOW 2031 Intro to Social Work– Badillo	Elizabeth Badillo

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Update to COVID-19 Policy

ED

Eileen DeLuca

Fri 9/3/2021 3:17 PM



We are all concerned with the global pandemic and the current crisis in our service region. We continue to monitor the situation daily. Thanks to all of the faculty, staff, and administrators that shared feedback about the current classroom climate in this week's forums. If you haven't already, please view and share the [President's Message](#) regarding slowing the transmission of COVID-19.

Following the forums and based on discussions with the President, members of Cabinet, and FSWFF and Faculty Senate leadership, we are implementing a policy to mitigate viral spread within course sections. Effective immediately and until further notice, when two or more COVID-19 positive cases are reported within a single CRN with a ground component during a ten-calendar day period following the first reported positive case, that course section will move to remote operations for a minimum of ten calendar days following the most recent attendance of a person that is COVID-19 positive. The faculty and dean will be notified of the necessity to temporarily relocate the course to remote instruction by the COVID-19 Case Management Team. IT will notify students within the CRN.

Faculty teaching courses currently affected by this updated policy will be contacted shortly. Please be patient with the follow-up communication.

As a reminder for individual cases: The FSW COVID-19 Case Management Team is tasked with the communication on behalf of students impacted by COVID-19. This team handles student and employee reports of COVID-19 illness, engages in contact tracing, and notifies professors of when a student must self-isolate, and when a student is cleared to return to campus. Any affected parties will be notified by the COVID-19 Case Management Team, and related notification will be supported by the Office of Institutional Technology.

Please help reduce the spread by wearing face coverings in FSW buildings, getting vaccinated, and if you feel sick, please stay home and get tested if you have symptoms of COVID-19. Remember to check out the [COVID-19 Resources](#) web page to find the most up-to-date information about COVID-19 related College policies, getting vaccinated, slowing the spread, employee rights and reporting