

Dental Hygiene Department Meeting
 August 16, 2018 at 8:00 -12:00 in A-142

	Present	Absent	Excused
<u>Faculty</u>			
Karen Molumby	√		
Carol Chapman	√		
Dr. Marcia Timson			√
Dr. Phil LoGrippe	√		
Clori Atkins	√		
Brenda Schwing	√		
Mary Kazakos			√
Yessenia Iglesias	√		
Nancy Schuette	√		
Jami Ware			√
Dr. Magdaline Britto	√		
Dr. Richard Olitsky			√

I. Insert agenda items discussed at each roman numeral

- a. Administrative
- b. Professional Development
- c. Curriculum
- d. Clinical Courses
- e. Calibration Exercises

II. Agenda Discussions

a. Administrative

- i. Dean, School of Health Professions** – The Dean search will continue during the fall semester. Dr. Denis Wright is the current Interim, Dean of Health Professions.
- ii. Professional liability** –The professional liability policies have been updated.
- iii. Faculty Medical (clinical requirements)** - annual TB skin test is required for all clinical instructors.
- iv. Bachelor’s Degree** – Three sophomore students will start the dual enrolled BASDH with St. Petersburg this week. The first course is scheduled to be completed before midterm examinations.
- v. Dental Clinic Refurbishment Project**
 - a. The permanent male and female locker room has been completed. The remaining lockers for the women are on back order and should be available early September.
 - b. The A-142 laboratory is complete.
- vi. Atlanta Dental and dental unit Repairs** – Brenda identified what equipment needs to be replaced. She reported that the statim had a problem with sediment causing the malfunction. The water reservoir will be flushed with Clorox prior to the start of clinic.

vii. **Front Office** –

1. The encrypted email process seemed to get resolved over the summer.
 - The radiology computers will no longer need to have the password updated in the clinic.
 - A-142 Classroom will need to have the password changed monthly.
2. Screening Assistant patient can be assigned to another student if there is a cancellation.

viii. **Central Supply Room** – Brenda and Yessenia worked on improving the layout of supplies to improve ease of finding items and the ordering of supplies.

ix. **Faculty**

- a. Course Syllabus –Fall final course syllabus are due August 20th. The syllabus needs to be in a word document verses PDF.
- b. Dental Charting Competency
 1. The live patient dental charting competency will be on Friday October 19 at 11:00. We are in need of a few more participants.
- c. Office Hours-
 1. Faculty office hours need to be completed, approved and posted by the first day of fall semester classes which is Monday, August 20, 2018.
- d. Clinical Advisors
 1. Faculty received the list of sophomore students they will be advising this fall.
 2. The faculty will complete a calculus detection and self-assessment form once/week for each of their assigned students. A folder for these forms are located in the top cabinet.
- e. CE Local anesthesia –
 1. The program faculty discussed whether we should offer any further CE Local Anesthesia course. The consensus was to hold off until spring 2019.
- f. Professional Development Requests
 1. The Amelia Island Workshop was successful. The program will request additional funds through the budget process to cover the educational methodology course needs for Oral Pathology, Community and Periodontics.
 2. Clori will be attending a radiology course in February of 2019 and Karen will attend the Florida Dental Hygiene Symposium scheduled for September 2018.
- g. SDS - Program Manual – Clinical Manual
 1. The SDS manual has been updated for the 2018-2019 and is located in the dental colloquium course.
 2. Faculty received the updated clinical manual for clinical instructors. The faculty are to review the policies and procedures.
- h. Fall Course Syllabus
 1. An overview of the course outcomes and the instructional objectives were explained to the incoming freshman. The students were informed on the purpose of course outcomes and the role the instructional objectives play in their preparation for program course quizzes and/or examinations.
 - i. Faculty were encouraged to review the policy regarding unsuccessful attempts on exams and quizzes as listed in the course syllabus. The

- instructor should review this policy with their students on the first day of class.
- ii. **Signature and Copyright verification page** –The signature and copyright form should be uploaded in a PDF. The faculty will need to sign the form.
 - iii. **A Remediation form** will need to be completed for each unsuccessful quiz and/or examination attempt. The course instructor will need to:
 - A. Provide a hard copy of the completed remediation form to Karen. The instructors were asked to keep Karen informed of any unsuccessful attempts.
 - B. Consultation with each student should be conducted in the faculty office or in the consultation room.
 - C. In the event of a disgruntled student, faculty are to request another faculty member to be present during the discussion.
- i. Adjunct and Clinical Faculty –
 1. Adjunct and Clinical Associates will continue to use the electronic time sheet. The calendar of dates for submittal are located on the school’s website.
 - j. Leave Requests – The College does plan to implement an electronic version of the leave request for sick, vacation and personal time. We will be notified as to when this will occur.
 - k. Student Interaction - Reminders
 1. Twitter and Facebook: Faculty were reminded not to converse through social media with enrolled students.
 2. Email conversations: Interaction with students should always be through the Colleges’ email.
- x. **Perkins Requests** –
- a. Requests for new equipment:
 1. Five cavitron units
 2. Two new radiographic heads
 3. Dental Materials products to include alginate and impression materials
 4. Five sealant lights
 - b. Future requests will be made for an upgrade of all dental clinic monitors to enable a higher resolution for the viewing of intra oral camera pictures.
- xi. **Interprofessional Collaboration**
- a. PTA collaboration – The wheelchair transfer activity between the PTA instructor and the DH students will take place on August 29 in Carol’s class.
 - b. Carol will work on developing a program with the Dialysis Center and our students to assist with either oral hygiene instruction or referrals for end-stage dialysis patients.
 - c. EMS – Collaboration already planned for November 9, 2018.
 - d. The Nursing are interested in participating with their BS Students with our screening rotation. Karen will meet with the two nursing professors this fall to discuss the options.
- xii. **2018-2019 Calendar Events**
- a. Emergency Simulation Exercises - November 9, 2018 –
 - b. Freshman November 16th
 1. Clinic all day for freshman – end-product practice.

c. Fall Final Exams

1. Sophomore exams are on November 20, November 27 and November 29.
2. Freshman exams:
 - i. Dental Anatomy & Dental Materials Lab only - 11/19
 - ii. Dental Materials - 11/26
 - iii. Oral Histology - 11/28
 - iv. Dental Hygiene I - 11/30
 - v. Dental Anatomy - 12/3
 - vi. Dental Hygiene Pre-clinic - First Patient 12/5

d. GKAS –

1. The event is scheduled for February 9, 2019 from 8:45 – 3:15.

e. DH Interviews

1. Friday February 16, 2019 from 8-5.

f. Dental Health Month

1. Elementary school visits will take place on February 15, 19 and 21, 2019. The schools and exact dates will be confirmed by December 2018.

g. Clinic -National Board Week

1. March 4-8, 2019

h. Dental Hygiene Advisory Committee

1. The Date for the meeting is April 2, 2019 from 6:30-8:30.

i. Graduation Luncheon

- i. April 17, 2019 at 12:30 – 2:30.

j. Faculty/SHP Meetings –

1. Fall Semester - The next DH faculty meeting is scheduled for December 7, 2018 from 8-1.
 - i. Periodontal Classification changes
2. Spring Semester – The DH faculty meeting will be scheduled for May 1-2, 2019

k. OSHA/HIPAA Training

1. Class of 2020 and faculty were trained and updated on the OSHA standards during the August 13, 2018 orientation. Those faculty not in attendance
2. Class of 2019 OSHA and HIPAA training will be completed on Tuesday 8/21 Wednesday 8/22.
3. Faculty who could not be present are able to access both presentations on the dental colloquium course.

xiii. Dental Colloquium

a. Canvas

1. Dental colloquium canvas courses. This course contains the following items:
 - i. Program Manual
 - ii. MSDS
 - iii. Program Forms
 - A. College Photo release
 - B. DH release form
 - C. Community Service Form
 - iv. DH Chart Review Results

- v. Patient Survey Results
- vi. OSHA/HIPAA Training Videos
- vii. CODA -3rd-party Complaint Form

Curriculum Information –

1. PTCE – 1-student has yet to take the examination for their third attempt.
2. Florida Law Exam Results: 100% pass rate on the first attempt
3. Class of 2019 Program Progress –Reports were disseminated for faculty viewing of student progress.
4. Textbook adoptions for Spring /Summer 2019 will be due September 14, 2018.
5. Curriculum Committee: The program will submit a change for the removal of the pulp vitality testing topic from the DEH 2804, Dental Hygiene III course.

b. Dental Hygiene IV Clinical Course:

1. Clinic Schedules for the morning huddle will be completed by Magdaline for Tuesday and Phil for Thursday.
2. Patient Surveys: Survey will be distributed the first week in October and November 2018
3. Calculus Detection Evaluation Form – faculty will randomly select a quadrant for each student to evaluate their ability to accurately chart the presence and/or absence of calculus.
4. Self-Assessment Form: Faculty will randomly select a patient for the student to evaluate the overall performance on their patient.
5. Chart Reviews: Chart will need to be completed the first week in Oct and November 2018. Nancy will randomly select names for each student to review.
6. Clinical Advising: Will be completed the first week of Oct/November 2018.
7. DH IV Progress:
 - a. Carry-Over competencies- The Class of 2019 have done an excellent job in completing program competencies for both DH-4 and DH-5. Three students need a case study for spring 2019.
 - b. Students will be introduced to the DH-5 scale requirements changes on August 22nd. There are no new changes to the examination. There are two competencies required for DH-5.
 - c. End-Product – The faculty were informed to focus on specific competencies. The following competencies that require attention are:
 - i. Scaling/root planing
 - ii. Arestin
 - iii. Re-evaluation

SLO – Dental Hygiene III and Dental Hygiene Clinic SLO

- c. DEH 2804 –
SLO – Dental Hygiene III and Dental Hygiene Clinic SLO
 - a. Dental Hygiene III SLO
 - i. **Final Exam Results:** 88% of the Cohort Class of 2019 scored a 3 or above on the final examination.
Use of results: Last year 87% of class answered 4 or 5/5, this year 88%. Learning outcomes for Medicaments/Chemotherapeutics and PSR were slightly lower this year. Goal will be to improve in these 2 areas by adding to the case study discussions and to the case study assignment. For example, students will provide be required to provide PSR scores for the case studies

reviewed in class, as well as their case study group assignment. Additional emphasis will be placed on criteria and role of medicaments as it relates to the case studies presented.

ii. **Article Critique Results:**

Results: 100% of the Cohort Class of 2019 scored a 3 or above on the article critique.

Use of Results: Errors still occurring in APA despite referencing website and creating a handout with APA Guidelines. Overall the papers were well-written with minimal errors in grammar. Two students had errors in the critique by omitting a summary and omitting a discussion on author bias. They both, however, did provide the information when doing the oral presentations.

iii. **Case Presentation Group Project:**

Results: 95% of the Cohort Class of 2019 scored a 3 or above on the case presentation.

Use of Results: To follow up from goals of previous year, alternative etiologies (for problem statements on DHCP's) were identified rather than simply listing "improper OH". This included plaque-retentive restorations and malpositioned teeth. Overall, students performed better in the DHCP category and recognized the indications for frequent recall intervals. All 4 groups had errors in their multiple choice questions to include: having more than one correct answer, wrong answer choice indicated, and/or information was not based on fact.

b. **Dental Hygiene III Clinic**

i. **Results:** The Cohort Class of 2019 scored five on 9 out of 12 competencies.

ii. **Use of Results:** The program will schedule two new patients/session to focus on improving the assessment, dental charting and IOC pictures.

The next meeting is scheduled for December 6-7, 2018.

Respectfully submitted,

Karen Molumby