

Full Time Faculty and Staff Council Committee Meeting Minutes ASN and BSN	
Meeting Date	Friday, Dec. 11, 2020 2:30 PM – 4:30 PM Zoom
Facilitator	Prof. June Davis
Minutes	Edna Shields
Participants	<p>Prof. Kathy Blades, Lisa Cicconi, Prof. Janice Cousino, Prof. June Davis, Prof. Colleen Moore, Prof. Judy Sweeney, Arlene Williams, Prof. Lori Canty, Prof. Debra Ebaugh, Prof. Hope Goodwin, Prof. Jenneine Lambert, Prof. Sandy Oestrike, Kellee Ratliffe, Edna Shields, Prof. Carrie Carty, Prof. Gayle Deane, Sarah Gingrich, Prof. Julissa Gonzalez, Dr. Terrence Hays, Prof. Nora Stadelmann, Dr. Angela Vitale, Dr. Patty Voelpel, Dr. Debra Weeks, Prof. Bobby Holbrook, Prof. Marti Jenner, Prof. Margaret Kruger, Dr. Julianne Settanni, Prof. Shawn Steiner, Prof. Susan Torres, Dr. Marsha Weiner</p> <p>Guest: Angela Hartsell, FSW Director of Adaptive Services</p>
Excused /Absent	Dr. Donna Johnson-Byrd, Shawn Gilmartin, Jennifer Washburn, Dr. Susan Rednak

Agenda Item	Discussion
	<p>Prof. June Davis, FTSC Chair, welcomed everyone, called the meeting to order at 2:30 PM.</p> <p><b>Adaptive Services</b>            Ms. Angela Hartsell, Director of Adaptive Services presented to the FTSC committee the services the Adaptive Services dept. provides. Students may be eligible to receive reasonable accommodations.            The OAS (<i>Office of Adaptive Services</i>) complies with the ADA <i>Americans with Disability Act</i>. Dept. goal is to assist students by providing services while working within the limitations of documented disabilities. If there is a <i>documented disability</i> — permanent or temporary, whether physical, mental or sensory - students may be eligible for reasonable accommodations.            Contact Adaptive Services if a student needs support with accommodations to help them succeed.</p> <p>Angela 'Angie' Hartsell contact info:</p> <ul style="list-style-type: none"> <li>▪ <a href="mailto:ahartsell1@fsw.edu">ahartsell1@fsw.edu</a></li> <li>▪ (239) 489-9427 x11427 Lee campus Q-104</li> </ul> <p>Proctored exam services /adaptive services testing can be found on this link:  <a href="https://www.fsw.edu/testing#adaptive">https://www.fsw.edu/testing#adaptive</a>            Hours of operation and contact for Collier, Charlotte and Lee can be found on this webpage:</p> <ul style="list-style-type: none"> <li>▪ <a href="http://www.fsw.edu/adaptiveservices">http://www.fsw.edu/adaptiveservices</a></li> </ul>

<p>I. Reading and Approval of Minutes from Nov. 13, 2020 mtg.</p>	<ul style="list-style-type: none"> <li>• Prof. Bobby Holbrook made a motion to accept the minutes. Prof. Judy Sweeney seconded the motion. All in favor, the minutes were approved.</li> </ul>
<p>II. Report of Secretary</p>	<ul style="list-style-type: none"> <li>• No report of the Secretary</li> </ul>
<p>III. Report of the Committee Co-Chair</p>	<ul style="list-style-type: none"> <li>• The SNAC coalition looks to increase the percentage of working RNs with BSN or higher, double the number of Doctorate and PhD prepared nurses with attention to diversity, encourage Nurse Residency Programs, and ensure nurses engage in life-long learning.</li> <li>• The coalition looks to increase BSNs in the 4 county areas of Manatee, Sarasota, Charlotte, Desoto.</li> <li>• The SNAC coalition has provided funding for three of our Fall 2020 level 4 nursing students (Charlotte Campus) to pay for their NCLEX exam as they are scheduled to enroll in our BSN program starting this upcoming Spring 2021 term.</li> <li>• Funding needed for some students (Collier and Lee) who may need funds for NCLEX exam.</li> </ul>
<p>IV. Report of the Committee Chair</p>	<ul style="list-style-type: none"> <li>• Prof. June Davis <ul style="list-style-type: none"> <li>- Speakers are welcome at our FTFSC Meeting.</li> <li>- Send email to Prof. June Davis and Dr. Hays if you have any ideas and suggestions who may want to speak to help and benefit our program</li> </ul> </li> </ul>
<p><b>V. Report of the Associate Dean and Nursing Leadership</b></p> <ul style="list-style-type: none"> <li>• Report of the Assoc. Dean</li> <li>• Chair of Nursing</li> <li>• Director of RN to BSN</li> <li>• Program Coordinator (Charlotte)</li> <li>• Program Coordinator (Lee)</li> <li>• Program Coordinator (Collier)</li> </ul>	<ul style="list-style-type: none"> <li>• Report of the Associate Dean <ul style="list-style-type: none"> <li>❖ Wishes everyone a wonderful Holiday Season!</li> <li>❖ As discussed in both faculty meetings, if you're thinking of retiring in the next two to three years, send email to Dr. Voelpel to report to Dr. Thomas Norman.</li> <li>❖ FLAC is being completed. Make a note of the overload column, if there is overload you've met your full 15 loads.</li> <li>❖ Full time employee for Charlotte will start in Spring semester. Name will be released once HR gives the permission.</li> </ul> </li> <li>• <i>Chair of Nursing Program</i> <ul style="list-style-type: none"> <li>- Reminds everyone final grades are due on Tuesday, Dec. 15, 2020</li> <li>- Plans to go to Lee campus once a week in Spring semester</li> <li>- Grades Discussion: <ul style="list-style-type: none"> <li>○ If a student did not meet the 77% in their exam, the grade is the exam average grade (<i>not course avg. grade</i>)</li> <li>○ Students need to meet the 77% average on the three exams</li> <li>○ The exam grade guideline wording should be included in the syllabi.</li> <li>○ The Policy and Procedure manual and syllabi clearly state that students must achieve a 77% grade in their didactic exams.</li> <li>○ ASN curriculum presentation delayed to Feb. 2021. If approved, it will still be in effect for Fall 2021</li> </ul> </li> </ul> </li> <li>• <i>Director of RN to BSN</i></li> </ul>

- Announcement by Prof. Susan Torres that Sigma application was approved. We will have a charter coming in April 2021 with a chapter name and chapter number. Those interested in becoming a chair or committee member let Prof. Torres know. Thank you to all who participated in this effort. We're expecting all faculty to become a Sigma member.
- RN to BSN has a lot of projects going on and faculty is working diligently.
- Two proposals were made with Dr. Norman to change admission criteria. (1) Regular RN to BSN admission: If students do not have all gen. eds. completed, we will admit them into the RN to BSN program. As long as students have an RN license, they can be accepted into the RN to BSN program, and have them complete the gen. ed. courses while in the program.
- Students must complete all gen. ed. courses and satisfy all requirements before they can take the last course, Capstone Leadership course.
- This proposal was made because we heard from the community that some students feel it's difficult to be accepted into the RN to BSN program.
- (2) Proposal on Dual degree between AS and RN to BSN that allows AS students to take RN to BSN classes. We need to work on details and propose it to curriculum committee with a timeline of Fall 2022. AS students may be able to take RN to BSN classes in the summer or fulfill course credit load requirements for financial aid.
- The major is called AA to RN to BSN. After the AS students finish semester one, with B average and higher, and other criteria - they'll be able to switch their major from AS to the new major and will take them to RN to BSN. The classes chosen to help students pass the Boards are Pathophysiology, Health Assessment and Pharmacology.
- Worked with AS faculty on the previous evaluation and outcomes committee. Survey participation of AS students were very low. A suggestion to raise response rate is to have faculty intervene and contact the students directly and appeal to them to do the survey to increase the participation.

**Spring 2021 Level 4** – graduating students will have all ASN gen. eds. courses completed by May 2021

- Program Coordinator (Charlotte)
  - We hired someone to replace Prof. Jenny Pappas
  - New Adjunct faculty were also hired
- Program Coordinator (Lee)
  - There is change in staffing. Clinical Coordinator, Tessa Bales is no longer working at FSW. Dr. Vitale is back working on this job. If you'd like to help with Clinical placements and Clinical Associates, let Dr. Vitale know if you'd like to help.
  - Getting ready for spring, continuing multi-disciplinary simulation into the spring. Adjuncts are in place, need more CA's
- Program Coordinator (Collier)
  - No report from Collier. (Dr. Donna Johnson-Byrd is out on family leave)

VI. Old Business	- No old business
VII. New Business • Adaptive Services	Presented by Angela Hartsell at the start of the meeting.
Meeting Adjourned at 3:30 pm	<p>Motion to adjourn meeting was made by Dr. Patty Voelpel. Prof. Debra Ebaugh seconded the motion. Meeting was adjourned.</p> <p><i>Happy Holidays!</i></p>

Approved by: June Davis Date: 1/23/2021