Notes for English Department Meeting 8/18/2021

Shawn Moore, Ihasha Horn, Michael Barach, Tom Mohundro, Jennifer Grove, Brandi George, Jeremy Pilarski, Suzanne Biedenbach, Cara Minardi-Power, Amy Trogan, Jill Hummel, Leonard Owens, Eric Ivey, Thomas Wayne, Jason Calabrese, Sara Dustin, Ellie Bunting, Mark Massaro, David Luther

\*All in attendance.

I. **Call to Order and Welcome**

 1. Meeting begins at 2:02 pm.

 A. Dr. Amy Trogan reminds faculty to pick up texts. New Comp I textbooks placed in faculty mailboxes.

**II. Approval of Meeting Minutes**

1. Vote cast to approve April meeting minutes.

 A. April minutes approved.

 B. Reminder: Next meeting set for September 10.

**III. Assessment Update Dr. Cara Minardi-Power**

1. **ENC 1130:** Continue to monitor progress using the same assessment method. This will allow us to determine how effective 1130 is and whether we need to make changes (early

 data suggests we are on the right track).

 2. **ENC 1101:** we want to do an exit survey, a draft of which is attached. Please take a few minutes to look at the questions before our discipline meeting on Wednesday. We are holding off on this to discuss ENC 1101 SLOs instead (updated 8.17.2021).

 3. **ENC 1102**: Continue exit survey, unchanged.

 4. **LIT 2000**: Randomly selected instructors will submit artifacts from research projects. We will use the same method as ENC 1101 where professors will submit the assignment and then report how well students performed.

 5. **Dual Enrollment** (*Prof. Pilarski*): Dual enrollment assessment: Professor Pilarski (forthcoming, probably October meeting).

 6. **Writing Center Assessment**: Professor Owens (forthcoming, probably October meeting). Welcome to this position, Professor Owens!

 7**. GEN-ED Assessment:**

A. **LIT 2000**: Excluded from the study due to pending changes in the competency because it is not yet added as THINK.

 B. **ENC 1102** is excluded from THINK due to pending changes as well

 C**. ENC 1102** is *NOT* excluded from INVESTIGATE

   “ENC 1102 is only going to be sampled for INVESTIGATE, and not THINK for the fall term due to the pending changes in competency.  Also, since LIT 2000 is not yet an official THINK competency, it is not included in the sampling.” To clarify, the GEN ED assessment does not affect our course level assessment.

**IV. Dual Enrollment Update with Prof. Pilarski:**

1. New textbooks for Concurrent Faculty. Dr. Sterk checking to see if faculty have their texts. Email reminder to have syllabi sent.

 2. Some CF have left.

 3. MLA 9 document with changes in the works. Not much different from MLA 8, but this document will highlight a few of the changes.

 4. Satisfaction Survey planned for end of the year.

 5. GoReact no longer used. CF will use their own web recording software for teaching demos.

 6. Sent out reminder that we support CF and will be there for them should any crisis arise.

**V**. **Writing Center Update with Prof. Lenny Owens**

 **1. Dr. Trogan**: Prof. Owens will replace Dr. Waddell as the Writing Center liaison.

 **2.** **Prof. Owens:** Met with Monica Moore. Dr. Waddell left the FSW Writing Center in a good spot. Planned speakers and other events. Meet with Laura Price. Talk more about that in detail. Meet with Cara and will work on tracking student success. Grateful for faculty and administration. As for my own background, worked in writing centers for 8 years. Looking forward to getting to a better place. Any questions, contact Prof. Lenny Owens.

**VI. OBOC: Prof. Jason Calbrese**

1. Essay Contest: Life on this Planet.

 A. Prof. Horn: “Can I get a flyer for this?”

 B. Prof. Calbrese: “Sure.”

**VII. Creative Writing Update with Prof. Ihasha Horn**

##  1. Prof. Horn: Create a Creative Writing Committee. Dr. Brandi George leaving us. Need a new president for Creative Writing Club. Let your students know about Club opportunities.

##  2. 11 am––1 pm, September 2, tabling event.

##  3. Dr. Michael Barach: Working on Creative Writing syllabus updates in Document Manager. Issues with the updates. Will be sending an email to Prof. Bonnie Lawler.

##  4. Dr. Brandi George: Literary journal is published. Website: *FSW illuminations*.com.

##  Digital arts program did an amazing job. Creating original art from the pieces. Call for submissions. Open submissions. Show them to your classes. I am proud of the work that went into this.

##  5. Dr. Scott Ortolano: “Impressive work.”

**VIII**. **COVID-19 Discussion with cameo appearances by Dr. Brian Page and Dr. Deborah Teed.**

1. **Dr. Trogan:** Attended meeting with Dr. Allbritten and Dr. Deluca. Masks strongly recommended. More challenging compared to last year. Purpose of this discussion is to voice concerns. Do not feel hesitant.

 2. **Dr. Biedenbach:** Might be a good idea to email students to let them the size of the room. Some rooms too small for social distancing.

 3**. Prof. Mohundro:** Minimize the use of paper quizzes. Be respectful of individuals and be flexible. Move group assignments outside.

 4. **Prof. Eric Ivey**: What if a student is vulnerable and concerned about the lack of space?

 5. **Answer**: Switch modality. Courses available online.

 6. **Dr. Biedenbach**: Let them know the situation before they come to school.

 7. **Dr. Hummel**: Some perspective. I was exposed. Takes two weeks after initial test. If you get sick, it will be 10 days out of commission. Plan and think about how you will teach if this happens. Be flexible.

 8. **Dr. Trogan:** We cannot police the sick. If you feel sick, do not come to work. We will work with you.

 9. **Dr. Grove:** Which vaccine are they offering here on campus?

 10. **Answer:** Pfizer.

 11. **Prof. Owens**: People cannot specify the ones they want. Clinics have what they offer.

 12. **Dr. Teed:** Make sure they report. Also, a good idea to follow up and submit a report.

 13. **Dr. Hummel:** If they test positive, do they have to show proof to the college.

 14. **Dr. Teed:** Fuzzy territory. Have them report to the college.

 15. **Dr. Page:** They should report to the college.

 16. **Dr. Teed:** Offer some flexibility but be consistent with your attendance policies.

 17. **Dr. Grove:** Request documentation of hardship if they miss assignment deadlines.

 18. **Dr. Teed:** Encourage students to get vaccinated. Remind them about masks; also, the college will offer cash incentives.

 19. **Dr. Trogan:** See me in L-102 if you have any more concerns.

**IX Faculty Updates:**

1. **Dr. Scott Ortolano**: Information available for joining the Digital Pedagogy Page. Also, advice needed for the Front Series. Dr. Page and Dr. Teed on that committee. Also, Dr. Akiko Yoshida will present a discussion on discriminatory rhetoric Asian Americans face, especially during the COVID-19 pandemic.

 **2.** **Dr. Brandi George:** Two events: Amy (World of Wonders) and Ross Gay. They will do the event together. Flyer soon available.

 **3**. **Prof. Horn**: Sustainability Club will be there. Also, we are working on the Poetry Writing Coffee Shop in the J-building.

 **4.** **Dr. Hummel**: We need new union members to boost our numbers. Scary legislation ahead. Bargaining happens at the end year. We all paly a part in that. Good relationship with our administrators. We rely on doners. We need to keep above 55% enrollment, dropping to 50% negates our benefits. We would like 70%. If anyone wishes to join, please contact me.

 **5**. **Dr. Trogan**: Thanks to both Dr. Hummel and Prof. Bunting for representing us. Also, thank you to Prof. Ellie Bunting for being our first line of defense.

**X. Old and New Business:**

 **1. Dr. Trogan:** Working on having a Writing Certificate. Looking for volunteers. Send me an email if you’re interested. Also, we are a talented group of individuals, not just teachers with a five-course load. That’s a recipe for burnout. Do not forget about the ARC Grants, QEP Capstone, and Sabbatical. Feel free to take advantage of these. Well, it’s a new semester. Whatever the policy is, it could change. Reach out of if you need anything.

 **2. Prof. Horn:** Is there a digital copy of the OBOC book?

 **3. Dr. Trogan:** Contact Dr. Mary Schultz. The book is expensive, so we did provide copies for everyone.

*Meeting adjourned at 3:30.*

 *Notes: Prof. Jeremy Pilarski*