

Approved  
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Wendy DeLuca

To: Dr. Eileen DeLuca, Provost  
CC: Brenda Knight, Registrar; Keith Martin, Director, Advising; Dr. Martin McClinton, Vice Provost; April Falso, Associate Registrar; Dr. Brian Page, Associate Dean, SoAHSS; Dr. Thomas Smith, Music Director; Kelly O'Neil, Instructional Assistant; Jeffrey Peterman, Coordinator, Curriculum & Catalog Systems; Dr. Sheila Seelau, Chair, Curriculum Committee  
From: Dr. Deborah Teed, Dean, School of Arts, Humanities & Social Sciences  
Re: Required Changes to Music Course Numbers  
Date: July 20, 2021

The Florida State Department of Education recently changed portions of the numbering system for Florida SouthWestern State College's Music courses as a result of some duplicate numbers. The course number changes, the date each change was made, and the reason for the change are indicated below:

MUN 2210 to MUN 2212; 6/3/21; to compensate for duplicated numbers in MUN 1210  
MUN 2310 to MUN 2317; 6/3/21; to compensate for duplicated numbers in MUN 1310  
MUN 2120 to MUN 2122; 7/1/21; to compensate for duplicated numbers in MUN 1120  
MUN 2410 to MUN 2415; 7/1/21; to compensate for duplicated numbers in MUN 1410  
MUN 2420 to MUN 2428; 7/1/21; to compensate for duplicated numbers in MUN 1420  
MUN 2430 to MUN 2434; 7/1/21; to compensate for duplicated numbers in MUN 1430  
MUN 2440 to MUN 2447; 7/1/21; to compensate for duplicated numbers in MUN 1440  
MUN 2480 to MUN 2489; 7/1/21; to compensate for duplicated numbers in MUN 1480

As these changes happened recently and after our Fall Semester 2021 schedule went live, we currently are offering courses with the previous numbers; students are enrolled in these courses. In order to be compliant with the state-mandated SCNS, we will need to change the numbering for the 2021-22 catalog year and course inventory. I request we create the new courses in Banner as equivalent to the old numbers and any students currently enrolled in the specified courses be moved into the new courses prior to the beginning of Fall Semester. Once the new courses have been created, we will add them to the schedule and move students from the old numbers (MUN 2210, MUN 2310, MUN 2120, MUN 2410, MUN 2420, MUN 2430, MUN 2440, MUN 2480) to the new numbers (MUN 2212, MUN 2317, MUN 2122, MUN 2415, MUN 2428, MUN 2434, MUN 2447, MUN 2489), respectively).

The aforementioned changes will be memorialized through the Curriculum as "information items." Any additional changes to the courses will be made through the formal proposal Curriculum Committee process and will be in the catalog and course inventory for Academic Year 2022-23. We also will discontinue the previous course numbers through the Curriculum Committee process.

Respectfully,

Deborah D. Teed, Ph.D.  
Dean, School of Arts, Humanities, & Social Sciences