

2. English - ENC - 1102

0.1 Information Item: Syllabus Changes

General Information

General Information

This form is used for changes to **syllabus Sections III and IV only (topic outline, General Education Competencies, and/or course learning outcomes)**. If you plan to change additional syllabus sections, please complete a **Course Change Proposal** instead.

Changes to Sections III and IV of the course syllabus must be submitted to the Curriculum Committee as information items to enter the college's workflow process. Information items are checked by the Committee for accuracy and relevancy and forwarded to the provost for approval. Once approved, updated syllabi are made available to all instructors, the State, and SACSCOC.

Section I: Submission Information

Submission and Meeting Dates*

Date Submission: 08/19/2021

Curriculum Committee meeting: 9/03/2021

Faculty Proposer(s)*

Dr. Amy Trogan

Faculty Presenter*

Prof. Jeremy Pilarski

Hierarchy Owner (Department)*

2. English

List of department/program faculty who support this proposal*

Dr. Scott Ortolano, Dr. Jill Hummel, Dr. Cara Minardi-Power, Prof. Ihasha Horn, Prof. Mark Massaro, and Dr. Sara Dustin.

Course Prefix* ENC**Course Number*** 1102**Course Title*** Composition II (Essay Emphasis)

Section II: Effective Dates

Please refer to the Curriculum Committee Calendar for proposal deadlines and effective dates.

Generally, actions approved in Fall take effect in Fall of the following academic year. Actions approved in Spring take effect in the Fall of the next *calendar* year. Syllabus changes may take effect sooner.

Requested Effective Date for approved action*

[Exception]

Section III: Proposed Syllabus Changes

Listed below are 5 syllabus changes that may be requested on this form. Check only those that apply to your proposal.

Item A corresponds to syllabus Section III; Items B-E are found in syllabus Section IV.

Proposed Changes*

- A. Topic Outline (Section III)
- B. General Education Integral Competencies and supporting Course Learning Outcomes (Section IV-A-1)
- C. General Education Supplementary Competencies and supporting Course Learning Outcomes (Section IV-A-2)
- D. State language for General Education Core courses (Section IV-B)
- E. Additional Course Learning Objectives or Outcomes (Section IV-C)

Justification for all proposed changes*

- B. Competencies Communicate and Investigate align better with our learning objectives.
- D. ENC 1102 Essay does not meet the definition of a State Core course, so this language must be removed from the syllabus.
- The English Department wishes to have this syllabus active in Spring 2022.

Syllabus Section III: General Course Information (Topic Outline)

A. Change Topic Outline

Syllabus Section IV: General Education Competencies and Course Learning Outcomes

Syllabus Section IV. A. 1.

**B. Change Integral
GE Course
Competencies
and/or supporting
Course Learning
Outcomes**

From Think and Investigate to Communicate and Investigate.

No change to associated Course Learning Objectives/Outcomes. Communicate has replaced Think as the competency that the listed objectives best fit.

*Removed requested paragraphs explaining GE Competencies.

Syllabus Section IV. A. 2.

**C. Change
Supplemental GE
Competencies
and/or supporting
Course Learning
Outcomes**

Syllabus Section IV. B. State General Education Core Course language

Instruction: In FAC Rule 6A 14.0303, the state has identified **Core** General Education courses for each of the five GE areas (Communication, Humanities, Social Sciences, Natural Sciences, and Mathematics). Please see the FSW General Education Program Guide for lists of Core vs. Additional GE courses.

State Core GE language should **ONLY** be included in Section IV. B. on syllabi for state-designated Core GE courses. For non-Core GE courses, the state language should be deleted, and Section IV-B should carry the title, “Additional Course Learning Outcomes.”

**D. Changes to IV. B.
State General
Education Core
Course language**

This language has been removed from the syllabus since ENC 1102 does not meet the definition of State General Education Core Course.

Syllabus Section IV. C.

**E. Change Additional
Course Learning
Outcomes**

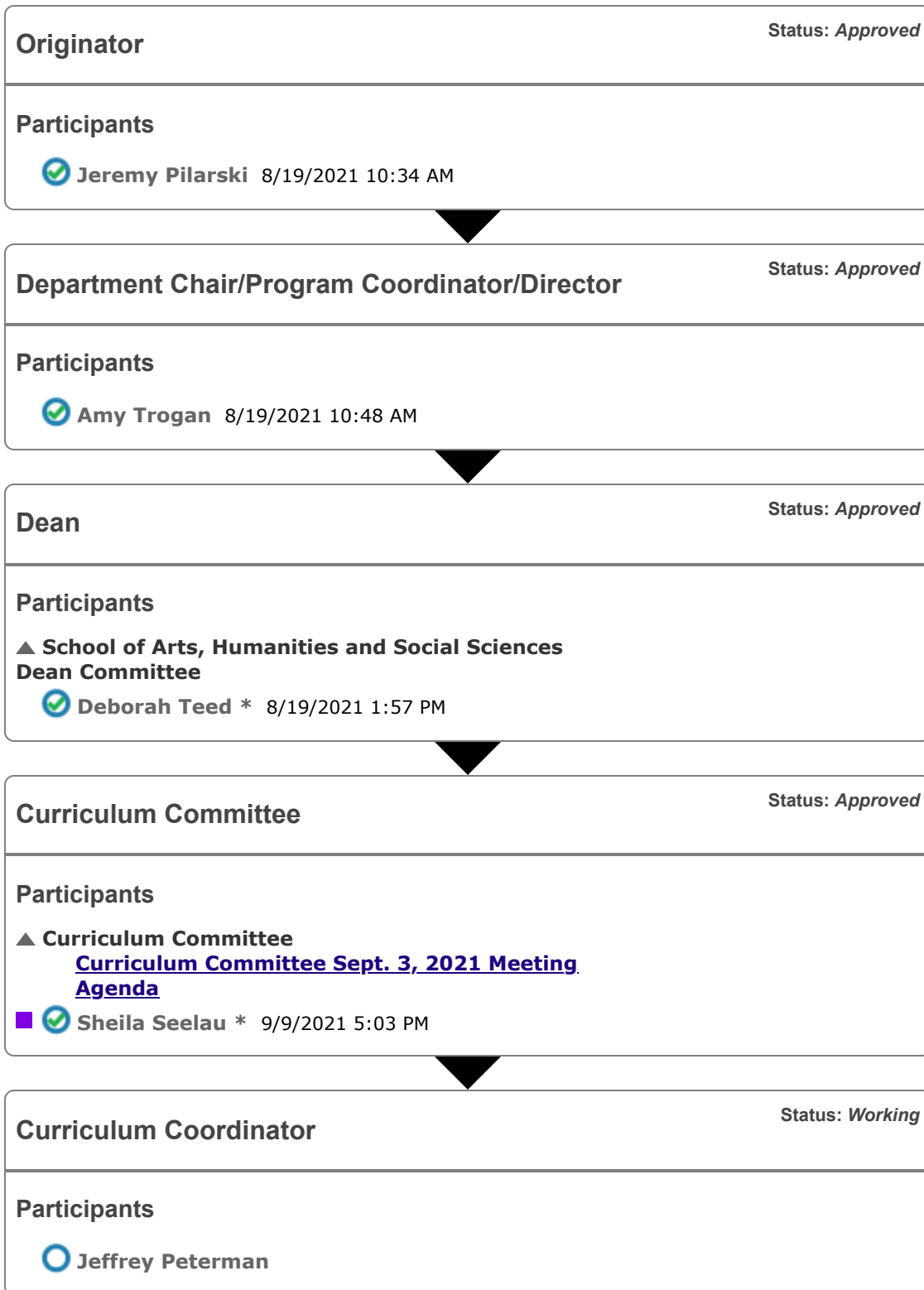
Section IV: Attachments

Submit the following in the requested document format:

Updated Syllabus

- a. Request an unlocked copy of the current syllabus from your school’s administrative assistant.
- b. Use Word’s “Review/Track Changes” function to make the proposed changes on the syllabus.
- c. Submit in Word format (.doc or .docx) as an attachment to this proposal.

Steps for 2. English - ENC - 1102



Attachments for 2. English - ENC - 1102

ENC 1102 Composition I Essay (1) Spring 2022.docx (uploaded by Jeremy Pilarski, 8/19/2021 10:31 am) **ENC 1102 Composition I Essay Spring 2022 Final.docx** (uploaded by Jeremy Pilarski, 9/7/2021 10:52 am) **ENC 1102 Composition I Essay - Syllabus effective Spring 2022.docx** (uploaded by Sheila Seelau, 9/9/2021 4:58 pm)

Comments for 2. English - ENC - 1102

Sheila Seelau	9/9/2021 5:03 pm Reply
Minor modifications to syllabus completed 9/7: GE Competency paragraph descriptions removed. Spring 2022 effective date noted in syllabus title. All tracked changes accepted and finalized syllabus uploaded to Curriculog 9/9/21. Upon completion of all approval steps, this syllabus may be locked and loaded into the 2021-2022 Document Manager by the SoAHSS administrative assistant for use in Spring 2022.	
Jeremy Pilarski	9/7/2021 10:54 am Reply
GE paragraphs removed. Final file version distinguished from first upload.	
Kelsea Cid	9/3/2021 1:45 pm Reply
Remove GE Competency paragraph descriptions from syllabus. Upload final syllabus by Tuesday, 9/7.	
David Evans	9/3/2021 1:33 pm Reply
Approved with suggested changes.	
Sheila Seelau	9/2/2021 5:39 pm Reply
On syllabus section IV - 1, the explanatory paragraph under each selected GE Competency may be removed. [LAC provided these competency "definitions" as explanatory examples. A single course is not expected to fulfill all aspects of the definition, so it may be confusing to students to include them on syllabi.]	
Kelsea Cid	8/23/2021 12:14 pm Reply
I changed the Course Title field on the proposal to reflect what is on the syllabus.	
Jeremy Pilarski	8/22/2021 10:22 pm Reply
Added text to justification. This language reflects our desire to have this syllabus active for Spring 2022.	
Kelsea Cid	8/20/2021 10:52 am Reply
I corrected a typo on one section of this proposal.	

Decision Summary for 2. English - ENC - 1102

Step Summary

This step requires **100%** approval from all participants to move forward.

Participants

 **Jeffrey Peterman**

Totals

Users Approved: 0

Users Rejected: 0

