

Florida Southwestern State College

7.0 Catalog Memo of Exception (updates to published catalog)

Section I: Submission Information

Submission and Meeting Dates*

Submitted to provost 7/27/2021; provost approved 8/2/2021 and circulated by email.
Submitting to Curriculog 8/23/21 for 9/3/21 Curriculum Committee meeting.

Administrator(s) Proposing the Memo*

Dr. Martin McClinton, Vice Provost of Academic Affairs
Dr. Deborah Teed, Dean, School of Arts, Humanities, and Social Sciences

Hierarchy Owner*

Activity Log

Sheila Seelau

+ Florida SouthWestern State College

Florida Southwestern State College

Supporting Individuals and Titles*

Memo cc'd via email to:

Brenda Knight, Registrar; Keith Martin, Director, Advising; Thomas Norman, Vice Provost; April Falso, Associate Registrar; Dr. Brian Page, Associate Dean, SoAHSS; Jennifer Baker, Associate Dean, SoBT; Jeffrey Peterman, Coordinator, Curriculum & Catalog Systems; Dr. Sheila Seelau, Chair, Curriculum Committee

Section II: Effective Dates

Requested Effective Date for Exception*

Activity Log

Sheila Seelau

+ Fall 2021

Fall 2021

**Reason for
requesting
exception to
effective date***

Change to FSW Course Taxonomy coding is a Banner programming issue that does not require Curriculum Committee approval. The committee is being notified of division and department recoding for information purposes.

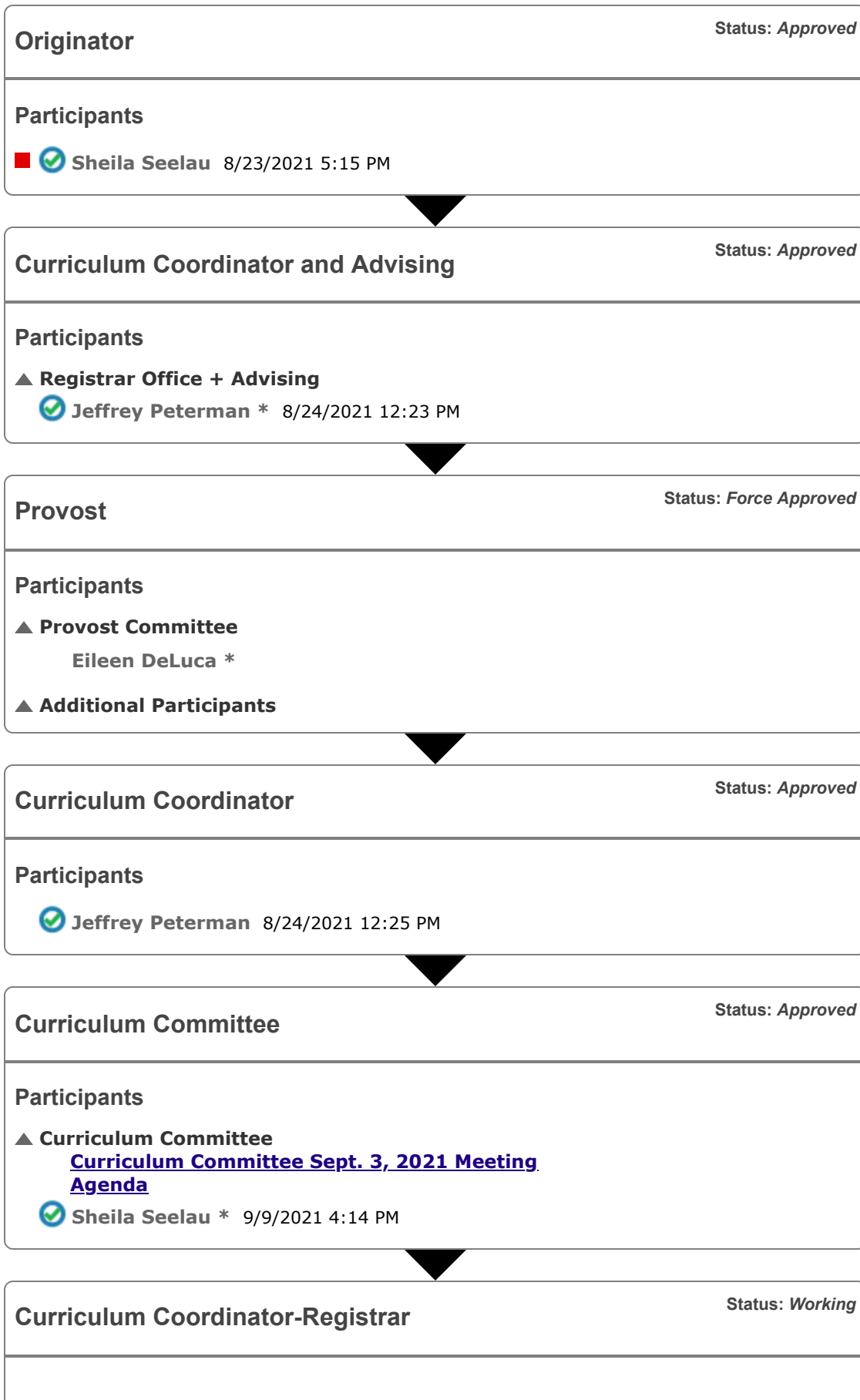
Section III: Memo Text

Memo text*

See The following courses offered though the School of Arts, Humanities and ~~Socials~~ ~~Science~~ ~~Social Sciences~~ and the School of Business and Technology are coded in the FSW Course Taxonomy in the CCR division. To align with the other courses within those schools, we recommend changing the Division and, in the case of the SoBT classes, the Department as noted in the table below.

[See attached, approved ~~Memo~~ memo for table.]

Steps for Florida Southwestern State College



Participants

▲ Registrar Committee

○ Jeffrey Peterman *

Attachments for Florida Southwestern State College

Email approval of Course Taxonomy Change Memo.pdf (uploaded by Sheila Seelau, 8/23/2021 5:08 pm) **Memo Course_Taxonomy_Update_Approval 8-2-2021.pdf** (uploaded by Sheila Seelau, 8/23/2021 5:09 pm)

Comments for Florida Southwestern State College

Sheila Seelau

9/9/2021 4:14 pm [Reply](#)

All updates to syllabi have been completed and verified by SoAHSS and SoBT representatives. All actions related to this memo should now be complete.

Sheila Seelau

9/9/2021 4:12 pm [Reply](#)

SLS 1301, 1331, and 1350 moved from CCR to SBT and from FYE to BUS. During the 9/3 meeting, Bill Van Glabek verified that syllabi correctly list SoBT in page 1 headers.

Jeffrey Peterman

8/24/2021 12:25 pm [Reply](#)

This memo was submitted by Dr. McClinton on 7/27/21 and approved by the office of the provost 8/2/21. It is now being entered into Curriculog for workflow processing

Jeffrey Peterman

8/24/2021 12:24 pm [Reply](#)

This memo was submitted by Dr. McClinton on 7/27/21 and approved by the office of the provost 8/2/21. It is now being entered into Curriculog for workflow processing

Jeffrey Peterman

8/24/2021 12:23 pm [Reply](#)

This memo was submitted by Dr. McClinton on 7/27/21 and approved by the office of the provost 8/2/21. It is now being entered into Curriculog for workflow processing.

Sheila Seelau

8/23/2021 5:15 pm [Reply](#)

Jeff,
Because this Memo already has provost approval, please approve it forward to the Curriculum Committee step. I will then add it to the Sept. 3 agenda. I have attached the Memo and a pdf of the approval email. Thank you!
Sheila

Sheila Seelau

8/23/2021 5:12 pm [1 Reply](#) | [Reply](#)

Jeff,
Because this Memo already has provost approval, please approve it forward to the Curriculum Committee step. I will then add it to the Sept. 3 agenda. Thank you!
Sheila

Sheila Seelau

8/23/2021 5:13 pm

I attached the Memo and a pdf of the approval emails.

Curriculum Coordinator-Registrar

Status: *Working*

Step Summary

This step requires **100%** approval from all participants to move forward.

Participants

▲ Registrar Committee

○ Jeffrey Peterman *

Totals

Users Approved: **0**

Users Rejected: **0**

