

School of Business & Technology Department Meeting
Building from Disruption
Friday, November 13, 2020 1 – 3 PM

	Present	Absent	Excused
Administration			
Dr. Debbie Psihountas, Dean	X		
Jennifer Baker, Associate Dean			X
Department Chairs			
Dr. Mary Conwell	X		
Dr. Mary Myers	X		
Dr. Jennifer Patterson	X		
Dr. Richard Worch	X		
Faculty			
Krissy Cabral	X		
Alisa Callahan	X		
Dr. Matthew Hoffman	X		
Dr. Deborah Johnson			X
Dr. George Kodsey	X		
Dr. Tim Lucas	X		
Dr. Melinda Lyles	X		
John Montoya	X		
Michael Nisson	X		
Dr. Anita Rose	X		
Dr. Martin Tawil	X		
William VanGlabek	X		
Dr. Roger Webster	X		

	Present	Absent	Excused
Staff			
Jessica Barnett			X
Judy Dantes	X		
Jill De Valk	X		
Lisa Dick	X		
Al Nault	X		
Christopher Renda	X		
Caroline Siefert	X		
Other Staff			
Adrian Kerr	X		
Adjunct Faculty			
Max Al Suleh	X		
Lincoln Barton	X		
Dee Battioto	X		
Fred Bruno	X		
Mary Edwards	X		
Michele Gatto	X		
Keith Grossman	X		
Janet Harvey	X		
David Hoffman	X		
Michael Kohl	X		
Barbara Peat	X		
David Piro	X		
Michael Rubbinaccio	X		
Elizabeth Schott	X		
Sara Stelfox	X		
Sandi Towers	X		
Guests			
Dr. Thomas Norman			
Emilie Booth, FSW Library			
William Shuluk, FSW Library			

Welcome: Dr. Psihountas, Dean of the School of Business and Technology, welcomed all participants.

Announcements:

- Positive feedback for Christopher Renda from a student that he has been advising for a couple of years. Student said his assistance was amazing and that Chris helped him every time that he had a question.
- One of our adjunct professors received flowers from a student as a thank you
- One of Dr. Webster's programming students is enrolling in another course with Dr. Webster for the spring semester

- Professor Krissy Cabral received a Word Art forensics poster from one of her students in appreciation
- Congratulations to Mike Nisson on his impending retirement after the fall semester. He has already retired from the police department and another university. He saved the “best” place to retire from for “last”.
- We also wish Dr. Deb Johnson well with her retirement. She has been a professor for SoBT the longest of any professors here.
- The search for the new Criminal Justice /Public Safety Administration professor is progressing well
- Initiating a search for new Computer Science faculty
- ENT course will become a requirement in programs of the School of Arts, Humanities, and Social Science degree programs
- SoBT has spent a total of \$83,014 of the Schulze funds with 132 students completing 136 certifications and 24 Florida insurance licenses completed with these funds.

Introduction of Vice Provost Tom Norman, Ed.D.:

Dr. Psihountas introduced Dr. Norman to the group with each department introducing themselves. Dr. Norman started working at FSW in mid-July and has a Doctorate in Educational Policy and a Master of Arts in Public Administration. His previous position was Dean of the University Extended Education at Minnesota State University.

Dr. Norman explained that he has been doing this type of work for quite a while. He thought that this would be a fascinating and interesting position because of the way the structure of the role integrated with the area’s workforce. He feels that with the threshold of services provided, there are endless possibilities available. He stated that SoBT should be applauded for their flexibility with all of the changes that have been happening. He also recognizes the work that has been accomplished during this extraordinary time. Also, hats off to the BAS IST team with Dr. Psihountas and Dr Myers leading the affirmative initiative. Michelle Groves, Director of Career Services will begin working at FSW on January 4, 2021. She will concentrate on guided career pathways over the next couple of years and also help prevent the missteps of students. He and Dr. Myers will be working on quality control in the SACS accreditation process with the Provost. He is looking forward to new programs that will be developed. He complimented Adrian Kerr for the millions in grant funding that he has brought to area businesses for employee training.

Guest Speaker, William Shuluk, FSW Faculty Librarian: Bill explained that the Library has implemented a new liaison system where he is the point of contact for SoBT. He has already spoken with the department chairs about his new role. He also introduced Emilie Booth, an FSW Library Assistant and MLIS graduate student, who has been assisting him in the revamping of the subject libguides within the library web pages. The libguides, called Topic Guides, are program specific with course descriptions. Bill mentioned that he would like to work with faculty to include syllabi and specific course assignments within the topic guides.

Bill also wanted faculty to know that the FSW librarians are currently working remotely but are available from the library homepage by selecting the following: make an appointment, chat, or by emailing. He also stated that he is available to assist faculty in discovering open educational resources to develop new course content. Formerly a police lieutenant, he has been assisting Criminal Justice faculty with OER in the development of new courses. He is also available for one on one training.

Chair reports:

- **Dr. Mary Myers, Computer Science:** Dr. Myers is hopeful for the approval of the BAS IST soon. There are 3 new adjunct faculty starting in the spring semester.
- **Dr. Richard Worch, Criminal Justice, Crime Scene and Public Safety Administration –** Dr. Worch commented that the Criminal Justice programs advisory committee will be meeting on Wednesday, November 18 at 12 pm. There are 3 finalists for the Criminal Justice professor position who will be presenting their teaching lectures on December 1, 2020 from 1:30 pm through 4:30 pm. The teaching presentations will be available via Zoom, if anyone is interested in watching.
- **Dr. Mary Conwell, Paralegal Studies, Architecture, Construction and Engineering Technologies –** Students are completing the Real Estate CCC and eDiscovery certificates this semester and more to complete in the spring

semester. She attended the virtual ABA Approval Commission meeting in October. Matt Hoffman and she attended the virtual AAFPE conference earlier this month. The Paralegal Advisory Committee will meet virtually next Tuesday and the Architectural Advisory Committee will meet virtually next Thursday.

- **Dr. Jennifer Patterson, Business and Accounting** – The new Business Analytics program beginning fall 2021. Selecting a new textbook program due by the spring semester. There are a few new adjunct faculty members for the spring semester. They are in the process of updating courses.

Dr. Debbie Psihountas, Dean Update:

- A SoBT job fair has been scheduled virtually on February 11, 2021 from 3 pm to 6 pm. There are 10 employers interested in attending so far. Each employer will be assigned a Zoom breakout room for students to visit.
- Dr. Psihountas sent out a survey to find out where our students are working and other data on jobs. The replies she received included some working in the field and also replies that students needed a job and assistance requests to find a job. She suggested that faculty remind students to look at our job board and attend the job fair in February.
- Deadline to submit Professional Development Fund applications is November 27, 2020
- Cares Grant must lead to a certificate, either an industry certificate or college credit certificate (CCC) and ends May 30, 2021. This funding of approximately \$75,000 will pay for tuition. We should be able to pay for approximately 230 classes. This is a way for us to build our enrollment. We have spent \$27,000 so far. Dr. Psihountas mentioned that she is using the paint brush approach so we use as much of the funds as we can.
- Examples: Through casual conversations with students we may be able to help them. When we profile a student in the newsletter, students love to read about other students. We plan to profile a student from a different major each time. Aaron Stanley, Paralegal student featured in the last newsletter, works at Morgan and Morgan. When Dr. Psihountas interviewed him, it was discovered that he had one more class to go to complete the degree. With Cares funds paying for the classes, he will complete the AS in Paralegal Studies, the Real Estate CCC, and the eDiscovery certificate and graduate in May 2021. The student featured in the January newsletter was a Business student who left to go to culinary school. When covid-19 began, it hit the hospitality industry hard and he was out of a job. He moved back from Orlando and was thinking about completing the AS Business degree then the BAS. Since there are scholarships for certificates, we can pay for all 3 classes of the Risk Management program. A better plan would be for him to complete the Real Estate CCC where the grant will pay for all 4 courses.
- There are ARC Grant funds available with only 3 submissions so far
- No December meeting, but please remember the January duty days

Dr. Psihountas thanked all for participating and the meeting was adjourned to the program-specific breakout meetings at 2:10 pm. She added “thanks for all you do” and that she appreciates everything. Also let her know if you have any ideas on how to spend the remaining grant funds.