

BUSINESS AND ACCOUNTING BREAKOUT MEETING
Friday, September 11, 2020 – 2:00pm **ZOOM Meeting**
<https://fsw.zoom.us/j/99594702045>

In attendance: Dr. Jennifer Patterson, Chair, Professor William Van Glabek, Dr. Timothy Lucas, Dr. Anita Rose, Dr. Martin Tawil, Professor Alisa Callahan, Professor Janet Harvey, Professor Michael Kohl, Professor Christopher Marcin, Lisa Dick, Staff, Christopher Renda, Staff

Dr. Patterson made announcements and faculty members conducted in-depth discussions regarding the following agenda items:

I. Library Liaison Presentation – William Shuluk

II. Professional Development

1. Funds available for travel and for virtual conferences
2. FPD funds can be used for conference registration fees even if there is no travel involved to attend.
3. More information about FPD funds, and the application form –
Document Manager -> Academic Affairs -> FPD Travel Request Information

III. Assessment

1. The most recent issue of DataVersed includes discussion of assessment and how it will work in the new modalities.
2. The AY 2020/2021 Gen Ed Assessment Plan will focus on Communicate and Evaluate.
3. FSW continues to pursue competency alignment (“Syllapalooza”)
4. Faculty should be considering and discussing the competencies listed currently on their syllabi in terms of how well they fit with course content and course assessment.
5. Each term in the CREATIVE acronym (i.e. “Communicate,” “Research,” “Evaluate,” and so on) is defined differently from its common usage and/or dictionary definition.
6. Read the definitions carefully when considering the competencies and discuss with colleagues which of the CREATIVE competencies best describes what happens within their classes.

IV. Textbooks

1. Seemingly, every textbook change for the Fall term was incorrect. Bookstore has worked hard to correct and address issues.
2. New McGraw-Hill Representative – Emily Cearlock -
emily.ceralock@mheducation.com
Customer Service 800-338-3987
Technical Support 800-331-5094
Pearson Representative – Amanda Botts - amanda.botts@pearson.com
Wiley Representative – Joshua Uehlin - juehlin@wiley.com
3. Follett Access Program
 - a. Currently re-scheduled for the Spring - previously included courses:
ACG 2021, ACG 3024, MAN 2021, and MTB 1103
 - b. Additional information for students and instructors before the Spring term
 - c. Students opt in through a link in Canvas
 - d. Payment directly from student accounts

V. Mentors

1. TLC will “email all adjuncts who are due to submit portfolios this year”
2. Assignment list will be sent out as soon as the TLC Notifies the adjuncts
3. Mentoring Required Training - Mentoring Matters: Building Community Through Faculty Mentoring – September 25th 10:00am – 12:15pm
4. Adjuncts will receive invitations to join the portfolio course in Canvas by the end of October.
5. There have been changes to the mini-portfolio

VI. Continuing Contract

1. Subcommittees need to be finalized at the departmental level; the names shall be sent to the Continuing Contract Review Committee Chair by third Friday in September.
2. Faculty up for Initial Granting of Continuing Contract this AY –
Dr. Jennifer Patterson
3. Committee Members – Professor Alisa Callahan, Dr. Timothy Lucas, Professor William Van Glabek

VII. Curriculum Change Deadline October 12th

1. Changes currently under consideration
2. Adding CGS 1100 as an option CGS course for RMI
3. Dissolution of Intermodal Freight Transportation CCC
4. Adding “prerequisite” of TAX 2000 for TAX 2010
6. Possible A.S. Business Analytics
7. Possible A.S. Aviation Administration (New Courses)
AVM 1010 - Aviation Management
AVM 2475 - Aviation Maintenance Management
ASC 1210 - Aviation Meteorology and Automation Management
ASC 2870 - Safety Management Systems and Operational Risk Management

VIII. New Business

Meeting adjourned at 3:30pm