

FSW PARALEGAL STUDIES, ARCHITECTURE, CONSTRUCTION, & ENGINEERING PROGRAMS
BREAKOUT MEETING FRIDAY APRIL 9, 2021 2 PM – 3 PM ZOOM

In Attendance:

Professor Matt Hoffman

Professor Mary Conwell

Professor Sandi Towers

Professor John Montoya

Professor Michael Rubinaccio

Professor Elizabeth Schott

Professor Michele Gatto

The following topics were discussed at the April 2021 breakout meeting.

1. Highlights of recent Architecture, Construction, & Engineering Programs Advisory meeting: revit software, drone technology in classes, low enrollment in civil engineering.
2. Highlights of yesterday's Paralegal Advisory Committee meeting: cover letters should be required in every paralegal course; nominee needed from member of the public.
3. Paralegal Studies Program enrollment increased from 81 students in 2019 to 121+ in 2021. Paralegal employment is booming. Students need to proofread their resumes/cover letters and look at law firm websites before job interviews. Plan job-hunting workshop for Paralegal Studies students in Summer 2021 &/or Fall 2021..
4. Adjunct faculty have been attending virtual conferences: Professors Sandi Towers & Keith Grossman. A highlight of the recent virtual ABA Tech Show was that more lawyers and paralegals are working totally virtually without ever seeing clients in person. The American Association for Paralegal Education (AAfPE) Regional Conference is currently taking place virtually. Professor Keith Grossman presented at the regional AAfPE Conference in March 2021. The national AAfPE Conference will take place hopefully in person in Orlando, FL in Fall 2021.
5. Chair Conwell asked for professors to recommend a new real estate law textbook.
6. Next Learning Assessment Committee (LAC) meeting is May 3, 2021.

The breakout session was adjourned.