**Academic Success Department Minutes**

**April 9, 2021**

**12:00-1:30pm**

**On Zoom** <https://fsw.zoom.us/j/94718353424>

**I. Good News**

1. Dr. Evans graduated from the New Faculty Seminar.
2. Prof. Towers completed her teacher’s manual.
3. Many faculty and staff have received a COVID-19 vaccination.

**II. Summer and Fall Schedules: Dr. Page**

1. Open enrollment started last week and students are registering. Additional sections will open as students register.
2. For Fall, 40% of classes have an online component and 60% are ground. Faculty are asked to think about the future of online teaching and who should be selected to teach online, post-COVID 19.
3. There were approximately 500 more students enrolled in Spring 2021 over Spring 2020.

**III. Learning Assessment Coordinator:** Dr. Hester applied to continue in the position for the Academic Success Department and her application has been accepted.

**IV. TLC Coordinators:** No Department faculty applied

**V. eLearning Coordinators:** No Department faculty applied

**VI. OBOC Presentation: Dr. Schultz**

1. 2019-2020 was our first year doing a common read. It was done with collegewide involvement. During the 2020-2021 year, the same book was used and most activities were on Zoom. There will be an Ultimate event-wrap up party with Student Engagement at the end of the semester with giveaways and assessments.
2. 2021-2022 will feature the book, A Life on Our Planet, by David Attenborough. Planning has begun for Fall 2021. The book has environmental themes and the Science Department is eager to do different things with it next year. The book will not be given to all SLS students. Rather, faculty will be surveyed regarding assignments they would like to do using the text. Based on that, students in classes with assignments from the book will receive the book. The book will also be available in the library. Departments can plan events around the book and OBOC will support those efforts.

**VII. Student Engagement Update: Catherine Gorman**

1. Peer mentor survey is forthcoming and faculty are asked to complete it.
2. Summer PM assignments are being finalized.
3. Buc Bash is next week. Great activities are planned so please promote to students.

**VIII. Advising/EAP Update: Prof. Tucker**

1. There are many new policies. Everything is in place now with test score changes. Students are taking placement test for EAP and the paperwork has moved to Dr. DeLuca.

**IX. Committee Updates:**

1. Curriculum Committee – There is an open position, as Prof. Olancin’s term is complete. Anyone can now apply using the survey sent. The committee will be in session all summer.
2. Professional Development Committee – 4 faculty were nominated as TLC Coordinators and their names will be forwarded to Faculty Senate for approval. Discussion continues on whether or not we should broaden the guidelines for FPD funds beyond travel to include other forms of professional development. Much of this will depend on the next year’s budget.
3. Academic Standards Committee – There was no meeting due to Spring Break. Prof. Maguire will remain on the committee.
4. Academic Technology Committee – There was no meeting due to Spring Break. Dr. Ring will remain on the committee.
5. Learning Assessment Committee – One final meeting is planned that is open to anyone interested on Monday 5/3/21 from 11-12:30 pm. Dr. Hester will send a link to anyone interested.
6. Dedicate to Graduate – Pearson will donate free access codes for online Math textbooks to address the early-semester survey result indicating lack of textbook as a barrier to academic progress for some students. The main reasons for withdrawals from Fall 2020 were personal and academic difficulties. Bio and Math followed by English had the highest drop rates. There were 133 withdrawals from SLS. The second spring engagement survey had high response rates (800), even without incentives after spring break. Students indicate turning to advisors and professors respectively, for academic help. The majority, 90 percent, would recommend FSW to others. Goals for next year include looking at demographics in order to best target groups in need of extra support; follow up on those who had interventions; and early alert system updates.
7. QEP – QEP Advisory Committee is the new name of this committee. There is a need to expand representation from Advising, Student Engagement, and other areas. Dr. Rebecca Harris is no longer faculty but is now the QEP Director. Dr. Cameron is still Co-Chair and lead faculty. A new Co-Chair is needed. They are working on the QEP narrative for September and are developing PD workshops to prepare faculty. There will be one course release credit for faculty who want to teach the Capstone class. They are seeking recommendations for new subcommittees for fall.
8. Mental Health Matters – The committee lost its Chair before spring break.
9. IDEA – Based on the Equity Report, there will be an IDEA member on all search committees going forward. They are looking for data on underrepresented students in certain programs. Dr. Bukowski is no longer at FSW.

**X. Conduct Election of Department Chair: Prof. Tucker**

a. Prof. Tucker presided over the election and (11) Department faculty present voted for Dr. April Ring to be Department Chair. Congratulations! Prof. Tucker will report the results to Dr. DeLuca.

**XI. Complete** **Data Review and Compliance Assist Reports:**

1. EAP, REA, and SLS respectively held breakout group meetings. SLS will meet with Dr. Hester in late April to discuss data and set goals for next year.

**XII. Additional Items:** Cornerstone Institute - Currently, there are about 10 people interested in teaching Cornerstone. We propose Zoom instruction for June 2021, and revising the Cornerstone Institute for June 2022.

**Future Meetings**: August TBD.