

School of Education Department Meeting

Friday, April 9, 2021

10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Dr. Julia Kroeker, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Regina Miller, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

Approval of March 12, 2021 minutes: JoAnne Devine moved to accept the minutes as distributed. David Koehler seconded the motion. The motion carried and the minutes of the March 12, 2021 department meeting were approved as distributed and placed on Document Manager.

**Administrative Announcements/Updates:** Dr. April Fleming reported:

1. Spring 2021 Commencement for the School of Education will be April 30, 2021 at 10:00 a.m. Please complete the link that was sent by Dr. DeLuca if you plan to attend (due to COVID, attendance is not mandatory). If you are not comfortable attending, you can send a message to the students; please dress in regalia to record your message.
2. On Monday, April 12, 2021 April will present the proposal for the School of Education's new BS in Educational Studies (with two sub-plans: Professional Studies, and Child, Family and Community Engagement) to Dr. Norman. Thanks to Anne, Joyce and Kelly for their hard work on this project.

**Enrollment Updates:** David Koehler reported on his activities for ELED and ECE recruitment including:

**Elementary Education:**

1. followed up on all applications for Summer 2021 and Fall 2021 contacting each student every week
2. attended Collier County and Lee County conference call
3. 3 admitted students for Summer 2021
4. 1 admitted student for Fall 2021
5. working with the alternative certification population to put in the necessary upper-level division overrides for Summer and Fall 2021 registration
6. contacted students to make Spring 2021 IRP and IRP progress report appointments with me
7. held 7 GKT tutoring appointments

**Early Childhood Education:**

1. attended ECE meeting
2. 19 advising sessions

**General Information:**

1. responded to over 250 e-mails (mostly regarding advising)
2. attended Virtual Transfer Fair at FSW and trainings other events on campus
3. followed up on Attendance Verifications

4. followed up on Early Alerts
5. completed COVID shot letters

**Field Experience:** Elizabeth Perdomo reported:

1. Job Fair on March 26 was very successful with most teacher candidates receiving an employment contract. The News Press was present and interviewed students.
2. Stipend process for Spring 2021 is underway.
3. FE applications for Fall 2021 have been received by all students who turned it in by the deadline via Chalk and Wire.
4. Have reached out to all districts with placement requests for final interns and some placement requests for practicum students.

### ECE

1. In contact with several centers and following up on the protocol for future visits/changes concerning student field hours.

### **Committee Reports:**

**Academic Standards:** Julia Kroeker reported: This committee did not meet in March.

**Curriculum:** Julia Kroeker reported: The Curriculum Committee was busy this month as faculty are busy reviewing syllabi for the General Education Competencies:

- a. 16 informational items with changes made to the Gen Ed competencies in a variety of different courses.
- b. 11 action items and the proposed changes were all approved.

**Learning Assessment Committee:** Caroline Seefchak reported:

1. General Education Scoring has been completed and data has been compiled. Thank you to faculty members who were asked to submit assessment artifacts.
2. Please look in your mailbox for two recent publications: *Did You Know* and *DataVersed*, both of which contain interesting data and reporting of the work of the Learning Assessment Committee.
3. There will be a final meeting of the Learning Assessment Committee which will be open to all faculty and staff on Monday, May 3, 2021 at 11:00 a.m.

**Sunshine Committee:** Caroline Seefchak

1. The first birthday card to an SoE member was sent by the new volunteer to the Sunshine Committee.
2. Summer birthday cards will go out in late April/early May and will be sent to recipients on their summer birthdays.

**Faculty Senate:** JoAnne Devine reported: the committee did not meet. The faculty senate is trying to meet with Sen Rodriguez about a bill in the senate. We have no response from him.

**eLearning Committee:** Regina Miller reported: the committee did not meet in March.

**Academic Technology Committee:** Regina Miller reported: the committee did not meet in March.

**Professional Development:** Anne Angstrom reported: The PD Committee met on Friday, April 2. The Committee is continuing to accept applications for funding requests for workshops to be held through June. The Committee also discussed the language associated with the Committee's mission and the types of proposals it funds. The Committee received four applications for five available positions for TLC Faculty Coordinators who will begin a three-year term beginning Fall 2021. The applicants' names were forwarded to Faculty Senate.

**Quality Enhancement Plan Committee:** Anne Angstrom reported: The QEP Steering Committee met on Friday, April 2. Dr. Rebecca Harris was named as the QEP Director by Dr. DeLuca, and Dr. Angus Cameron was named as the QEP Committee Chair. The Committee is continuing to review the language in the draft narrative that will be submitted in August.

**Faculty Coordinator for the TLC:** Anne Angstrom reported: The TLC is beginning to conduct research on faculty needs for professional development. Funding has been established to support summer professional development programs. The Digital Pedagogy Open House, an asynchronous PD opportunity, is available in Microsoft Teams (see the flyer in the Zoom chat), as well as in your e-mails from the TLC. Dr. Seefchak and I are featuring two technology "channels." You can earn professional development credit by responding to any two channels during the month of April.

**Academic Research Council:** Anne Angstrom reported: Reminder: The ARC is accepting applications for the first round of 2021-22 ARC Grant Awards. The applications should be submitted digitally to Jessica Godwin, Office of Sponsored Programs and Research, by Friday, July 2, at 4:30 PM.

**ADAptive Services:** Kelly Roy reported: this committee did not meet in March. Mark Bukowski will not continue after June 30, so the committee may not continue.

**General Education Advisory Committee:** Kelly Roy reported: this committee did not meet in March.

**TLC:** Kelly Roy reported: still working on process for faculty excellence awards. Kelly will continue as the Coordinator with TLC.

**OBOC:** Joyce Rollins reported:

1. There are a couple of copies of the book you may check out. If you would like a copy to use with your students, email Mary Ellen Schultz.

**Pinning:** Dr. Joyce Rollins reminded all of the Spring 2021 ELED Pinning Ceremony to be held on April 26, 2021 at 4:00 p.m. outdoors. It will be held the same as the Fall 2020 Pinning. All faculty and final intern instructors will attend.

The meeting was adjourned at 11:07 a.m.

/kdl