

# APPROVED

FLORIDA  
SOUTHWESTERN  
STATE COLLEGE

## Minutes

Florida SouthWestern State College District Board of Trustees Academic and Student Affairs  
Committee

Tuesday, January 26, 2021

11:00a.m. – 12:00p.m.

Zoom Meeting

The Academic and Student Affairs Committee met in Lee County, Florida, on January 26, 2021 at 11:00a.m.

Present:	Dr. Jeff Allbritten	Dr. Eileen DeLuca
	Jonathan Martin	Dr. Martin McClinton
	Marjorie Starnes-Bilotti	Dr. Thomas Norman
	Danny Nix	Dr. Michele Yovanovich
	Sherolyn Crawford, recorder	Jason Dudley

### 1. Introduction:

Dr. DeLuca called the meeting to order.

### 2. Public Comment:

None

### 3. Approval of Minutes:

Attachment #1 Approval of Academic and Student Affairs Committee Minutes from December 1, 2020

(Presenter: Dr. DeLuca)

A motion was made by Mr. Jonathan Martin to approve the minutes as presented. Approved and signed by Mr. Martin.

### 4. Course Deletions:

(Presenter: Dr. DeLuca)

In accordance with Florida Statute 1007.24, if a particular course has not been taught within a five-year span or less, it is reviewed by faculty for continuation or deletion. Deletions can include courses that are considered electives with low enrollment or courses that have been replaced with others. Prior to deleting a course, FSW faculty and administration conducted a thorough review before making their decision to remove the courses from the college catalog. Mr. Jonathan Martin will present this item for approval at the Board of Trustees meeting on February 4, 2021.

### 5. Continuing Contract Recommendations:

(Presenter: Dr. DeLuca)

Dr. DeLuca shared information about the process of Continuing Contract recommendations which are awarded based on teaching and learning, college service, and professional development. Prior to a continuing contract being granted, faculty have annual portfolio evaluations by administration, a final peer review portfolio process, and are supported throughout the process. Trustee Martin asked for data on discipline or removal of faculty over the past 20 years. Dr. DeLuca will provide him with that information and data of faculty that have transitioned from comprehensive to annual over that time span. Mr. Jonathan Martin will present this item for approval at

the Board of Trustees meeting on February 4, 2021.

**6. Approval to Close-Intermodal Freight Transportation Certificate:**

(Presenter: Dr. DeLuca)

Dr. DeLuca shared the request to close the Intermodal Freight Transportation Certificate. The last active enrollment in the program was in the academic year, 2017-2018. The faculty and administration of the School of Business and Technology endorse the program closure and it has been approved by the College's Curriculum Committee. Mr. Jonathan Martin will present this item for approval at the Board of Trustees meeting on February 4, 2021.

**7. Approval to Close- Engineering Technology Support Specialist Certificate:**

(Presenter: Dr. DeLuca)

Dr. DeLuca shared the request to close the Engineering Technology Support Specialist Certificate. The last active enrollment in this program was in the academic year 2018-2019. The faculty and administration of the School of Business and Technology endorse the program closure and it has been approved by the College's Curriculum Committee. Mr. Jonathan Martin will present this item for approval at the Board of Trustees meeting on February 4, 2021.

**8. Approval of FSW's proposal for a Bachelor of Applied Science in Information Systems Technology:**

(Presenter: Dr. DeLuca)

Dr. DeLuca shared that the proposal submitted to the State Board of Education for FSW to offer a Bachelor's of Applied Science in Information Systems Technology has been approved. She commended the School of Business and Technology for the hard work that went into creating the program. The program has the support of FGCU and will contribute to the regional workforce. Dr. DeLuca spoke on the excitement surrounding the new degree offering and the possibilities for student success.

**9. Modalities and Enrollment Updated:**

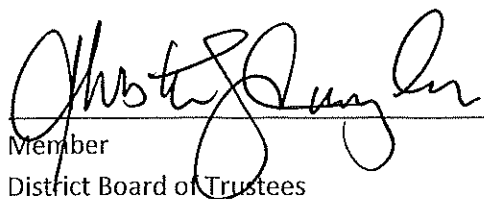
(Presenter: Dr. Yovanovich and Dr. DeLuca)

Dr. DeLuca gave an update on the various course modalities that are currently being offered to students and taught by the faculty. She shared the outcome that the course offerings had on enrollment over the past few semesters. The modalities are currently being reviewed for the upcoming Fall semester. Dr. Yovanovich shared efforts made by Student Services that contributed to enrollment success. Those efforts included communication with the students using social media, chat features, and phone call campaigns.

Other Business:

None

The meeting adjourned at 11:53a.m.

  
Member  
District Board of Trustees

4/6/21  
Date