

School of Education Department Meeting

Friday, March 12, 2021

10:00 a.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Dr. Julia Kroeker, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Regina Miller, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Caroline Seefchak

Approval of February 12, 2021 minutes: JoAnne Devine moved to accept the minutes as distributed. David Koehler seconded the motion. The motion carried and the minutes of the February 12, 2021 department meeting were approved as distributed and placed on Document Manager.

Pathways Presentation: Dr. Deborah Teed and Dr. Michele Yovanovich explained the new statewide initiative called Guided Pathways that will help our students find a clearer pathway to be successful in earning a degree.

Administrative Announcements/Updates: Dr. April Fleming reported:

1. Spring 2021 Commencement is scheduled for April 30, 2021 in person. There will be three ceremonies on that day, time of each ceremony to be determined. The School of Education will commence with all other Workforce Programs. Each graduate can invite two guests. There will be a thorough cleaning between each ceremony. Faculty will not be required to attend if they are uncomfortable. The sign up for faculty is forthcoming. There will be no processional or recessional for faculty.
2. Spring 2021 Commencement for the Collegiate High Schools will also be in person on May 1, 2021. They will have limited attendance and follow safety and COVID protocols as well.
3. The Fall 2021 schedules are complete and look very similar to Fall 2020. It has been decided to increase face-to-face classes moderately across all campuses.
4. Office Hours will remain the same as they were in Fall 2020 and Spring 2021. If all goes well we will be back in the office with regular office hours in Spring 2022.
5. We are currently working on an MOU with Nova Southeastern University for School of Education graduates, faculty and staff to receive a 20-25% tuition discount for graduate programs.
6. FSW is hosting in person open houses on March 30 in Hendry-Glades and March 31 in Lee and Charlotte. The School of Education will be represented at both open houses. If you would like to participate, please let April know.
7. All faculty evaluations have been completed. All evaluations must be signed and returned to April. Form Three is due to April on March 31.
8. FACTE Virtual Spring Conference will be held on April 8 and April 9. There will be a session with the DOE. April sent the link if you are interested to attend this free conference.

Enrollment Updates: David Koehler reported on his activities for ELED and ECE recruitment including:

Elementary Education:

1. followed up on all applications for Summer 2021 and Fall 2021 contacting each student every week
2. attended Collier County and Lee County conference call
3. 1 admitted student for Summer 2021

4. 0 admitted students for Fall 2021
5. working with the alternative certification population to put in the necessary upper-level division overrides for Spring 2021 Mini B-Term
6. contacted students to make Spring 2021 IRP and IRP progress report appointments with me
7. held four GKT tutoring appointments

Early Childhood Education:

1. attended ECE meeting
2. 15 advising sessions

General Information:

1. responded to over 250 e-mails (mostly regarding advising)
2. attended Virtual Transfer Fair at FSW and various meetings across FSW campus
3. followed up on Early Alerts
4. posted job opportunities on Canvas
5. provided SACS accreditation information for SoE

Field Experience: Elizabeth Perdomo reported:

1. Deadline to submit CT paperwork has passed, and all new CT paperwork that was submitted has been input.
2. Total for Spring 2021 CT stipends is \$22,225.00.
3. Deadline for W9 and Mentor Agreement forms is March 22,2021. Link has been sent.
4. Kathie and Liz have begun payment process.
5. The Job Fair is scheduled for Friday, March 26th from 10:00 am to 2:00 pm. District set-up is at 9:30 a.m. Invitations have been sent and the following districts have confirmed: Lee, Collier, Charlotte, City of Cape Coral Charter Schools, Hendry, Crestwell Private School, and Charter Schools US,. Still waiting on Glades County and Imagine Charter Schools. Greg Turchetta has been invited to take some photos and perhaps do a piece on our Job Fair.
6. The Field experience application for Fall 2021 will launch on March 11, 2021. Announcement will be made on Canvas. Please spread the word to your students.

ECE

1. The new ECE Updated School/Center list that students can visit has been completed and sent out to all faculty of the ECE Program.

Committee Reports:

Academic Standards: Julia Kroeker: still working on creating college-wide policies for Academic Misconduct. We have a draft of a flowchart but are still tweaking the timeline and details.

Curriculum: Julia Kroeker: Julia was not present for this meeting because her son was in the hospital. She received the following report from Sheila Seelau:

1. Conversations on why AS programs don't need to include SLS 1515/1331 (briefly, because it is a College requirement, not a program requirement), and how Speech classes are much more than "just public speaking." Two profs from Communications presented the many skills learned in the GE Speech courses, and ultimately Dr. Myers decided to keep Speech in the AS in Computer Networking program. Faculty will be asked to provide a summary of their presentation that can be posted in our Curriculum Canvas course for future reference. They

also thanked Mary for bringing up this question, because they found that the Course Learning Objectives in the Speech courses need updating to reflect all the skills they discussed.

2. Professor Ransford chose to withdraw his Math proposal. He will also be stepping down from the committee given the increased technology demands.
3. Everything else was passed.

Learning Assessment Committee: Caroline Seefchak reported:

1. Sllapalooza/Syllabus revisions:
 - a. Faculty are urged to review syllabi and to reach out to you, as the LAC rep, to discuss their changes.
 - b. Review course learning outcomes as well as the CREATIVE acronym and consider any changes or refinements to be made to syllabi.
 - c. The Syllabus revision is an ongoing process likely spanning years: faculty cannot unilaterally implement change, but they can help put the changes in motion with the process ultimately ending with approval by Curriculum committee.
 - d. LAC (in this case, just Joe and Elijah) will hold our final syllabus review sessions with deans, chairs, etc, on March PD Friday. – Anyone who missed the previous one may attend. LAC is currently doing Gen Ed Assessment of “Communicate” and “Evaluate”
2. The Learning Assessment Committee is currently in the process of using artifacts (the submitted assignments) for our gen ed assessment process.
3. It was reported at the recent LAC meeting that the Syllabus Revision PD held for the SoE was extremely successful and that everyone in the SoE seemed to understand what needed to be done and the process for doing it.
4. Like in years past, there may be PD sessions and other venues to review the gen ed submission process and to look out for these in the future.
5. Due to new rulings by the Union and the Faculty Senate, all department coordinator positions must now go through an application process. I must apply to be the LAC representative from the SoE. If anyone wants this position, I am happy to pass the torch. It requires attendance at monthly meetings, and other duties per subcommittee. The application is due Monday, 03/22. I will apply, as I have had the position - unless somebody else wants it. Please contact me before 03/22.

Faculty Senate: JoAnne Devine reported: Faculty Senate meeting canceled, quick meeting the following Monday about things that cannot be discussed yet.

eLearning Committee: Regina Miller reported:

1. Onboarding new coordinators
2. Growing With Canvas (GWC) draft messages, plan release schedule, and continuous improvement plan
3. Online Teaching Certification meetings
4. Role of eLearning Coordinators in Master Course Progression Plan

Academic Technology Committee: Regina Miller reported:

1. eLearning Coordinators MOU - moving from 5 to 10 coordinators (preferably 2 from each school/department)
2. Restructuring ATC
3. Survey Summary of Results
4. Proctorio Alternatives
5. Wish List for Cares Funding

Professional Development: Anne Angstrom reported: The PD Committee met briefly on Friday, March 5, following the comedienne presentation for faculty and staff. The committee approved funding for the April – June cycle for three submissions. The committee is still accepting rolling proposals given the funding available and the availability of online

conferences. In addition, if you paid for virtual conference registration any time after July 1, 2020 and would like to be reimbursed, please feel free to submit an FPD application. The next meeting will be held April 2.

Quality Enhancement Plan Committee: Anne Angstrom reported: The QEP Committee met Friday, March 5, to review a working narrative draft describing the focus, "CREATIVE Connections: Breaking Barriers across Disciplines," co-authored by Steering Committee Chairs Dr. Rebecca Harris and Dr. Angus Cameron. The committee meets again Friday, April 2.

Faculty Coordinator for the TLC: Anne Angstrom reported: If you are interested in applying to be a TLC Faculty Coordinator for the 2021-22 academic year, you will find the application in an e-mail we received on March 2 from Senate President Martin Tawil. The position, as currently written in the MOU, which has not yet been ratified, allows a TLC Coordinator 6 hours of release time for fall and spring semesters. Our upcoming PD Friday is March 26 and will feature Dr. Seefchak in our Tech Tryout Time Series, where she will demonstrate how to use Canva.

Academic Research Council: Anne Angstrom reported: The Academic Research Council did not meet, will meet again in July.

ADaptive Services: On Kelly Roy's behalf Kathie DiLascio reported: Committee did not meet.

General Education Advisory Committee: On Kelly Roy's behalf Kathie DiLascio reported: Committee is working on informational videos about each competency.

TLC: On Kelly Roy's behalf Kathie DiLascio reported: Committee is still working on process for faculty excellence awards.

ECE: On Kelly Roy's behalf Kathie DiLascio reported:

1. State audit on the Administration of Child Care course on April 8.
2. As a result of text changes, two courses need to be redone: EEC 1603 and HSC 1421. Previous texts are out of print. Can these courses be prioritized with eLearning?
 - a. Faculty are no longer paid for this. If compensation is thought to be needed, QM need to approve as "highly" and then compensation can be made. Must be approved by Dean. However, if it is just a matter of changing text, faculty can revise but this would not fit criteria for a master course; it is considered part of the job to build courses.

OBOC: Joyce Rollins reported: She presented a PPT on the objectives for the book that was chosen, "Life on this Planet". Also covered in the PPT was how faculty will use the book. If faculty plan to use the book they will receive a copy and their students will receive a copy. Two copies are available in each department for faculty to look at. Faculty are encouraged to read the book, plan events, help facilitate college events and encourage students to read the book.

FL DOE Community of Practice Webinars: Dr. Seefchak reported:

1. A Community of Practice for the Florida Department of Education, Educator Preparation Unit, was held Wednesday, February 17, as a Zoom meeting/webinar. This month's meeting was conducted by the Bureau of Postsecondary Assessment for the purpose of sharing updates and outcomes on the Florida Teacher Certification Exams (FTCEs) and the Florida Educational Leadership Exam (FELE). The PowerPoint shown at the meeting is attached.
2. Testing and the availability of test sites were discussed. There has been reduced capacity and closures due to the Covid pandemic. Temporary sites have been open, and expanded hours have been provided, but it was announced that much of that is ending soon. The Miami temporary site is now closed, and the Orlando temporary site will remain open only until Mid-June 2021. An important note was made that FTCE fee waivers, given at the start of the pandemic in 2020, will expire on May, 19, 2021. (Dr. Rollins was alerted to this immediately and posted it on Canvas for teacher candidates.) It was reported that email reminders were sent to

all registrants on February 5 and will be sent again on March 5. The FLDoE asserted that "tens of thousands of hours remain unused by people given waivers who did not show up to use them."

3. It was reported that approximately 165,000 FTCE and FELE exams were administered this past year, despite Covid limitations. In the same period the year before Covid, about 169,000 tests were given. The Bureau of Postsecondary Assessment noted that everyone has been working very hard.
4. FTCE and FELE test development scheduled updates were given and are illustrated in a table in the attached PPT.
5. Data, as shown on the attached PPT, were shared and discussed. A comparison was done showing pass rates and outcomes at state program verses nonprogram institutions. Program examinees did consistently much better on all tests, having much higher pass rates, as shown in the attached tables. It was also stressed that the examiner must identify the institution when registering for exams.
6. Participants in this webinar were told that the 2020 Teacher Preparation Report is available and that a link to the full report is provided in the PPT. As the complete file was too large to attach to this email, the appendices from the report, containing the tables of data, are attached. Specific data were not discussed at the meeting. As we know from previous years, to measure program performance, and in accordance with section 1004.04(4)(a),
7. Florida Statutes, the Florida Department of Education (FDOE) reviews the following data for each program annually:
 - a. Placement rate of program completers into instructional positions in Florida public schools
 - b. Rate of retention for employed program completers in instructional positions in Florida public schools
 - c. Performance of students in pre-K through grade 12 who are assigned to in-field program completers on statewide assessments using the results of
8. Florida's student learning growth formula
 - a. Performance of students in pre-K through grade 12 who are assigned to in-field program completers aggregated by student subgroup
 - b. Results of program completers' annual teacher evaluations
 - c. Production of program completers in statewide critical teacher shortage areas
9. The average summative rating for ranked programs in 2020 in Florida increased from prior years. Forty-one programs improved their summative scores, while 22 programs' scores decreased. FSW's score improved.
10. There are new FTCE Resources for Examinees and Faculty, including interactive test information guides, sample passing and non-passing responses, and an increase in the sample items. This is a partial list showing the increases in test items:
 - a. GK English Language Skills (61 items)
 - b. GK Mathematics (45 items)
 - c. Professional Education (90 items)
 - d. Elem. Ed. K-6 Language Arts and Reading (47 items)
 - e. Elem. Ed. K-6 Social Science (56 items)
 - f. Elem. Ed. K-6 Science (46 items)
 - g. Elem. Ed. K-6 Mathematics (38 items)

Pinning:

1. Dr. Joyce Rollins reminded all of the Spring 2021 ELED Pinning Ceremony to be held on April 26, 2021 at 4:00 p.m. outdoors. It will be held the same as the Fall 2020 Pinning. All faculty and final intern instructors will attend.
2. The following awards will be given at the Pinning:
 - a. Deans Award: Dawn Miulli
 - b. Outstanding Day Elementary Education Student: April Filip
 - c. Outstanding Evening Elementary Education Student: Otis Genus
 - d. Literacy Award: Marilyn Garcia
 - e. ESOL Award: Angelica Jaime
3. Student Speakers are:
 - a. Reflection: Shawn Miller and Jessica Sievert

b. Charge Forward: Ashley Reynolds

The next SoE Department meeting will be held via Zoom on Friday, April 9, 2021 at 10:00 a.m.

The meeting was adjourned at 12:07 p.m.

/kdl