

Learning Assessment Committee

General Meeting

Friday, March 5th, 2021, 11:00 a.m.

All Campuses, Virtual:

<https://fsw.zoom.us/j/81275586269>

<i>Member Roster</i>	<i>Dept./Division</i>	<i>Membership Type</i>	<i>Present</i>
<i>Elijah Pritchett</i>	<i>Humanities</i>	<i>LAC Chair</i>	X
<i>Cara Minardi-Power</i>	<i>English</i>	<i>Coordinator</i>	X
<i>Caroline Seefchak</i>	<i>Education</i>	<i>Coordinator</i>	X
<i>Colleen Moore</i>	<i>Health Professions</i>	<i>Coordinator</i>	X
<i>Eric Seelau</i>	<i>Social Sciences</i>	<i>Coordinator</i>	X
<i>Fernando Mayoral</i>	<i>Foreign Languages</i>	<i>Coordinator</i>	X
<i>Jane Charles</i>	<i>Libraries</i>	<i>Coordinator</i>	X
<i>Jennifer Patterson</i>	<i>Business</i>	<i>Coordinator</i>	X
<i>Jennifer Summary</i>	<i>Communications</i>	<i>Coordinator</i>	X
<i>Kristi Moran</i>	<i>Mathematics</i>	<i>Coordinator</i>	X
<i>Marius Coman</i>	<i>Natural Science</i>	<i>Coordinator</i>	X
<i>Mary Conwell</i>	<i>Paralegal Studies</i>	<i>Coordinator</i>	X
<i>Melinda Lyles</i>	<i>Computer Science</i>	<i>Coordinator</i>	X
<i>Renee Hester</i>	<i>Academic Success</i>	<i>Coordinator</i>	X
<i>Richard Worch</i>	<i>Crim. Justice/Public Admin</i>	<i>Coordinator</i>	X
<i>Amy Trogan</i>	<i>English</i>	<i>General Member</i>	X
<i>David Licht</i>	<i>Mathematics</i>	<i>General Member</i>	X
<i>Dani Peterson</i>	<i>Foreign Languages</i>	<i>General Member</i>	X
<i>Margaret Kruger</i>	<i>Nursing</i>	<i>General Member</i>	X
<i>Terry Zamor</i>	<i>Mathematics</i>	<i>General Member</i>	X
<i>Tom Donaldson</i>	<i>Social Sciences</i>	<i>General Member</i>	X
<i>Tina Churchill</i>	<i>Mathematics</i>	<i>Guest</i>	X
<i>D'ariel Barnard¹</i>	<i>AASPIRE*</i>	<i>Ex-officio</i>	X
<i>Joseph van Gaalen¹</i>	<i>AASPIRE*</i>	<i>Ex-officio</i>	X
<i>Jessica Godwin¹</i>	<i>AASPIRE*</i>	<i>Observer</i>	X

*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness

¹Non-Voting

1. Welcome and Call to Order – E. Pritchett opened the meeting at 11:05am
2. Approval of February 2021 meeting minutes
 - a. Motion to approve: T. Donaldson
 - b. Seconded: J. Summary
 - c. **February 2021 meeting minutes were approved with minor corrections to Department titles**
3. Update on Course Level Assessment with J. van Gaalen
 - a. We now have 55% of analysis completed from Fall data, which is still a few business days behind our regular schedule, but we continue to anticipate being able to have all course level assessment data available by the April meeting. Members may reach out to

- Team AASPIRE if data is needed ahead of time for a meeting. If the full assessment report is not available, we can always provide a brief outline of the data
- b. Spring 2021 Verification emails will start going out today and next week. There were a few instances of data collection planned for Fall courses that were unavailable, potentially due to the Pandemic interruptions, so continue to keep Team AASPIRE in the loop about any course level assessment planning changes as we transition from fall to spring
4. Update on Canvas GenEd scoring process
 - a. No new updates to GenEd scoring. All artifacts are set up and available for scoring in Canvas through the deadline of April 5th
 5. Update SACSCOC Compliance Report
 - a. 10@10 recording is available to see the unveiling of the finished report. J. van Gaalen thanked the committee again for all their work that made writing 8.2a and 8.2b so much simpler to write and to logically sample across all different departments. We were able to show SACSCOC that assessment looks very different from course to course, and shared the highlights that illustrated this in the report
 - b. J. van Gaalen noted that there is a separate timeline you can see in the SACSCOC compliance report as it relates to effectiveness plans than we are used to internally. For example, you may only see partial information about your department from this current year (AY20-21) since the compliance report stops time mid-cycle with its March 1st due date, but our internal effectiveness planning continues along our same annual cycle
 6. Syllapalooza Update - Committee discussed helpful strategies for raising awareness and continuing great work of Syllapalooza
 - a. J. van Gaalen - listening to each other's disciplinary perspectives is challenging but very helpful for keeping the Syllapalooza awareness and work going
 - b. E. Seelau - on behalf of Curriculum Committee:
 1. Any change to the syllabus does have to go through curriculum committee
 2. Learning outcomes should always be listed underneath the chosen competency – this shows the tie between the curriculum content of the class and the competency
 - c. E. Pritchett – Slow and steady is key! The Syllapalooza process can span years, and each department can happen in informed ways and in conjunction with other curriculum processes
 - d. C. Seefchak – one of the main questions that came up from faculty is when is this due, and so they plan to draw up a feasible schedule of reviewing syllabi for the School of Education. Additionally, putting the Competencies into paraphrased words within the context of school of Education was very helpful for clarity
 7. Assessment 101 Update
 - a. A. Trogan started a list of information that needs to be updated, and can also provide cosmetic changes. There may be pieces embedded that will be a process with eLearning to update. Next step before making the updates will include changes brought from the LAC Professional Development Subcommittee to the full LAC committee
 8. Update on Coordinator Positions and Union Negotiations
 - a. Changes to the Learning Assessment Coordinator position going forward include a contractual definition as a 3-year position and the introduction of an application as part of the onboard process which was adopted for all coordinator positions institution-wide.
 1. Deadline for applications of coordinator positions is March 22nd

- b. Committee members discussed challenges of the application questions as they relate to the duties of the assessment coordinator and the discrepancy in the application for those receiving stipends as an assessment coordinator versus those receiving multiple course releases as non-assessment coordinators. Members noted that other committees have 5 coordinator positions, one from each school, whereas the LAC is comprised of three times that many coordinators to undertake the work of assessment college-wide across a variety of departments within the five schools. Members noted that minimal feedback from the Learning Assessment committee went into these changes. Some ideas were raised:
 - 1. Exonerating LAC's out of the coordinator application process
 - 2. Changing the title of the Coordinator to something else so as not to include it in the institution-wide contractual definition of "coordinator" since the duties of a LAC coordinator differ widely from other coordinator types ("Learning Assessment Liaisons")
 - 3. Providing a course release to Learning Assessment Coordinators
 - 4. The LAC committee could draft a statement in lieu of individual applications summarizing the LAC's position as firmly disapproving of compliance with the application process as it currently stands
 - c. At the end of the discussion, the LAC Chair proposed an emergency meeting with the faculty union president and representative LAC coordinators to discuss the challenges about the application process before the deadline.
9. DataVersed
- a. Interviewees signed up for article about GenEd process:
 - 1. C. Minardi-Power, T. Churchill (back-up)
 - b. Next issue will go out after Spring Break
10. New Business – no new business
11. Meeting adjourned at 12:25pm.
- a. Motion to adjourn: C. Minardi-Power
 - b. Seconded: R. Hester

Meeting minutes respectfully submitted by D. Barnard