Learning Assessment Committee
General Meeting
Friday, February 5th, 2021, 11:00 a.m.
All Campuses, Virtual:
https://fsw.zoom.us/j/81275586269

Member Roster	Dept./Division	Membership Type	Present
Elijah Pritchett	Humanities	LAC Chair	X
Cara Minardi-Power	English	Coordinator	X
Caroline Seefchak	Education	Coordinator	X
Colleen Moore	Health Professions	Coordinator	X
Eric Seelau	Social Sciences	Coordinator	X
Fernando Mayoral	Foreign Languages	Coordinator	X
Jane Charles	Libraries	Coordinator	X
Jennifer Patterson	Business	Coordinator	X
Jennifer Summary	Communications	Coordinator	X
Kristi Moran	Mathematics	Coordinator	X
Marius Coman	Natural Science	Coordinator	X
Mary Conwell	Paralegal Studies	Coordinator	X
Melinda Lyles	Computer Science	Coordinator	
Renee Hester	Academic Success	Coordinator	X
Richard Worch	Crim. Justice/Public Admin	Coordinator	X
Amy Trogan	English	General Member	X
David Licht	Mathematics	General Member	
Dani Peterson	Foreign Languages	General Member	X
Margaret Kruger	Nursing	General Member	X
Terry Zamor	Mathematics	General Member	
Tom Donaldson	Social Sciences	General Member	X
Tina Churchill	Mathematics	Guest	X
D'ariel Barnard[1]	AASPIRE*	Ex-officio	X
Grace Scardo[1]	AASPIRE*	Observer	X
Joseph van Gaalen[1]	AASPIRE*	Ex-officio	X
Jessica Godwin[1]	AASPIRE*	Observer	X

*AASPIRE – Assessment, Accountability, Sponsored Programs, Institutional Research, and Effectiveness
[1]Non-Voting

1. Welcome and Call to Order – E. Pritchett opened the meeting at 11:04am
2. Review of January 2021 meeting minutes
   a. Motion to approve: R. Worch
   b. Seconded: C. Seefchak
   c. **Meeting minutes for January were approved** with minor edits to wording in 6c and acknowledged changes in Scoring Team list
3. Update on Course Level Assessment with J. van Gaalen
   a. Team AASPIRE goal is to provide analysis before last department meeting in April. Coordinators are encouraged to reach out and request reports earlier if needed from the Assessment Office.

1. 115 Course level assessments under analysis from Fall 2020
      1. Currently 26% complete
2. Estimated completion date: Week of March 29, 2020
3. Areas complete:
      1. Crime Scene Tech
      2. Criminal Justice
      3. Public Administration
      4. Computer Science
      5. Audio Tech
4. Areas partially complete:
      1. Academic Success
      2. Humanities
4. Team transition in AASPIRE
   a. Committee thanks G. Scardo for all her work in support of LAC committee and wishes her well in future endeavors
   b. Introduction of J. Godwin as the new Coordinator of Grants and Assessment
5. Update on Canvas General Education scoring process
   a. Minor adjustments to timeline for GenEd scoring: New start of scoring process is Friday, February 19th and the completion deadline for Scorers will be Monday, April 5th
   b. Scorers will receive an email with step by step instructions for accessing the artifacts in the GenEd Canvas page on Feb 19th
   c. Max artifact # is 35, but likely 25-30 which is half the number from last year
   d. How to deal with plagiarism for Scoring – because artifacts may have already been uploaded to Turnitin in the individual classes, this is not available as a plagiarism check for the General Education assessment process. If a scorer encounters plagiarism, check in with scoring partner and reach out to Team AASPIRE
      1. Likewise, if any rubric dimension(s) does not seem applicable to an assignment during the scoring process, get with scoring partner to agree on which rubric dimensions are applicable and let Team AASPIRE know as well
6. Update SACSCOC Compliance Report
   a. E. Pritchett commended J. van Gaalen for significant contributions to the Compliance Report, and shared that the overall report is on track to be submitted on time
      1. J. van Gaalen shared that 15 different outcomes from 15 different effectiveness plans are directly addressed in the narrative report focusing on assessment and the rest of the plans in their entirety are also included in the supporting evidence. At the end of 8.2a is a chart that lists the last 3 years of plans with links for auditors to read those as well. The justification for sampling of effectiveness plans was shared that was based on school representation, enrollment, and number of programs. J. van Gaalen thanked all the LAC coordinators for making the job of the report writing easy with all their continuous efforts with great examples of plans and assessments in place
7. Syllapalooza Update
   a. E. Pritchett reiterated that Syllapalooza is an ongoing process this semester, and that we had a great start with our mid-January sessions. In March, we have upcoming sessions for three more schools

b. C. Seefchak noted that the Coordinators Notes that are sent out monthly via the LAC Chair that the LAC members can take back as conversation points to the department meetings is extremely helpful and valuable for Syllapalooza and other Assessment activities

    1. M. Kruger shared she has been putting together a timeline to support the Nursing department in its discussions focusing on the General Education competencies from 3 or 4 to one Integral competency for each specific course and sharing best practice ideas for types of activities and assessments that align with that competency. She shared faculty feedback from that process that the exemplar examples on the website were also very helpful during the Syllapalooza discussions

8. Assessment 101 Update
   a. LAC and the LAC Professional Development Subcommittee will be working with the AVP of Online Learning for updating Assessment 101
      1. A. Trogan agreed as an original facilitator of Assessment 101 that the committee has done a lot of great work since then that can be included into the Assessment 101 training videos for the future

9. DataVersed topics
   a. Next piece will include an OBOC on the ground collection piece and March edition will include new Coordinator bio
   b. Need lots of ideas for March and April
      1. LAC members suggested a variety of new ideas including
         1. T. Churchill - how folks get chosen and sampled for projects like General Education assessment
         2. T. Churchill – featuring the exemplar assignments in DataVersed – "Artifact of the Month"
         3. J. Charles - what faculty who are "tapped" learn from their scored artifacts. How has the data informed and improved their assignments and assessments? Also, encourage faculty to review the results of scoring for continuous improvement
         4. Committee members discussed an idea for a general feedback report specific to the competencies assessed that year
   c. C. Seefchak welcomed any other members of the committee interested in helping with the DataVersed layouts to join in that process

10. New Business – no new business this month
11. Meeting adjourned at 12:03pm.

Meeting minutes respectfully submitted by D. Barnard