

SCIENCE DEPARTMENT MEETING MINUTES*

FRIDAY, MARCH 12, 2021

FACULTY	PRESENT	ABSENT	EXCUSED
Anzalone, Gerald	X		
Cameron, Angus	X		
Coman, Luminita	X		
Coman, Marius	X		
Commendatore, Eric	X		
Donini, Jordan		X	
Fay, Erik	X		
Gaidos, Gabriel	X		
Handte, Gordon	X		
Hepner, Roy		X	
Hermann, Henry	X		
Hermann, Lisa	X		
Hilton, Kim	X		
Hooks, Ed	X		
Koepke, Jay	X		
Liu, Qin	X		
Manacheril, George		X	
Mason, Gregg	X		
McKenzie, Jonathan		X	
Mera, Leonel	X		
Ottman, Tina	X		
Pasishnyk, Serhiy	X		
Paudel, Yadab	X		
Porter, Emily	X		
Romeo, Peggy	X		
Samaliazad, Esmaeel	X		
Sauer, Mike	X		
Slisher, Jessica			X
Trevino, Marcela	X		
Ulrich, Melanie	X		
Vala, Teju	X		
Verga, Vera	X		
Witty, Mike	X		
Xue, Di	X		
Zalessov, Valentin	X		

ADJUNCT FACULTY & OTHER ATTENDEES

Nimmi Prabhu	x
Ann Mantell	x
Nina Infantano	x
Helena Kashleva	x
Vince Lumetta	x
Sandra Tirado	x
Niki Khalaf	x
Don McGarey, Dean	x
Mary Schultz (Guest Presenter)	x
Deborah Teed (Guest Presenter)	x
Amanda Sterk (Guest Presenter)	x

Discussions		
No.	Topic	Highlights
1.	Logging in and Signing into Chat	The meeting began at 1:00 via Zoom and was facilitated by Peggy Romeo, the Science Department Chair. Faculty used the chat platform as a sign in area.
2.	Dual Enrollment Discussion	<p>Amanda Sterk – Amanda discussed Dual Enrollment at FSW. Faculty were concerned with how credits are transferred to other institutions. Faculty were also concerned with textbooks not getting into the hands of dual enrolled students in a timely manner. Another textbook concern is the codes the students receive from the State expire in the middle of the second semester for sequential courses such as BSC1010 & BSC1011. If faculty request it, Amanda could look into having HS libraries keep old book copies on reserve.</p> <p>Amanda indicated that late drop and withdrawals for DE students, are difficult to approve and need same documentation as regular students. A discussion led to how we find substitute professors for those courses which are taught within the high school by high school teachers. Amanda will look into this and get back with faculty.</p>
3.	OBOC Discussion	Mary Schultz – Our new FSW OBOC will be David Attenborough's: <i>A Life on our Planet</i> . Faculty who are interested in receiving a copy to review over summer can contact Mary Schultz or Debbie Teed.
4.	Guided Pathways Discussion	Deborah Teed – FSW is working on a framework of courses outlined to enhance student guidance in declaring major interests of study, recommended courses to achieve goals efficiently, and working toward acceptance into programs in other four-year institutions. Science faculty expressed concern that many prerequisites for science courses have been dropped in order to reduce needed hours to complete a degree. Without the prerequisites, students many times have to repeat courses. Faculty also expressed concern about the added hours created to students' programs by having to take the new QEP Capstone.
5.	Announcements	<p>DISCUSSION POINTS – Don McGarey discussed the following topics:</p> <ul style="list-style-type: none"> • Summer and Fall schedules. Enrollment may cause adding or cancelling classes- still a guessing game. At this point, social distancing, mandatory face coverings, sanitizing .. will be in place through Fall. If there is a major turn in the pandemic (herd immunity achieved), changes such pulling social distancing and putting class sizes back to pre-Covid numbers might occur. The modality would not change as students are already enrolled. Spring would see a return to face-to-face classes if the pandemic is waning. • Lab safety and the recent inspections we had on other campuses. Some faculty are not enforcing lab safety rules. Safety is NOT a bad thing and the idea is to prevent rather than react to accidents. It also teaches industry standards. No major violations because lab managers are doing their jobs.

		<ul style="list-style-type: none"> • Call for volunteers to serve on screening committee for two faculty positions- likely Charlotte (General biology) and HGC (Anatomy and Physiology). Also, would like to have full-time faculty participate in screening adjunct applications and interviews. • Faculty Evaluations: Evaluations should be completed over spring break. • Proctorio: We continue to have students ignore ALL guidelines and announcements about external cameras and set ups. Instructors are assigning zeros to students violating the conditions. Dean McGarey has supported the zero when students contact him complaining of the zero. Only exception was when a camera in a Proctorio room was off. • All faculty are encouraged to use Proctorio guidelines for all proctored exams. Halfway using the program tends to confuse the students. • Adjuncts are reminded they are required to complete the compliance training as an employee of FSW. Don will send out email reminder to all adjuncts who have yet to complete their training.
6.	<i>Breakout into Disciplines</i>	Faculty broke out into disciplines in order to ensure all Textbook selections for Fall 2021 are ready to send to Andy by the week following Spring Break. Also, Course Supervisors need to let Marius know who, in their areas, will be giving a common final and who will need scantrons.
7.	<i>Next Department Meeting</i>	The meeting adjourned 4:00. The next meeting, scheduled for April 9, 1:00 – 3:00 , will be held among the various disciplines via Zoom.

**Minutes recorded & submitted by Dr. Peggy Romeo*