Curriculum Committee Summary Report

March 5, 2021   1:30 pm – 3:30 pm

Zoom:
https://fsw.zoom.us/J/93098302782

CHAIR	Dr. Sheila Seelau
VICE CHAIR	Professor Kelsea Cid

Action Items: Proposal Status

Accepted	Withdrawn
1 ISS 2235 Politics of Indigenous Identity in Latin America	
2 Certificate Change: Business Development and Entrepreneurship CCC	
3 Program Change: Network Systems Technology AS	
4 Certificate Change: Network Security CCC	
5 Program Change: Computer Programming and Analysis AS	
	6 Mass Change of Courses: Mathematics – graphing calculator language deletion
7 Course Change: NUR 2144 Pharmacological Nursing	
8 Mass Change of Courses: EAP English for Academic Purposes (8) Levels 5 & 6 courses	

Attendance

MEMBER	Present/Absent	Proxy
Sheila Seelau, Chair	P	
Kelsea Livingstone, Vice Chair	P	
Mary Myers, Past Chair	P	
Robert Olancin	P	
Camille Drake-Brassfield	P	
Dani Peterson	P	
Jeremy Pilarski	P	
George Kodsey	A	Mary Myers
Bill Van Glabek	P	
Julia Kroeker	A	none
June Davis	P	

MEMBER	Present/Absent	Proxy
Marsha Weiner	P	
Gus Cameron	P	
Daniel Marulanda	P	
Don Ransford	P	
Arenthia Herren	P	
Jeffrey Peterman	P	
Brenda Knight	P	
Sarah Clouse	A	NA
Eric Cirignano	P	
Tim Maricle	P	
Andrae Jones	A	
Donna Hartmann-Turner	P	
Deborah Teed	A	NA
Christy Gilfert	P	
Joe Van Gaalen	P	

I. COMMITTEE BUSINESS

COMMITTEE BUSINESS	1
Presenter	Sheila Seelau
Curriculum Committee Mission and Manual	
Summary:	
Faculty Senate voted to approve the revised Curriculum Committee Manual (CC approved 2/5/2021) and Mission Statement (revised 1/24/2021 at Provost's request; changed VPAA to Provost throughout). Uploaded to the Document Manager and Canvas Curriculum.	

II. ACTION ITEMS

A. Second read – Postponed actions from 2/5/2021

ACTION ITEM	1	
Type of proposal	New Course	
Presenter	Dr. Bruno Baltodano	
ISS 2235 Politics of Indigenous Identity in Latin America		**Effective Date: Fall 2021**
Summary:		
Introduction to indigenous peoples and the evolution of indigenous political identities in Latin America. Common social, economic, and political changes and challenges are explored at regional and global levels. Approved by GEAC as Social Science General Education elective, International/Diversity course. Syllabus included.		

CURRICULUM ACTION

☐ **Accepted**	☒ Accepted with Minor Corrections	☐ Proposal Postponed	☐ Proposal Denied

2/5/2021 meeting: Action postponed pending minor modifications on Proposal/Syllabus, and consultation with GEAC re: General Education vs. AA designation.

3/5/2021 meeting:

- Requested modifications to match language in Course Description and Syllabus Section IV have been made on Proposal and Syllabus.

- Question on whether this course may be listed as General Education (Additional Social Science) was reviewed by GEAC. 3/4/21 Email from Rebecca Harris, Interim Chair: GEAC approval received to list course as GE, Additional Social Science, D/I. Email appended to Curriculog proposal and Summary Report.

Dr. Baltodano: Given CC's approval, please remind GEAC that GE Program Catalog page will need to be updated to include this course.

ACTION ITEM	2
Type of proposal	Change of Program or Certificate
Presenter	Dr. Jennifer Patterson

Business Development and Entrepreneurship CCC	**Effective Date: Fall 2021**

Summary of proposed changes:

Add GEB 2910 Undergraduate Research – 1 CR to required courses to make up 1 missing credit in CCC (total 25 hours). Catalog page with tracked changes and FDOE State Frameworks appended.

CURRICULUM ACTION

☒ **Accepted**	☐ Accepted with Minor Corrections	☐ Proposal Postponed	☐ Proposal Denied

2/5/21 meeting: Action postponed to 3/5/21 pending department discussion of adding 1-credit GEB 2910 vs. (1-3-credit) open elective option to fill 1 missing course credit in CCC.

3/5/21 meeting:
- Minor modifications on Proposal completed: Corrected Certificate Title; added # credits in Core requirements.
- Department faculty decided to proceed with proposal to add 1-credit GEB 2910 to CCC in BD&E and plans to increase focus on research skills in additional programs.
- From Arenthia Herren: Please reach out to Library liaison for research resources.

Items 3-5: Computer Science Program and Course Changes

ACTION ITEM	3
Type of proposal	Change of Program or Certificate
Presenter	Dr. Mary Myers

Network Systems Technology AS	Effective Date: Fall 2021

Summary of proposed changes:

Adjusting course requirements in Network Systems Technology AS pending SACSCOC approval of BAS in Information Systems Technology.

GE Requirements:

- PHI 2100 changing from *required* to *recommended* among a choice of "Any (3-credit) GE Humanities."
- ~~Removing SPC 1017 or SPC 2608 (3 credits), reducing GE requirements to 15. Replacing with +3 credits of open electives (Electives category) bringing total to 6 cr.~~

Core requirements:

- Adding CNT 1512 *Wireless Network Administration* 3 cr. [required for the BAS]
- Removing SLS 1551/1331 requirement; replacing with open elective "Any 1000 or 2000 level course" 3 cr.
- Cleaning up CGS 2108 and CGS 1100 language from last year's curriculum action:
  - Added CGS 1100 *Computer Applications for Business* and removed (previously discontinued course) CGS 2108 from program requirements.
- Adding CEN prefix to specified electives under "Any 1000 or 2000 level computer course."

No change in overall credits to degree. Catalog page with tracked changes and State AS Frameworks are appended.

CURRICULUM ACTION

☐ **Accepted**	☒ Accepted with Minor Corrections	☐ Proposal Postponed	☐ Proposal Denied

2/5/21 mtg Notes: Action postponed pending further discussion of SPC 1017/2608 and SLS 1515/1331 removal.

For 3/5/21 meeting: *AS Networking State Frameworks Justification* document added to support the department's decision to move forward with the original proposal as planned.

> **Summary:** By Statute, AS degree programs do not require SPC 1017/2608. SLS 1515 is a College requirement, not a program requirement. 12 FSW AS programs do not require Speech, and 10 do not require SLS 1515. 5 AS programs include 3 or more credits of open electives. The current proposal contains 6 credits of open electives where either or both courses may be counted if taken.

> Also included in this document: State Frameworks for *Communication* for AS NST degree, and mapping to required courses CIS 2321 and CTS 2142. SPC 1017 GE competencies and CLOs are included for comparison and contrast.

3/5/2021 meeting notes:

- Dr. Myers summarized the arguments in the justification documents.
- CC member Dani Peterson and guests Dr. Bill Kelvin and Dr. Jennifer Summary represented Communication Studies faculty in presenting arguments to retain SPC; presented learning objectives for Speech and Public Speaking courses. Chair requested a summary from Communication to post on Canvas Curriculum for future reference.

- Following discussion, Dr. Myers decided to modify proposal to retain SPC 1017/2068 in GE requirements, and keep Elective credits = 3 (Any 1000 or 2000 level course). [Noted with strikeouts in proposal summary above]

3/5/2021: Proposal accepted with these modifications.

- Dr. Myers made final modifications to Proposal and Catalog page 3/5/21.

- Speech faculty are revisiting the CLOs stated on these two courses and discussing possible modification to include skills noted in today's presentation.

ACTION ITEM	4	
Type of proposal	Change of Program or Certificate	
Presenter	Dr. Mary Myers	
Network Security Certificate (CCC)		**Effective Date: Fall 2021**
Summary of proposed changes:		

Adjusting course requirements in Network Security CCC pending SACSCOC approval of new BAS in Information Systems Technology.

- Removing SLS 1331/1515 requirement and replacing with "Any 1000 or 2000 level course – 3 credits." [SLS 1515 may be counted here.]

- Removing "Any 1000 or 2000 level CGS, CNT, COP, or CTS course – 3 credits" and replacing with specific course CNT 1512 *Wireless Network Administration* (3 credits), which is required for the BAS.

No change in overall credits to CCC. Catalog page with tracked changes and State Frameworks are appended.

CURRICULUM ACTION				
☒ **Accepted**	☐ Accepted with Minor Corrections	☐	Proposal Postponed	☐ Proposal Denied

2/5/21 meeting: Action postponed pending further discussion of SLS 1515/1331 removal.

For 3/5/21 meeting: *CCC-Network Security Justification* document added to support the department's decision to move forward with the original proposal as planned.

   Summary: SLS 1515 is a College requirement, not a program requirement. 20 FSW Certificates omit this course without an open elective option, which this proposal provides.

3/5/2021: Proposal approved as originally submitted.

ACTION ITEM	5	
Type of proposal	Change of Program or Certificate	
Presenter	Dr. George Kodsey	
AS Computer Programming and Analysis		**Effective Date: Fall 2021**
Summary of proposed changes:		

Changes to core requirements and electives pending SACSCOC approval of BAS in Information Systems Technology.

- Removing 3-credit SLS 1331/1515 requirement and replacing with "Any 1000 or 2000 level course – 3 credits." [SLS 1515/1331 may be counted here.]
- Removing "Any 1000 or 2000 level COP or CTS course – 3 credits" and replacing with: COP 2700 *Database Programming* – 3 credits.
- No change in overall credits to degree.
- Proposal also requests correcting errors on Catalog page to reinstate instructional headings that were inadvertently deleted, and to clarify prior Curricular actions on courses CGS 1100 and 2108.

Catalog page with tracked changes and State Frameworks are appended.

CURRICULUM ACTION

⊠ **Accepted**	☐ Accepted with Minor Corrections	☐	Proposal Postponed	☐ Proposal Denied

2/5/21 mtg: Action postponed pending further discussion of SLS 1515/1331 removal.

For 3/5/21 meeting: *AS Computer Programming and Analysis Justification* document added to support the department's decision to move forward with the original proposal as planned.

> **Summary:** SLS 1515 is a College requirement, not a program requirement. 16 FSW AS programs omit this course. Only 5 programs have 3 credits or more of open electives where this course may fit. This proposal allows 3 credits of open electives where SLS 1515/1331 may be counted.

3/5/2021: Proposal approved as originally submitted.

ACTION ITEM	6 – Proposal Withdrawn 3/5/2021
Type of proposal	Change of Course
Presenter	Professor Don Ransford
Math courses – Graphing Calculator language change	**Effective Date: Fall 2021**
Summary of proposed changes:	

All Mathematics courses that have previously required a graphing calculator are being changed to reflect new language on Catalog course descriptions and syllabi. 12 Syllabi with tracked changes appended.

CURRICULUM ACTION

☐ **Accepted**	☐ Accepted with Minor Corrections	☐	Proposal Postponed	☐ Proposal Denied

2/5/2021 meeting Notes:

Proposal postponed for second read at 3/5/21 meeting pending modifications to proposal and syllabi as requested by reviewers. Proposal located on OneDrive includes full set of reviewers' questions and comments (link sent by email). Summary of points to address:

1) More detailed "justification for change" requested. Email to JPeterman 1/29 included full explanation. Please copy or excerpt this explanation into Proposal.

2) Endorsements - please add names of faculty members who endorse this proposal.

3) Remove additional prerequisite change to MAT 1100 Syllabus. This change would require a separate Course Change Proposal.

4) Correct minor grammatical issues on proposal and address any other questions.

Chair requested that all modifications be made in OneDrive by end of day 2/24/21 so revised proposal and syllabi could be included with 3/5 meeting agenda distribution on 2/25/21.

Note: No changes were made by deadline.

3/5/2021 meeting notes:

- Professor Ransford noted that he answered reviewers' questions via email, and cited lack of experience with technology required to make changes to documents. He questioned whether changes made by Vice Chair Cid were adequate to address reviewers' concerns.
- CC Chair agreed that technological changes have been challenging. Group training sessions were held in Fall 2020, with ongoing training and help provided as requested on a one-on-one basis.
- VC Cid's role in OneDrive documents is to make minor edits and provide comments gathered from reviewers. It is the originator's responsibility to review and accept or reject the track-changed edits and respond to reviewers' comments by modifying the proposal and/or supplementary documents.

3/5/2021: Proposal withdrawn.

B. New Proposals for March meeting

ACTION ITEM	7	
Type of proposal	Change of Course	
Presenter	June Davis	
NUR 2144 Pharmacological Nursing		**Effective Date: Fall 2021**
Summary of proposed changes and explanation of effective date:		

Action: Prerequisites change from list of all sequential prerequisite courses to only the final course in the new curriculum: NUR 2092 with a grade of C or better.

Effective date is an exception to the Curriculum calendar due to an oversight on a previous action approved at 2/5/2021 meeting. NUR 2145 was Discontinued, and New Course 2144 was created as its equivalent by SCNS order, with DeLuca-approved Memo enabling action retroactively effective to 2020-2021 Catalog. On the New Course proposal, changes to the prerequisite list were also made. Because this change constitutes an Action, it was not covered by the Info Item/Memo and the Committee requested a separate Course Change proposal.

We request that the prerequisite changes on this Course Change Proposal be effective in Fall 2021, when the first cohort enters the new curriculum.

Syllabus with tracked changes and impact reports for NUR 2144 and former/equivalent course NUR 2145 included. There is no impact on other courses or programs, as this change is to the course prerequisites.

CURRICULUM ACTION

☐ **Accepted**	☒ Accepted with Minor Corrections	☐ Proposal Postponed	☐ Proposal Denied

3/5/2021 Meeting Notes:

- Correction to Effective Date: *Fall 2021,* not Fall 2020, as on original Proposal and Agenda. CC Chair has corrected date on this Summary Report. 3/5 and 3/7/21: Professor Davis and Chair made final corrections on the Proposal.

- Provost approval of exceptions to Curriculum calendar and effective date of Fall 2021 was emailed to J. Peterman 3/4/21. The email is appended to this summary report.

3/5/2021: Proposal approved with amended Effective Date = Fall 2021.

ACTION ITEM	8
Type of proposal	Change of Course
Presenter	~~Professor Troy Tucker~~ Professor Robert Olancin
EAP English for Academic Purposes – Levels 5 & 6 Courses	**Effective Date: Fall 2021**
Summary of proposed changes and explanation of effective date:	

Changing course descriptions on 8 upper-level EAP courses to reflect existing Acalog process by which a maximum of 12 credit hours of EAP college-level credits may be applied toward a degree. Course descriptions updated from 6 to 12 credits. 8 syllabi with tracked changes included.

Review notes for 3/5/21 meeting:

Effective date: The effective date stated (Fall 2021) is an exception to the Curriculum calendar timeline (Course Change proposals received after 1/11/21 deadline go into effect in Fall 2022), so will need Provost's approval. JP/SS added an Exception Explanation to the Proposal document, which has been uploaded to Curriculog and rerouted through the Provost. The revised Proposal is appended (Item 8a: 3/1/21).

Impact reports have not been provided for the 8 courses but are unnecessary given the proposed changes.

CURRICULUM ACTION

☒ **Accepted**	☐ Accepted with Minor Corrections	☐ Proposal Postponed	☐ Proposal Denied

- Provost approval of exceptions to Curriculum calendar and effective date = Fall 2021 received 3/4/21 in an email to J. Peterman. Email is appended to this summary report.

3/5/2021: Proposal approved.

All FINAL Proposals and supporting documents are included in an accompanying zip file in pdf format.

ORIGINATORS please note: FINALIZED SYLLABI have been uploaded to Curriculog in Word format. Please submit the finalized syllabi to your School Dean or administrative assistant to lock and load into the Document Manager. Please include the approved Effective Date so they will be held until the appropriate semester (i.e., Fall 2021 or Fall 2022).