



**MEETING:**           **SoHP Meeting Program Directors and Department Chairs**

January 26, 2021 2:00 -3:00pm,

Zoom Meeting

<https://zoom.us/j/91917642689?pwd=UVZyMoNOaFBuaDRsZ3d6coVtWDRhZzo9>

**PURPOSE:**           Internal Department Meeting

**ATTENDEES:**       Program Directors, Department Chairs, Associate Deans and Dean

#### **AGENDA**

1. Budgetary Needs for 2021
2. Search Committee for Dean
3. Summer & Fall Course Scheduling
4. New Program Development
5. Succession Management for Retirement in SHP
6. Lee Health Meeting
7. Brief Program Updates

## **SoHP Leadership Meeting January 26, 2021 via Zoom**

Dr. Norman called the meeting to order at 2:04 pm.

### **Attendees**

Dr. Thomas Norman – Interim Dean, School of Health Professions  
Dr. Patricia Voelpel – Associate Dean, Nursing  
Bobby Holbrook – BS Nursing Program Director  
Karen Molumby – Dental Hygiene Program Director  
Leslie Yaniga – Clinical Coordinator/Interim CVT Program Director  
Jim Mayhew – Radiologic Technology Program Director  
Deborah Howard – Health Information Technology Director  
Dr. Terry McVannel-Erwin – Social & Human Services Director  
Susan Davis – CE Coordinator for BLS, ACLS, and PALS  
Joe Washburn – EMT/Paramedic/Fire Science - Director  
Tamra Pacheco – Health Professions Support Specialist (scribe)

### **Budget Needs for 2021**

- We are working to get the most recent budget information for all of the SHP programs.
- On a mission to have the budget reflect the real cost of expenses for our programs.
- It will be a tight budget this year.
- Other schools in the college are down 13% in enrollment, whereas workforce programs have an increase in enrollment for spring.
- We have done a good job in reaching out to our students to market the programs.
- The budget process will be a new one for him to navigate.
- Bobby Holbrook inquired if there is any chance for us to fill the vacancies in Nursing. They are support staff positions. **Dr. Norman stated that instructional positions may be filled, but he will contact Dr. Peele regarding support staff positions.**
- The position for Edna Shields had to go through Dr. Peele before it is posted. Currently, Nursing only has 1.5 support staff members and the workload is too high.
- Dr. Voelpel stated that it would help to have 1 more support staff and 2 work-study students to assist with filing. The work-study students cannot be paid out of the Nursing budget since the funds are not available.
- Dr. Norman stated that Nursing is growing and we don't want to look understaffed for SACS.
- Radiologic Technology has a request in to change a position from Coordinator to full-time faculty for one of the staff members.

### **Search Committee for Dean and Directors**

- Dr. Van Gaalen will lead the search committee
- The search committee for the CVT Program Director has been established and interviews for two qualified candidates will take place on Thursday and Friday.

- Dr. Norman stated that they are working on the job description for the Social & Human Services Director and the new hire date is May 15<sup>th</sup>.
- The Associate Dean of Allied Health position will remain vacant to allow for the new dean to determine if there is a need and assist in the hiring process.

### Summer & Fall Course Scheduling

- We are closer to moving to business as usual for scheduling courses in their original modalities.
- It would be best to schedule courses as we did in the spring semester.
- They are still working on how to schedule for the fall.

### New Program Development

- Dr. Norman would like to develop new programs for fall 2022 and include local hospitals with a shared cost model.
- Each hospital is struggling for employees. Lee Health has 1200 positions open in all areas.
- We can do a labor market review and move forward with program development for those professions.
- We are working on a larger agreement with Lee Health with more influence on other professions and continuing education.
- We need to find a way to grow in continuing education with existing staff.

### Succession Management in SHP

- There will be a fair amount of turnover in the next few years in SHP.
- We need the new hires to come in before the current staff member leaves in order to provide adequate training. They are planning that for the Social & Human Services Director.
- A few of our staff members may want to keep their retirement private, but it is important to prepare for their departure.

### Lee Health Meeting

- Dr. Norman met with Lee Health and mentioned our clinical placement needs and the need for clinical professionals in the hospital to work with our students.
- Hats off to Joe Washburn for leading the simulation activities on campus in the summer, fall, and spring. We want the hospitals to understand their workforce needs in order to help us with our clinical assignments.
- Dr. Norman stated that the hospitals need to provide more money and resources for continuing education.

## Brief Program Updates

- Jean Newberry sent a list of her students to Lee Health to see if they can get the Covid-19 vaccine there.
- Dr. Voelpel stated that she contacted the state requesting approval to administer vaccines to the students at the college and was approved as a Nurse Practitioner.
- She has put in a request for FSW to be selected as a vaccination center to administer both Influenza and Covid vaccines to our students and staff. We could create separate pods on campus for each vaccine.
- Joe Washburn, Jean Newberry and Dr. Voelpel will attend training for administering the vaccine this Thursday.
- Dr. Norman will include the program information that was provided by each director in his newsletter this Friday and hopes to add the news of vaccination center approval.
- Joe Washburn stated that he now has the funding for on-campus simulation in the spring, thanks to Dr. Norman. Their programs are up in enrollment this semester. The fire academy is up 10 – 15%.
- The STEM event will take place on February 27<sup>th</sup>. Dr. Norman is trying to incorporate the other schools into this event.
- Career Pathways has made progress on selecting careers and giving students all of the possibilities to choose from. They place the professions into categories and Health Professions fall under Health Science. They are trying to fill the lead position for that department.
- Karen Molumby mentioned the efforts of Greg Turchetta in Marketing in getting a video created and broadcasted on TV 20 news to inform the community that they are still taking patients and it is a safe environment. It worked and they no longer have a shortage of patients in the clinic for spring.
- Congratulations to Susan Davis for completing her Doctrine in Nursing.

Meeting adjourned at 2:45 pm