

2018 FACULTY & STAFF MEETING MINUTES Associate in Science in Nursing Meeting Date Friday, August 24th, 2018 9:30 AM - 3:30 PM Lee Campus, AA-222 Facilitator Deborah Selman Minutes Christopher Renda D. Selman, B. Holbrook, P. Arcidiacono, C. Carty, L. Crandall, J. Davis, G. Deane, D. Ebaugh, J. Gonzalez, H. Goodwin, K. Hartman, D. Johnson, H. Kovatchki, J. Lambert, C. Moore, J. Pappas, K. Ratliffe, N. Stadelmann, A. Storrie, J. Sweeney, D. Weeks, A. Williams, P. Zebrook., W. Morris, C, Renda, E. Shields, W. Ortiz Excused L. Canty, A. Vitale Absent

Agenda Item	Discussion	Action Due Date	Responsible Party
Call to Order	Meeting was called to order at 9:00 AM by Deb Selman		Deb Selman
Attendance	Attendees are listed above Attendance sign in sheet attached		Faculty and Staff
Approval of Minutes from March 16, 2018 Faculty vote	Approved with correction of Gayle Deane's name.		

Business:		
Mission and Administrative A. Advisory Meetings – Plan/Invites	Lee – 9/18 Collier – 9/19 Charlotte – 9/20 We want to get our Alumni more involved in events and get invites sent out to them. Working on an Alumni Linked In, Twitter, and Facebook page. Those professors who talk about professional roles should promote the linked in account.	A. Deb Selman
Faculty and Staff A. Credentialing Update	Adjusted faculty credentialing, added Nursing or Nursing specialty ie Nursing Education. We were not approved for new faculty positions this year. Nursing was not approved for their own but there is now an open position for SoHP eLearning Coordinator.	B. Bobby Holbrook
B. Professional development – Upcoming Events	If you want to attend an event Contact Bobby Holbrook and apply for Faculty Professional Development funds so Nursing doesn't have to pay for all of it. *ACEN Oct. 4-5 in Orlando. \$449 (3 or more) *Wolters Kluwer free in Miami Oct. 19 th *October 24-25 (Lee Campus) Francine Gomberg Conference *Symposium Sept 5-7 (Hyatt Coconut Pointe) *FBON Sept 3-5 (Sanibel)	C. Bobby Holbrook

We have a decision that we are splitting the Pharm course. Carrie Carty needs to have a group of volunteers to help split the concepts between level 1 and level 2. The split Pharm course will be implemented next fall (2019). The Deadline is October 8 th for program change. Volunteers: Julissa Gonzalez, Nora Stadelmann, June Davis, Gayle Deane, Colleen Moore, Debra Ebaugh, Jenneine Lambert, Debra Weeks.	A. Carrie Carty
Do we want to separate PEDS & OB? Suggested that we only do 1 curriculum change for 2019 (Pharm) and look at OB PEDS for possible change in 2020. Bobby- we need to look at the issues identify them and correct them, level 3 had issues last semester.	
18 people scored more than what they earned, 24 scored less than what they earned. ≥70% full point, <70% Half point	B. Jenneine
Should we give them the grades that they earn? 70% is the Pearson benchmark. Modules have been decreased (lecture from 11 down to 4 and Pharm 78 down to 8). If anything is found on Quizlet or Course Hero for FSW please send to Dr. Selman. (These are sites where students buy test answers and papers).	
Table discussion for next meeting.	
Students would just skip the APA part of the paper because it wouldn't hurt their grade much. APA was leveled over the semesters Level 1-7%, Level 2 & 3-10%, Level 4 20%. ANEW program require discussion posts to be in APA. We mark it wrong but are not making the student go back and correct their APA. Levels and groups should discuss in the afternoon	C. Pat Arcidiacono
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D. Curriculum compare Old and New	CBC is getting better responses on clinical associate	D. June Davis
	evaluations of students.	
	O NOLEY	
	Our NCLEX pass rates are lower than the national	
	average. The National average continues to go up and our first time pass rates seem to be going down. Concepts	
	might not fall into that very well. Most students do not	
	complete VATI. We have higher success rates with	
	students who finish.	
	Schools in Florida with the highest pass rates are teaching	
	the old curriculum. Deb Weeks stated that some schools	
	have moved back to the old and away from concept based.	
	The NCLEX is not concept based and next gen NCLEX is going towards reasoning and clinical decision making.	
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	Andrea Storrie proposed looking at making a possible	
	change back to the old curriculum and away from concept	
	based. Bobby Holbrook stated we have to wait until this	
	time next year to even look at that because of lack of	
	NCLEX pass rate data.	
	Bobby would like ASN faculty to attend FCNEA	
	conference with him.	
E. Common /T. et in	Do we want to move away from Pearson? Pearson's	E. Colleen
E. Courses/Testing	questions are horrible. The tests and books don't match up.	Moore
F. Review of Test Banks	Tests and test banks are deep dive and we do spiral teaching through the books. Everyone is in agreeance that	F. Andrea
	we should look into moving away from Pearson.	Storrie
	we should look into moving away from I carson.	Storric
	We need to focus on our Tests and Test bank questions	
	this year and look into moving away from ATI next year.	
	Deb Weeks suggested program needs tweaking through	
	the levels.	
	Deb Ebaugh suggested that we need to stabilize the	
	curriculum and work on supporting NCLEX pass rates.	
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	Rubric Revise Suggestions to Proceed – Ad hoc committee	Dr. Selman stated our professor's methods are working. We can custom build our own test banks with ATI Custom Builder. Dr. Selman will schedule a meeting with Christie Dowdy. Skills tests and rubrics need to be similar and cleaned up. Proper mechanics/Ergonomics of the nurse need to be incorporated in the rubric. Discuss in levels this afternoon. Bobby wants meetings schedule with Adjuncts and notes taken to show we are working with the Adjuncts.		G. Gayle Deane
	PBDS Assessment of FSW Graduate Nurses	Survey results should be the same across all campuses because we are one program. Our graduates are on the higher side which means they require less orientation time so hospitals are saving millions of dollars because of our students.		H. D. Selman
6.	tcomes Program Outcomes AS	ACEN Requirements. AS Pass rates- present data in the Fall. Faculty make decision if we met the standard. We are currently not in compliance with a NCLEX pass rate of 82%. Faculty have to take action. We need to make a goal/action plan on what we are going to change or we can lower our standards and make our goal 80% instead of national average. Level 4 Faculty will evaluate the use of VATI and come back with results next meeting. Motion carried to lower our benchmark to 80% so that we can be in compliance with ACEN.	Lower our benchmark to 80% so that we can be in compliance with ACEN.	A. Bobby Holbrook

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	Also have to report what percentage of our students complete the program within 150% of time. ASN doesn't have a problem meeting this goal. RN to BSN has more trouble meeting this goal because it is not a lock step program.		
5. Resources A. Textbook Discussion	Review options at next meeting to replace Pearson.	Review options at next meeting to replace	A. Open discussion
B. Subscriptions/Memberships discussion and Vote Nurse Tim, Campus Lab, AACN, NLN, FCNEA, NOADN	*Nurse Tim, unanimous vote to keep at \$2099/yr *Campus Lab (ACEN Compliance Assist) Not Using. Renewed until 2019 and won't renew after. *AACN – Only BSN uses at \$5383/yr, RN to BSN will vote on renewal *NLN – Keep *FCNEA – Keep *NOADN – Not currently subscribed. But could subscribe instead of NLN for \$1225/yr. Faculty to review and discuss offering next meeting.	Pearson.	B. D. Selman
3. Students	discussionaling next meeting.		
A. Early Alert – Emphasis on success before failure	Wendy will send out a how to on submitting an Early alert through portal. (3steps) Alerts need to be sent out as soon as a student drops a grade by a large percentage or if they drop below 77%.		A. Wendy Ortiz
	Students should not be failing courses without going through the early alert system. We need to be more proactive for these students and less reactive.		
	Early alert shuts off after the withdrawal period. If a student's grade drops after the withdrawal date please email Wendy Ortiz.		
	Professors still need to use Academic Success plans also.		
	A Nursing section has been added to tutor.com – first 4		

	hours are free to students.		
	Students can get paid through Campus Tutoring for tutoring nursing students. Those interested should contact the campus tutoring lab to inquire about becoming a tutor. Charlotte NSNA also does a mentor system for new nurses.		
	We should invite NSNA leaders to speak briefly at meetings.		
	There is a limit on what you can say to students. Please refer them to FSW's counseling when applicable. The ARC committee will need to be more active and we need to be dedicated to graduating our students.		
Other Business:			
A. Simulation Evaluation Training	Lynne's office will now be on the Charlotte campus so she can help to oversee the addition/remodel of the Charlotte Nursing Lab.	A. Lynne Crandall	Lynne Crandall
	Lynne will be meeting with faculty doing any simulation. She will be evaluating your simulation process: Prebriefing, Simulation activity, and De-Briefing.		
	Collier lab needs to be tweaked to become more efficient.		
	Ultimately, we will be increasing our class sizes from 24 to 30 and eventually to 36.		
B. Tool Sharing	Faculty would like a canvas module added to Canvas to share their tools and activities. This can be useful to stop activities from being duplicated across the levels. Pat Z. will set up the module by concept.	B. Pat Zebrook	
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C.	Spring Schedule – New Templates and September Timeframe	Will discuss during planning meetings, Bobby and Dr. Selman will attend each campus spring planning meeting	C. Bobby Holbrook
D.	Clinical Coordinator Report	Clinical Coordinators will now have a monthly meeting. Clinical Coordinators for each campus will give a report update during each district meeting. Rima's position is in the process of being filled. We have selected a candidate and going through the hiring process.	D. CC's
E.	Instructional Assistant Report	IA's will meet monthly. Dr. Selman will send out a list showing who you will need to go to for certain issues.	E. Chris, Wendy, Edna
F.	Admission Process	The Admission process went smoothly we admitted a total of 201 students for the Fall 2018 semester.	F. Wendy Ortiz
G.	ANEW Graduates – Pinning October	Pinning Will be October 2 nd at 6pm. We started with 35 and 34 Students will be graduating in October. The 35 th is scheduled to graduate in December.	G. Chris
Н.	Fall Pinning/Foundation, 50 th Anniversary Join committee for planning	We have an outside canvas site for alumni. Will be doing a celebration in October.	H. Deb Selman
I.	Canvas: Colloquium – ANEW, Max enrollments	The ANEW colloquium on Lee will be merged together with the day. We need to clean up the colloquium and label students by groups.	I. Deb Selman
	ASN/LPN Orientation	LPN Orientation needs to be completed prior to an LPN starting classes in level 2. Judy Sweeny will review LPN Orientation.	

LUNCH Break		
Business for Next Meeting	Separate OB & PEDS? Look at it now for possible change in 2020?	
	MNL discussion on 70% for full point or give the students what they earn.	
	APA Paper points discussion results.	
	 Compile a list of concept based publishers to look at for possible move away from Pearson. Discuss NOADN 	
Meeting Adjourned – 12:30 PM	Afternoon Groups Level Meetings and Planning from 1:00 – 3:00 minutes to be completed by Level Leads and posted on Faculty Portal ACEN Group breakouts September Meeting 1:00-3:30	