

School of Education Department Meeting with Adjuncts

Wednesday, January 13, 2021

4:30 p.m. via Zoom

Present: Dr. Anne Angstrom, JoAnne Devine, Dr. Julia Kroeker, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Regina Miller, Elizabeth Perdomo, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

Adjunct Instructors in attendance: L. Celestin, L. Balletti, J. Thompson L. Kramer, S. Feld, J. Devine, S. Blanset, M. Propper, K. Lonergan, N. Tyson, A. Valuta, C. Negron, C. Duda, M. Robertson, T. Davis, L. Osgood, L. Whited, L. Howington, B. Botts, S. Bedford, R. Alvarez, K. Welty

Joyce Rollins began the meeting by welcoming all to the Spring 2021 semester.

Administrative Announcements/Updates: April Fleming

1. Welcomed all faculty, adjuncts and staff back to the Spring 2021 semester.
2. Reminded instructors for face-to-face classes that mask mandate is still in effect. Everyone in class on campus must wear a face mask. If students fail to comply, they should be asked to leave the classroom. If they will not leave, Public Safety should be called. Dr. DeLuca sent an email on suggestions of how to handle students who will not comply with the mask mandate.
3. Compliance Training: FSW has rolled out FERPA and Title IV Compliance Training for all faculty, adjunct instructors and staff. The School of Education deadline to complete the training is January 15, 2021. By logging onto Canvas you will see the Compliance Training link. If you have trouble finding the training, please reach out to Joyce Rollins, Kelly Roy or April Fleming.
4. SACS Reaffirmation will take place in 2021. A face-to-face visit has been scheduled for Fall 2021.

Syllabi: Joyce Rollins thanked all who submitted course syllabi to Kathie DiLascio in a timely manner.

Attendance Verification: Joyce Rollins reported that all School of Education attendance verification was submitted by the deadline.

Spring Enrollment: Joyce Rollins reported that enrollment is down for Spring 2021. She thanked all adjunct instructors for understanding and hopes enrollment will increase for Summer and Fall 2021 for more opportunities for adjuncts to teach for SoE.

Break-Out Sessions: Joyce Rollins assigned the following Break-Out Sessions for the remainder of the meeting:

- 1) Intro Courses: Anne Angstrom
- 2) ECE: Kelly Roy
- 3) ELED: Joyce Rollins

Intro Course Break-Out Session: Ann Angstrom reported:

ECE Course Break-Out Session: Kelly Roy reported:

ELED Course Break-Out Session: Joyce Rollins reported:

The meeting was adjourned at 5:30 p.m.

/kdl