**General Education Program Review Ad Hoc Committee**

*Wednesday, August 5, 2015*

10:00 a.m.

Thomas Edison (Lee) Campus: U-202B

Collier: M-201

**Minutes**

**Attendees**: Professor Don Ransford, Dr. Eileen DeLuca, Dr. Rebecca Harris, Dr. Amy Trogan, Jane Bigelow, Dr. Wendy Chase (via telephone)

The minutes from the July 29, 2015 meeting will be sent out with the final meeting minutes.

The committee reviewed the current draft of the mission statement and made two changes to the verbiage:

* “make a living” changed to “occupational success”
* Removed the hyphen from the word transdisciplinary”

The committee reviewed the CREATIVE acrostic document and made an update to the “Visualize” competency.

The committee agreed that the competencies were finalized and ready for presentation. The committee agreed that the elaborated description of the competencies is a dynamic document that may continue to be tweaked before the Provost/VPAA meeting and through the entire vetting process.

The committee agreed to continue to wordsmith the elaborated descriptions of each competency on the Google document.

The committee discussed the plan for Don’s presentation to the faculty. Don shared a document with the tentative slides. He noted that he will add a slide about the history leading to the current initiative:

* Legislative changes were made to the General Education Core Course options.
* A committee worked on the program updates during the Summer of 2014.
* Some of the work of the GERC committee led to reviewing the General Education competencies. Initial revisions were made.
* LAC committee engaged in a General Education assessment pilot in AY 2014-2015. Results informed a need for competency revision, program mapping and professional development.
* Dr. Wright convened a General Education Program Review Ad Hoc Committee for Summer 2015 to review mission and update competencies.

The committee discussed “de-personalizing” the Roman numeral V example to remove mathematics examples and replace with bracketed comments.

The group discussed the order of the presentation. Rebecca suggested that there is some confusion among the faculty about the difference between General Education Program versus General Education core courses. The committee discussed changing the order of the presentation so that the Legislative Guidelines on General Education comes before examples of the updated syllabus sample. This may require adding a slide about the statute. As Don moves through the presentation he will highlight the progression from state mandates regarding general education core courses to local development of general education program competencies that are specific to FSW.

Committee members suggested highlighting the idea that ideas are threaded (transdisciplinary). The overlap across competencies can create discussions that are beneficial.

The committee discussed the Timeline for Implementation. Rebecca suggested that Fall 2015 be the deadline for revising syllabi. Committee members discussed the pros and cons of advancing the timeline. Rebecca shared that the Faculty Senate Executive Committee talked about a General Education/Pedagogy (GEP) committee. The committee discussed how part of the role of a GEP committee could include overseeing the implementation of the timeline. The committee discussed the benefits of the extended time for vetting, allowing for departmental discussions and thoughtful syllabi revision, and training and professional development. A suggestion was made to invite work force faculty and possibly an advisor to the group. The committee felt that the GEP committee should become a standing academic committee. With the idea of a continued committee, the group agreed that the extended timeline could be beneficial and purposeful.

Rebecca will send an updated mission/competencies document based on changes discussed.

Don will send an updated document with presentation materials and a draft of a memo recommending the continuation of the current ad hoc committee in the Fall term.