

Approved

Memorandum

AD

To: Dr. Eileen DeLuca, Provost

From: Dr. Deborah Teed, Dean, School of Arts, Humanities and Social Sciences

CC: Dr. Martin McClinton, Vice Provost; Dr. Amy Trogan, English Department Chair; Professor; Ms. Brenda Knight, Registrar; Dr. Sheila Seelau, Curriculum Committee Chair; Jeffrey Peterman

RE: CRW 2001 and CRW 2002 Catalog Changes

Date: August 24, 2020

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I would request we remove and/or change the Writing Intensive language for two courses: CRW 2001 and CRW 2002.

From 2013 on both CRW 2001 and CRW 2002 have included the following language in the course description:

"If completed with a grade of "C" or better, this course serves to complete part of the writing intensive course requirements."

This overlooked sentence is inaccurate and has recently been brought to our attention by a student who believes they should be able to use CRW 2001 to fulfill the Writing Intensive portion for the AA Degree.

The General Education Guide specifically states: Each student must successfully take twelve (12) semester hours of writing intensive coursework demonstrating college-level writing skills with a grade of "C" or better. Six (6) credits must be taken in English Composition and Communication, and six (6) credits in the Social Science and/or Humanities.

As neither CRW 2001 or CRW 2002 are Social Science or Humanities course, the language in the course description is inaccurate. Both Dr. Rebecca Harris, current English Chair, and Dr. Amy Trogan, incoming English Chair, agree this language is problematic and should be changed as soon as possible.

We are requesting that the sentence be eliminated. This overlooked part of the two courses' descriptions should be rectified in the new 2020-2021 catalog to avoid confusion for students.

Respectfully submitted,

Deborah D. Teed